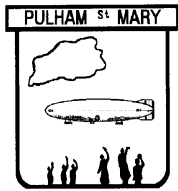


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 12th April 2016 at 7.30 pm.

Present: Cllrs Glover, Langshaw, Albon, Burridge, Ellam Donnison and Clarke. Cllr Hudson attended as both a Parish and District Cllr

In Attendance: County Cllr Wilby and the Clerk were also in attendance

- 1: **To consider accepting apologies for absence:** Apologies from Cllr McDaniel were accepted.
- 2: **To consider declarations of Interest:** Declarations were received from Cllr Glover on matters relating to the Kings Head PH and Ivy House Farm, from Cllr Clarke on Ivy House Farm and from Cllr Langshaw on 9 Church Rd planning applications
- 3: **To approve minutes of the last meeting of 10th March 2016:** The March minutes were Corrected for typo errors, approved and are available on the parish website .
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated
 - b) **Removal of power from the BT Kiosk:** This work is pending, The Clerk will contact AMEY to confirm it is normal behaviour for the lights to flash on ignition
 - c) **The Ditch Clearance in Station Road:** Work is still currently on hold, pending an improvement in the weather

Item 5 missed from the agenda in error

- 6: **To receive the Chairman's Report:** The Chairman initiated a conversation on potholes and road damage within the village, Councillors highlighted areas on the Harleston Rd/The Street and Station Rd, **ACTION** the Clerk will report these to Highways. The Chairman advised that the smell at the roundabout in Pulham Market seems to have gone; this was confirmed by the County Cllr. The situation will be monitored

- 7: **To receive the County and District Councillor's Reports:**
A report was provided from the County Cllr. Attached (Appendix April (i))

The District Cllr advised that the gift shop in Harleston has been nominated at retailer of the year and updated Council on progress on improvements towards super faster broadband locally. The big litter pick organised by Kath Jones and run from the Pennoyer Centre , was well supported on the 8th April with volunteers giving up their time, working together clearing up litter around the village. The District Cllr reported on grants available from SNC to assist people living with dementia to stay in their own homes for longer. http://www.south-norfolk.gov.uk/democracy/4822_31323333.asp

Item 8 - A public forum was not required

- 9: **Items for Discussion/Ratification:**

- **To consider chestnut tree maintenance** – Cllr Albon proposed £360.00 for Target Trees to carry out the recommended maintenance to the Chestnut Trees alone St Marys Terrace, this was seconded by Cllr Langshaw and unanimously agreed. It was noted that Target Trees hold the relevant

qualification to carry out this work and in addition may be an option for consideration when the next tree assessment is required. **ACTION** The Clerk will speak to the contractor

- **To consider Norfolk ALC annual renewal of membership** – Cllr Hudson proposed £182.51 to renew annual membership of Norfolk ALC, seconded by Cllr Clarke and unanimously agreed.
- **To Consider CAN annual renewal of membership** – Cllr Ellam proposed £20.00 to renew the CAN annual membership at level Bronze, seconded by Cllr Langshaw and unanimously agreed.
- **To further discuss the Queens 90th Birthday celebrations** - Planned celebrations within the village to mark the Queens birthday over the weekend of the 11th/12th June were discussed, Cllr Ellam proposed £20.00 as a contribution towards a flower display in the church, seconded by Cllr Clarke and unanimously agreed and offers will be made to assist with the putting up of bunting and posters
ACTION the Clerk will advise PPC
- **To further consider the positioning of the Dog Bin in Mill Lane** - The dog bin has now been positioned, there are some questions on its location **ACTION** The Clerk will contact highways and ask for feedback and the situation will be monitored.
- **To consider response on the HELAA methodology document** - No comment required
- **To consider comment on consultation planning changes** - No comment required
- **To consider universal service obligation to 10 Mpps** Council considered universal service obligations to 10Mpps and Cllr Hudson provided further information, no comment required at this time
- **To Consider request from EACH** – A donation was last approved in September 2015 and given in October 2015 so no further consideration will be given at this time
- **To Consider request from MAGPAS Air Ambulance** - Council considered that the area served by Magpas was not sufficiently within local catchment and they would prefer to continue supporting more local providers.

10: Accounts:

- i. **Presentation of the income and expenditure for April Accounts** – The accounts were approved Cllr Ellam signed the cheque/DD payments and these were countersigned by Cllr Clarke

The balance on the account will be £31,663.43 following the presentation of the following transactions;

ACCOUNTS : MONTH : April

INCOME:	Amount	Description
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
BT	19.34	3.22	16.12	BB and Calls to 23/4/16
E On	32.33	1.54	30.79	Streetlighting March
SNC	303.07	50.51	252.56	Annual Dog Bin Charge
L Aston	491.52	15.62	475.90	Salary/Admin & Sth G/Maint
C Musk	50.00		50.00	Village Maint
Norfolk ALC	182.51		182.51	Subs
CAN	20.00		20.00	Subs
TOTAL EXPENDITURE	£1,098.77	£70.89	£1,027.88	£1,098.77

11: Other Reports:

- i. **Sports & Recreation Committee** Some of the tree supports have been damaged at South Green and thanks was given to Cllr Albon for repairing.
- ii. **Tree & Footpath Wardens Action** The landowner will remove the damaged handrail on the

- bridge leading to Doctors Lane, the Clerk will thank him and advise fingerposts are available if required to provide direction indicators
- iii. **Sam Update** The SAM will be relocated to another location, it has been noted that in some areas the indicator display is not impacting as speeds are being found to be within or close to speed limits already. The most gain from using the equipment is on the busier main roads and the actual unit itself which visually acts as a reminder to drivers of speed awareness.

12: Planning Applications

Cllr Hudson did not take part, but observed as the District Councillor so he could fairly represent the views of the Parish Council as required.

New applications

Council are happy that the war memorial is being suggested for listing as a building of special historic interest

2016/0716 Ivy House Farm North Green Road Pulham St Mary Norfolk IP21 4YG Proposal: Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwelling house (QA and QB)

Cllr Glover and Clarke declared interest, no objections were received and the clerk will submit a request to approve.

2016/0772 9 Church Close Pulham St Mary Norfolk IP21 4RR Proposal: Two storey extension to rear and change of use of part garden from agricultural to residential (revised application)

The Clerk will ask for further clarity as the documents are not available on line (25/4/16 – information now available, details have been circulated and no objections received, the clerk will submit a request to approve)

2016/0816 Tubbys Barn North Green Pulham St Mary Norfolk IP21 4XX Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB)

This application will be discussed and response sent within the 56 day requirement for notifications of prior approval.

Items 13 & 15 Public Bodies (admission to meeting) act 1960 to exclude and subsequent re admission of press and public were considered unnecessary and the meeting remained open, Cllr Glover declared an interest but remained in the room as a member of the public.

- 14: To discuss and consider action on the Kings Head PH:** The Kings head PH was discussed Cllr Hudson proposed council submit and offer via TW Gaze to the owner for the freehold interest, subjecting the offer to a limited period and requiring any requiring any transaction to complete is also within a set period this was seconded by Cllr Ellam, Cllr Donnison abstained, Cllr McDaniel had already advised the Clerk she would be in favour of a proposal put forward by Cllr Hudson on the matter, the remaining Councillors present voted in agreement and the motion was passed **Action** Cllr Hudson will advise the Clerk of whom to correspond with on submitting of an off and the Clerk will submit an offer on behalf of the Council.

- 16: To consider the date of the next Parish Council meeting:** The Annual Parish Meeting will be on Tuesday 26th April and the Annual Parish Council meeting will be on 10th May 2016 both commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9.00 pm

Signed:

Date:.....