

Agenda for Pulham St Mary Annual Parish Council Meeting

Councillors of Pulham St Mary Parish Council are summoned to attend the Annual Parish Council Meeting to be held at The Pennoyer Centre on 10th May 2016 at 7.30p.m
Press and Public are invited to attend and to address the Council at its Public Forum
(Relevant Correspondence copied or e-mailed to Councillors where marked ☒ or ☒e)

- 7.30*** **1: To receive notice of resignations, apologies for absence & declaration of interest**
2: The appointment of Chairman & Vice Chairman and signing of Declarations of Acceptance of Office
3: (if required) To consider co-option of new councillors
4: To approve Minutes of last meeting of 12th April 2016
- 7.40*** **5: Review and appointment of representatives to existing Committees and Sub-committees and consideration of formation of any new committees**
a) *Sports & Recreation Sub-Committee – currently Cllrs Glover and Burridge*
b) *Planning Sub-Committee – currently Cllrs, Glover, Hudson, Donnison, McDaniel, Ellam and Clarke*
- 7.50*** **6: Review and Adoption if required of;**
Standing Orders & Financial Regulations: Currently specific standing orders for PSM cover 1) Length of service of Chairman 2) Spending Powers of Clerk 3) Planning Applications Procedure
Procedure Policies: Currently available; PSM Complaints Policy, Media Policy, PSM Health & Safety Policy and Equal opportunities Policy
Risk assessments: Currently available; PSM Financial Risk Assessment and PSM Risk Assessments
Review arrangements for;
Information available under the Freedom of information Act
Contributions made for work completed by other authorities and bodies
Representation or work with other bodies
Review;
Inventory of assets and insurance cover
Memberships of other bodies
Dates of meetings for coming year
- 8.05*** **7: Matters Arising:**
a) **Parish Website** – Update
b) **Streetlamp** – Update
c) **The ditch clearance in Station Road** – Update
d) **Dog bin in Mill Lane** - Update
- 8.10*** **8: Chairman's Report:**
- 8.20*** **9: Reports from County & District Councillors:**
- 8.30*** **10: Public Forum:**
- 8.55*** **11: Items for Discussion:**
- **To consider renewal of the parish insurance**
 - **To consider payments to Beckvale CC Scheme**
 - **To consider signatories on the parish bank accounts**
 - **To consider ongoing use of South Green Recreation Ground**
 - **To further consider the Kings Head PH (if required)**
- 9.15*** **12: Accounts:**
a) To present EOY account 2015/16
b) Presentation of Income & Expenditure for May
- 9.20*** **13: Other Reports:**
i. Sports & Recreation Committee :
ii. Tree &/or Footpath Wardens
iii. SAM
- 9.25*** **14: Planning Applications - Previously listed**
- 2016/0816** Tubbys Barn North Green Pulham St Mary Norfolk IP21 4XX Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)
- 9.30*** **15: Date of Next Meeting: Tuesday 14th June 2016 at 7.30p.m The Pennoyer Centre**

* Times shown are for guidance only



Lisa Aston - Clerk to Parish Council 03/05/16