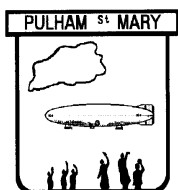


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Aston
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 788048

✉: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 8th November 2016 at 7.30 pm.

Present: Cllrs Glover, Langshaw, Ellam, McDaniel, Richards and Cllr Burridge arrived during the meeting.

In Attendance: The Clerk and one member of the public were in attendance. K Worrell attended during the meeting in response to a request from the Clerk and to answer questions from Council on Xmas events being held in the village.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Albon, Cllr Clarke & District Cllr Hudson, who was attending a meeting on devolution and aimed to attend following this. County Cllr Wilby provided a copy of his report and gave apologies for the meeting
- 2: **To consider declarations of Interest:** no new declarations were received
- 3: **To approve minutes of the last meeting of 11th October 2016:** The October minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated
 - b) **Streetlighting:** This item was moved to items for consideration
 - c) **North & South Green:** The scheduled work on fencing and security posts has been completed at North Green play area and South Green.
- 5: **To receive the Chairman's Report:** The Chairman thanked the volunteers who helped carry out the ground work at North Green playground, the area is currently fenced off to allow the grass to establish. The matting at the play area has been reported as slippery; this has now been scheduled to be cleaned within the next couple of weeks.
The new bench has arrived and will shortly be sited at South Green.
The Chairman updated Council on the recent theft of Lead from the Church. Council received this information with much regret.
- 6: **To receive the County and District Councillor's Reports:**
The County Cllr's report will be posted on the parish website.
The Clerk will circulate information provided by the District Cllr from the Local Government Boundaries Commission and also on the current call for sites; these items will be moved to the December meeting if required.
- 7: **Public Forum**

The exposed cable on Poppys Lane was discussed, this has been reported to Highways and has now been marked for repair.

8: **Items for Discussion/Ratification:**

- **To consider ongoing streetlight maintenance –** The cost of £122.29 +vat for repair to the electric supply box on the streetlamp in Norwich Road was proposed by Cllr Ellam, seconded by Cllr Richards and unanimously agreed. A comparison of repair list prices between AMEY and the council's previous supplier was discussed. It was agreed that AMEY would remain the main contractor for repairs while the lamps remain in warranty, following this period Council will again consider options.

- **To discuss removal of the Horse Chestnut tree on the Village Green** – NCC have advised that they will be removing the Horse Chestnut on the village green, due to decay. If required Council will consider if further replanting is required following its removal.
- **To discuss the Local Government Financial Settlement Consultation** – No comment required
- **Consideration of Christmas events** – (The meeting was opened to include K Worrell, who updated Council on current fundraising for the Childrens Xmas party, and on Christmas tree lighting on the 2nd December.

Cllr Ellam proposed a donation of £50 towards the Children's Christmas Party, this was seconded by Cllr McDaniel and unanimously agreed and a cheque was raised. This year's party will be held on the 15th December at the Pennoyer Centre; historically the event has catered for between 40 and 60 children.

9: Accounts: Presentation of the income and expenditure for November accounts – Cllr McDaniel Signed and Cllr Burridge countersigned the November payments

The balance on the account will be £39,742.81 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : Nov				
INCOME:	Amount	Description		
Allotment rent	£108.72	Plots6,11,13 &16		
SNC	£1,567.08	CIL Payment		
TOTAL INCOME	£1,675.80			
<u>Cheques to be paid:</u>				
EXPENDITURE:	Gross	VAT	Net	Description
Clarks of Walsham	386.09	64.35	321.74	Bench Sth Green
RBL	50.00		50.00	Donation/Wreath
L Aston	408.17		408.17	Salary/Admin
C Musk	40.00		40.00	Village Maintenance
SNC	390.24	65.04	325.20	Dog Bin Emptying
AMEY LG Ltd	146.75	24.46	122.29	Streetlight repair
IB Alexander	1,212.00	202.00	1,010.00	Sth Green and Village Maint
J Pettitt	1,990.00		1,990.00	Sth & Nth Green Maintenance
			-	
TOTAL EXPENDITURE	£4,623.25	£355.85	£4,267.40	£4,623.25

The Clerk reported the cheque delivered by hand to Bartlett Signs for £38.40, has been lost, this amount has been showing as outstanding on the bank reconciliation since July. **Action** the clerk will cancel the original payment in the accounts and re raise a cheque.

Additional cheques were raised for Turf & Soil at North Green Playground, Bartlett Signs, Ray Collins, and The Pennoyer Centre (for the Children's Xmas party). These will be included in the December Accounts

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** No further reports
- iii. **Sam update** No further reports

11: Planning Applications

2016/1719 & 1720 Tara, North Green Road PSM IP21 4QZ proposal first floor extension to rear.
Approved with conditions.

2016/2212 Barn at Ivy House Farm, proposed formation of domestic access and drive

2016/2270 Barn at Ivy House Farm, notification of prior approval, barn to dwelling

2016/2253 Glebe farm, variation to carpark layout and removal of plot 2 chimney 2014/0831

Approval requested

12: To consider the date of the next Parish Council meeting: The next Parish Council meeting will be on 13th December 2016 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 8.24 pm

Signed:

Date:.....