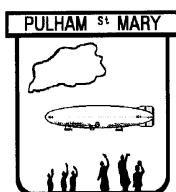


# PULHAM St MARY PARISH COUNCIL



## Clerk to Parish Council

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## Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 14th February 2017 at 7.30 pm.

**Present:** Cllrs Glover, Albon, Ellam, Burridge, and Richards.

**In Attendance:** The Clerk

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Langshaw, Clarke, McDaniel & Hudson
- 2: **To consider declarations of Interest:** declarations were received from Cllr Albon on matters relating to the Pennoyer Centre.
- 3: **To approve minutes of the last meeting of 10<sup>th</sup> January 2017:** The January minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
  - a) **Parish Website:** The monthly reports have been updated
- 5: **To receive the Chairman's Report:** The Chairman reported on the removal of the Horse Chestnut in the village centre. The tree was originally one of 10 located in the village centre and believed to have been planted 200 years ago in 1817, to commemorate the end of the Napoleonic War. The tree required felling as it was decaying and becoming dangerous. At the request of the Council the wood was left on the village green and made available for parishioner, this has now all been taken. The removal of the tree has improved the visual display for drivers.  
Highways have cleaned the village signs. It was noted that the finger post directing towards Station Road is damaged; **ACTION** the Clerk will advise Highways.
- 6: **To receive the County and District Councillor's Reports:**  
The District Cllr gave his apologies and provided a report, SNC cabinet have put forward a £5 per year maximum increase on Council Tax, which will be debated and voted on, on 21/2/17
- 7: **Public Forum**

**The Clerk presented letters of thanks from Air Ambulance and NARS for donations received from the parish. A parishioner has spoken to the Clerk on potential nuisance caused by the pollen on the Birch tree, located on the corner of the allotments/ Poppys Lane and raised awareness that this may aggravate allergies. ACTION The Clerk will ask the parish contractor to report on this matter when he is next working in the village.**

### 8: **Items for Discussion/Ratification:**

- **To consider request for additional funding, from Beckvale CC –** The request was withdrawn.
- **To consider request from NNAB –** Council considered a request from NNAB, Cllr Ellam proposed £100 seconded by Cllr Burridge, a counter proposal of £50 was made by Cllr Albon and seconded by Cllr Richards. The Chairman made the deciding vote in favour of £50 and this was agreed. This charity is based local to Norfolk but the Chairman asked the Clerk to request further information on support provided within close proximity to the village and surrounding areas, this will assist Council to consider any future request, on need bases.

- **To consider request from the PPC** – Council discussed an email from the PPC outlining the cost of repair following the theft of lead from the church roof. **ACTION** The Clerk will share the email with the village charities and will advise the PPC that Council wish to offer financial support but will consider the level of financial support in April, following the provision of the initial 2017/18 precept
- **To discuss contractor for parish grass cutting 2017** – Council discussed quotations procured by the Clerk for Grass cutting, following the retirement of one of the parish contractors. This item will be moved to the March agenda for ratification, when all quotations have be received. The Clerk will thank Mr Alexander for his work in the village.
- **To consider comment on Community Governance** – Council considered comment on the Community Governance. The Council currently have no casual vacancies and believe it is the best interest of the village that the Council remain independent, and thereby maintain its individual identity. **ACTION** The clerk will draft a comment to reflect this.
- **To consider appointment of internal auditor** – Council considered appointment of an internal Auditor Cllr Ellam proposed Mrs Wilkinson, this was seconded by Cllr Albon an unanimously agreed. **ACTION** the Clerk will ask if she will audit the parish accounts for 2016/17
- **To update council on the parish allotments** – The Clerk updated council on current changes of tenancies and vacant plots at the allotments.

**9: Accounts: Presentation of the income and expenditure for February accounts** – Cllr Burridge Signed and Cllr Ellam countersigned the February payments

The balance on the account will be £34,838.54 following the presentation of the following transactions;

<b>PULHAM ST MARY PARISH COUNCIL</b>				
<b>ACCOUNTS : MONTH : Feb</b>				
<b>INCOME:</b>	<b>Amount</b>	<b>Description</b>		
Allotment rent	£41.24	Plot 20.5		
<b>TOTAL INCOME</b>	<b>£41.24</b>			
<b><u>Cheques to be paid:</u></b>				
<b>EXPENDITURE:</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>	<b>Description</b>
Eon	35.29	1.68	33.61	Streetlighting Dec & Jan
BT	14.85	2.47	12.38	BB & Calls 23/1/17
L Aston	419.67		419.67	Clerks Salary and Admin
C Musk	50.00		50.00	Village Maint
Adj for trans/fig CN 40777	9.00		9.00	PAYE
			-	
			-	
			-	
			-	
<b>TOTAL EXPENDITURE</b>	<b>£528.81</b>	<b>£4.15</b>	<b>£524.66</b>	<b>£528.81</b>

**10: Other Reports:**

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** The ongoing issue with litter in the thick hedge along the perimeter of South Green was discussed. It was noted that many of the fingerposts on the north side of the village have been replaced. SNC are again providing incentives to any community group wishing to organise a litter pick, the Clerk will provide details on the parish website and the notice board.
- iii. **Sam update** No further report

**11: Planning Applications**

**2016/2858 Kings Head Inn** - Retrospective approval internal fencing and 5 bar gate. **Approved with conditions**

**2016/2910 Trevland, Norwich Rd** - Proposed single storey extension. **Prior approval not required**  
**New Applications**

**2016/2762 Pennoyer Centre** – Siting of a shipping container. Discussions are taking place with the applicants and SNC, consideration will be given to community feedback before the application is either withdrawn or revised

**2017/0264 North Green Farm** – Single storey extension at Ash Tree Farm.

**2017/0264** – The replacement of a temporary roof on the porch at the church

**No objections were made on either application ACTION the Clerk will submit requests to approve**

- 12: To consider the date of the next Parish Council meeting:** The next Parish Council meeting will be on 14<sup>th</sup> March 2017 commencing at 7.30pm  
The APM will take place on 11<sup>th</sup> April 2017 at 7pm followed by the April parish meeting.  
Both meetings will be held at the Pennoyer Centre

*The meeting closed at 8.30 pm*

**Signed:** .....

**Date:**.....