

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Aston
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 788048

💻: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 13th December 2016 at 7.30 pm.

Present: Cllrs Glover, Ellam, McDaniel, Richards, Albon, Cllr Burridge and Cllr Hudson attended as both a Councillor and the District Cllr.

In Attendance: The Clerk and Anne Cleveland, Chair of the Trustees for Pennoyers in attendance.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Clarke & Cllr Langshaw
- 2: **To consider declarations of Interest:** no new declarations were received
- 3: **To approve minutes of the last meeting of 8th November 2016:** The November minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated
 - b) **South Green:** The work at South Green has now been completed, the bench will be sited during the weekend of the 17th December and the gates will be opened. The Clerk will organise advertising and posters to alert parishioners of the new facility for dog walking and recreation. Thanks were given to the Chairman for his work on this project.
- 5: **To receive the Chairman's Report:** The Chairman reported on the excellent Beer Festival weekend and the Christmas light up event at the Pennoyer Centre
- 6: **To receive the County and District Councillor's Reports:**
No report was received from the County Cllr.

The District Cllr reported on the South Norfolk Community Awards, anyone wishing to make a nomination should visit <http://www.south-norfolk.gov.uk/south-norfolk-community-awards>

The Local Government Boundary Commission have responded to comments on the future division of wards and have now advised the merge of three wards, Beckvale, Dickleburgh and Scole to be covered by 2 District Councillors. Council will discuss further comment in matters for consideration

The replacement toilets at Harleston are now to be relocated and the old block refurbished. Consideration is being given to the car park in Harleston, a group is to be formed to undertake negotiations with SNC on this matter.

Following the call for sites to meet housing needs for 2026-2036, 3 sites have been identified for consideration in PSM.

Comment can be made on the PCC website on the proposed police increase on the 17/18 council tax charge.

.

7: **Public Forum**

Anne Cleveland the recently elected Chairman for the trustees for the Pennoyer Centre attended to discuss application for a grant from the pc for support of community provision within the centres programme for 17/18. Anne updated Council on the current financial position of the centre and plans going forward.

8: Items for Discussion/Ratification:

- **To consider Local Boundary Commission Draft Recommendation** – Cllr McDaniel proposed Council should respond on the Local Government Boundary Commission Draft Recommendation and request as three wards are being amalgamated the name of the new ward should reflect this; Proposing 'Beckvale, Dickleburgh &Scole' this was seconded by Cllr Albon and unanimously agreed
- **To ratify the renewal of the Parish BT Phone and Broadband service** – The Clerk has procured a 24 month contract with BT at £14.50 per month for broadband and anytime calls and she has renewed the annual line rental at £205.08, which provides for a 10% saving over the regular price.
- **To discuss request from NAR** – Council discussed a request from NAR, who provide paramedic services. Cllr Ellam proposed a donation of £200, this was seconded by Cllr Hudson and unanimously agreed. Cllr Burrridge further proposed a match funding donation was provided to the Air Ambulance this was seconded by Cllr Richards and unanimously agreed.
- **To consider draft budget for 17/18** – The draft budget prepared by the Clerk was circulated, details of this year's tax base and funding will be circulated when received and the precept will be set at the January meeting.

9: Accounts: Presentation of the income and expenditure for December accounts – Cllr McDaniel

Signed and Cllr Burrridge countersigned the December payments

The balance on the account will be £36,024.84 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL		
ACCOUNTS : MONTH : Dec		
INCOME:	Amount	Description
Allotment rent	£247.10	Plots 3, 4, 7, 9, 12, 14, 15, 17, 20
TOTAL INCOME	£247.10	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
Eon	35.29	1.68	33.61	Streetlighting
S Glover	242.11	40.36	201.75	Soil/Turf Nth Green Playground
R Collings	2,461.00		2,461.00	Hedge and Grass cutting
Pennoyer Centre	50.00		50.00	Donation Childrens Xmas Party
BT	15.02	2.50	12.52	BB and Calls to 23/12/16
Crooks Powerwashing	180.00		180.00	Cleaning Playground
L Aston	613.25	34.18	579.07	Clerks Salary and Admin
Post Office Ltd	289.80		289.80	PAYE
C Musk	40.00		40.00	Village Maint
Anglian water	£13.32		13.32	Allotment Water
Eon	£25.28	£1.20	24.08	Pavillion Supply
TOTAL EXPENDITURE	£3,965.07	£79.92	£3,885.15	£3,965.07

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** It was noted that the Chestnut tree in the village centre has not yet been removed by NCC; the Clerk advised that a planning application had recently been approved and she will contact county for an update.
- iii. **Sam update** Cllr Hudson provided details of data received from the SAM

11: Planning Applications

2016/2212 Barn at Ivy House Farm, proposed formation of domestic access and drive Approved with conditions

2016/2270 Barn at Ivy House Farm, notification of prior approval, barn to dwelling Approved

2016/2253 Glebe farm, variation to carpark layout and removal of plot 2 chimney 2014/0831 Approval with conditions

2016/2709 12 Station Road Proposed single storey extension Request approval

12: To consider the date of the next Parish Council meeting: The next Parish Council meeting will be on 10th January 2016 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9 pm

Signed:

Date:.....