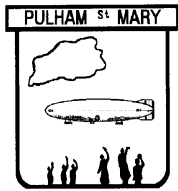


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Aston
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 788048

✉: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 9th August 2016 at 7.30 pm.

Present: Cllrs Glover, Langshaw, Albon. Cllr Hudson attended as both a Parish and District Cllr

In Attendance: County Cllr Wilby, the Clerk and one member of the public were also in attendance

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Clarke, Ellam, McDaniel & Burridge
- 2: **To consider declarations of Interest:** Declarations were received from Cllr Glover on matters relating to the Kings Head PH
- 3: **To approve minutes of the last meeting of 12th July 2016:** The Clerk reported that DC West farms have cut back the hedges in Semere Lane & the July minutes were signed as correct
- 4: **Co Option of the 9th Parish Councillor:** Mark Richards who has lived in the village since 2015 expressed an interest in the casual vacancy, he provided information on his background and explained why the post was of interest to him; Councillor Hudson proposed co-option of Mr Richards onto the Council, this was seconded by Cllr Langshaw and unanimously agreed, Cllr Richards joined the meeting and signed his acceptance of office, which the Clerk countersigned. He will completed his declaration of interest document and return in due course.
- 5: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated
 - b) **Removal of power from the BT Kiosk and streetlighting matters:** The power to the BT kiosk has been removed and Uk power network have issued a new un metered supply certificate, this will save the parish approximately £12pa. Amey have now contacted the Clerk and discussions are taking place on proposals for on-going maintenance. The Parish contractor has advised that the cleaning and painting of the telephone box will take place in the Autumn.
 - c) **The Ditch Clearance in Station Road:** The ditch in Station Road has now been cleared, **ACTION** the Clerk will purchase 10 reflector markers and this expenditure will be ratified at the September meeting
- 6: **To receive the Chairman's Report:** The Chairman reported on progress at Glebe Farm and on recent events in the village. A question was raised on the recent erection of a large farm building in North Green Road, this is believed to be permitted development **ACTION** but the clerk will clarify
- 7: **To receive the County and District Councillor's Reports:**

A report was provided from the County Cllr. Attached (Appendix Aug (i))

The District Cllr reported on South Norfolk on Show, which was well supported and visited by approx. 6500 people. During the summer South Norfolk on Tour will be taking place, which is an out door theatre event for children and will take place in market towns in South Norfolk on Friday afternoons <http://www.south-norfolk.gov.uk/leisure/6959.asp>

It is now possible to vote for community pub of the year 2016 <http://www.south-norfolk.gov.uk/3751.asp>, the next reuse and recycle event in Diss is on Monday 15th August and details of these events are updated on the South Norfolk website <http://www.south-norfolk.gov.uk/weee>

The District Cllr will be involved as work commences on the new 3G football pitch in Long Stratton http://www.south-norfolk.gov.uk/democracy/1906_MTI3Mw.asp & an up date was provided on the reductions in missed collections since the recent changes.

8: Public Forum

No members of the public were present so the meeting was not adjourned

9: Items for Discussion/Ratification:

- **To consider commemorating the listing of the war memorial** – Moved to the September meeting
- **To further consider quotation for replacement fence at North Green play area** - Cllr Langshaw proposed acceptance of the reduced price of £610 to replace the far end road side fence at North Green play area. , this was seconded by Cllr Albon and unanimously agreed.
- **To further consider quotations for South Green Recreation Ground** Council considered the quotation of £1290 for the erection of poles around the carpark at South Green to maintain a level of security, this is slightly higher than the lowest quote of £1225 but as the contractor has been used before and Council have been happy with the work carried out Cllr Hudson proposed acceptance, this was seconded by Cllr Albon and unanimously agreed. **ACTION** the clerk will notify contractors. The new dog & waste bins have been ordered for South Green and should be erected this month and further consideration on the purchase of a bench was moved to the September meeting. A parishioner has reported the sighting of orchids growing at South Green and Cllr Albon will contact the parishioner to discuss further.
- **To consider Eon renewal offer for Pavillion supply** – Hudson proposed a new one year fixed price plan from Eon for utility supply at the pavilion, there is currently no electricity used at this site and the standing charge will remain unchanged. Should electricity be used the new tariff would be 12.57p per Kwh and 11.02 for evenings and weekends, this was seconded by Cllr Albon and unanimously agreed
- **To consider the playground inspection** – Council considered the playground inspection, remedial work was identified on the roundabout and a decision was made to remove the ladder leading to the slide, as the mound acts as a natural approach to the apparatus and the ladder is now beginning to rot. Cllr Glover will look at both of these tasks and the matter will remain on the agenda for September to consider the need for a working party group to carry out further improvements/repairs.
- **To further consider the Kings Head PH** – A meeting has been set for 24th Aug to discuss with SNC and MP Law, details of any procedures in relation to compulsory purchases. **ACTION** Information procured from this meeting will be considered before further discussions continue on the Kings Head.

10: Accounts: Presentation of the income and expenditure for Aug Accounts – There were insufficient Cllrs able to sign the cheques at the meeting, Cllr Hudson proposed Cllr Glover signed the payments and the clerk obtained a second signature following the meeting from one of the absent Cllrs.

The balance on the account will be £34,794.28 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : August				
INCOME:	Amount	Description		
D McFarlane	£38.26	Allotment Plot 10		
TOTAL INCOME	£38.26			

<u>Cheques to be paid:</u>				
EXPENDITURE:	Gross	VAT	Net	Description
BT	16.64	2.77	13.87	BB & Call to 23/8/16
Eon	32.33	1.54	30.79	Streetlighting July
PH Newby	618.00	103.00	515.00	Village Maint Hedges
Play Safety Ltd	92.40	15.40	77.00	Playground inspection
L Aston	914.57	84.10	830.47	Clerks Salary/Admin and V/Maint
C Musk	40.00	0.00	40.00	Village Maintenance
TOTAL EXPENDITURE	£1,713.94	£206.81	£1,507.13	£1,713.94

The Audit for 2015/16 has now been completed and returned and the Auditor has confirmed the Parish have complied with requirements. A cheque was raised payable to Mazaar for £140 for payment of the Audit and this will be entered in the September Accounts

10: Other Reports:

- i. **Sports & Recreation Committee** Cllr Albon offered to install tit boxes around South Green and Council accepted with thanks .
- ii. **Tree & Footpath Wardens** A discussion took place on improvements to the foot path leading beyond the Church.
- iii. **Sam update** an update was provided on the movement of the SAM

11: Planning Applications

Cllr Hudson did not take part, but observed as the District Councillor so he could fairly represent the views of the Parish Council as required.

2016/1550 The Barn, North Green Rd: Proposed construction of single storage garage/storage area (revised application) – Approved

12: To consider the date of the next Parish Council meeting: The next Parish Council meeting will be on 13th September 2016 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9.05 pm

Signed:

Date:.....