

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 14th June 2016 at 7.30 pm.

Present: Cllrs Glover, Langshaw, Albon, Burridge, Ellam, McDaniel and Clarke. Cllr Hudson attended as both a Parish and District Cllr

In Attendance: County Cllr Wilby and the Clerk were also in attendance

- 1: **To consider accepting apologies for absence:** No Apologies received
- 2: **To consider declarations of Interest:** Declarations were received from Cllr Glover on matters relating to the Kings Head PH and Ivy House Farm, from Cllr Clarke on Ivy House Farm
- 3: **To approve minutes of the last meeting of 10th May 2016:** The May minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated and the Casual Vacancy for a ninth Parish Councilor has been advertised
 - b) **Removal of power from the BT Kiosk:** This work is pending.
 - c) **The Ditch Clearance in Station Road:** Work is still currently on hold, pending an improvement in the weather
- 5: **To receive the Chairman's Report:** The Chairman reported that the potholes notified have been repaired, the bin lid at the recycle centre has gone missing, the damaged goal posts at South Green have been removed and the locks changed at the pavilion. Mrs Donnison has forwarded her thanks for the card received.
- 6: **To receive the County and District Councillor's Reports:**

A report was provided from the County Cllr. Attached (Appendix June (i))

The District Cllr has been appointed as the Cabinet Member for Stronger Communities and Leisure and he updated Council on his new role and responsibilities.

The three villages of Beckvale each received a grant towards organising events to celebrate the Queen's birthday and the District Cllr extended his thanks to all the volunteers who helped to organise these events

The new bin collection days have commenced and notices should have been received by all parishioners affected. The collection day for Brown Bins has NOT changed and it should also be noted that plastic toys should NOT be disposed of in the green recycle bins.

Item 7- A public forum was not required

8: Items for Discussion/Ratification:

- **To consider Greater Norwich Local Plan': 'Call for Sites' process** – Council discussed the current 'Greater Norwich Call for sites' process. With an approximate requirement for 12,000 additional homes between 2012 and 2036 any proposed sites should be submitted before 5pm Friday the 8th July. Further details are available at <http://www.greaternorwichlocalplan.org.uk/>
- **To consider comment on Norfolk Minerals Site Specific Allocations DPD** – No comment required
- **To consider comment on the consultation on the draft SNC statement of community involvement** – Cllr Hudson reminded council of his previously declared interest on such matter. No comment was required.

- **To consider Eon Increase from 1st July 2016** - Cllr Hudson proposed an increase of 2p per KWh for the supply of unmetered electricity to the parish streetlighting, this was seconded by Cllr Burrridge and unanimously agree **ACTION** The Clerk will contact Eon to ensure the parish are still on the best tariff available
- **To consider changes to the BT tariff** – Cllr Burrridge proposed an increase of £1.50 on the BT Broadband and calls package and 85p on anytime calls, this was seconded by Cllr Clarke and unanimously agreed. The current prepaid line rental expires Dec 16 and the call package expires Nov 16, the Clerk will look to procure new packages nearer renewal dates
- **To consider Nationwide 'Instant Saver Account' interest rate reduction** – The Clerk advised the current interest rate on the instant saver account would be reducing from 1% to .8% on 1st July 2016
- **To consider National Joint Council for local government services 2016/18 salary award** – Cllr Ellam proposed the national salary award increase of 13p per hour for 2016 and 14p per hour for 2017 on the Clerks salary, this was seconded by Cllr Hudson and unanimously agreed.
- **To consider quotation for replacement of the far end road side fencing at North Green play area** - A quotation has been received for £750 for the final 26mtrs of replacement fence at North Green, **ACTION** the Clerk will speak to the contractor and ask if the cost can be reduced by providing a lower fence.
- **To further consider ongoing use of South Green Recreation Ground** - The Clerk provided details on securing the boundary of the carpark, at South Green, with spaced poles & further details on dog bins, waste bins and benches. **ACTION** A second quote for boundary work will be procured, Cllr Hudson proposed a £500 limit was set on the provision of bins, this was seconded by Cllr Mc Daniel and unanimously agreed, and the Clerk will look to procure donation funding for the bench. A price will be procured for the clearing of weeds from the carpark and Cllr Albon will meet with the contractor on the plan for grass cutting.
- **To further consider the Kings Head PH** - The owner of the Kings Head has not responded to the Parish Councils offer for the purchase of the freehold interest in the property. **ACTION** The Clerk will write to the chief executive at South Norfolk Council and request action is taken forward to procure under compulsory purchase

9: Accounts:

- i. **To Approve the Annual Governance Statement and Accounting statement 2015/16**
The internal annual audit has been completed, council completed the annual governance & Accounting statements and the annual return was signed by the Chairman and the responsible financial officer **Action** A notice of dates for the exercise of elector's rights will be displayed on the parish notice board 15th June 2016 – 26th July 2016 inclusive
- ii. **Presentation of the income and expenditure for June Accounts** – The accounts were approved Cllr McDaniel signed the cheque/DD payments and these were countersigned by Cllr Burrridge

The balance on the account will be £37,011.03 following the presentation of the following transactions;

ACCOUNTS : MONTH : June				
INCOME:	Amount	Description		
TOTAL INCOME	£0.00			

<u>Cheques to be paid:</u>				
EXPENDITURE:	Gross	VAT	Net	Description
Bank Charge	1.50		1.50	
BT	12.88	2.14	10.74	
Eon	24.73	1.18	23.55	
Eon	32.33	1.54	30.79	
Anglian Water	16.99		16.99	
Pennoyer	3,900.00		3,900.00	
M Wilkinson	35.00		35.00	
L Aston	419.36		419.36	
Post Office Ltd	288.80		288.80	
C Musk	50.00		50.00	
Target Trees	£345.00		345.00	
TOTAL EXPENDITURE	£5,126.59	£4.86	£5,121.73	£5,126.59

A Cheque was raised to pay an invoice received from Bartlett Signs for £38.40 this will appear in the July accounts

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens ACTION** A missing manhole on the verge along the Norwich Rd, damaged road on the link road by Laurels Farm and the decayed upper section on the horse chestnut tree, on the verge in the village centre, will be reported to Highways.
- iii. **Sam Update** The SAM has been moved to a new location and a report will be provided in due course.

11: Planning Applications

Cllr Hudson did not take part, but observed as the District Councillor so he could fairly represent the views of the Parish Council as required.

Historic England reference 1434857 The PSM war memorial has now been awarded listed building status

2016/0772 9 Church Close Pulham St Mary Norfolk IP21 4RR *approved with conditions*

2016/0816 Tubbys Barn North Green Pulham St Mary Norfolk IP21 4XX *approved*

New applications

2016/1162 Kemps Farm, Kemps Rd, Pulham St Mary Proposal: Notification for prior approval for a proposed change of use and associated building works for an agricultural building to dwelling house (QA and QB)
This application was circulated by the clerk, no material objections were raised and a request for approval was submitted

2016/1281 Ash Tree Farm, North Green Farm Proposed creation of a manege
No objections were raised and ACTION a request to approve will be submitted

12: To consider the date of the next Parish Council meeting: The next Parish Council meeting will be on 12th July 2016 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9.00 pm

Signed:

Date: