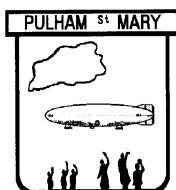


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 12th Sept 2017 at 7.30 pm.

Present: Cllrs Ellam, Clarke, McDaniel

In Attendance: The Clerk and 2 members of the public

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Glover, Albon, Langshaw and Burrige. County Cllr Wilby and District Cllr Hudson
- 2: **To consider declarations of Interest:** no additional declarations were received
- 3: **To approve minutes of the last meeting of 8th August 2017:** The August minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated on the parish website
 - b) **Renewal and maintenance of the playground equipment:** The Clerk is continuing to procure funding for play equipment
 - c) **Update on the community emergency plan:** A questionnaire will be circulated via the parish magazine distribution system. Information on volunteers, equipment available and help required will then be collated.
 - d) **Road & path repairs:** the District and County Councils are looking into the highway and footpath reports submitted and the LPA are investigating the breaches of planning regulations reported.
- 5: **To receive the Chairman's Report:** no report.
- 6: **To receive the County and District Councillor's Reports:**

County Cllr provided a report which will be made available on the parish website
- 7: **The meeting was adjourned for the public forum**

An item for consideration to consider maintenance and paving slabs in Station Rd was brought forward to allow discussion during the public forum. An offer to carryout repairs to the slabs across parish land was made by a parishioner, council have concerns on insurance and there was a preference for an alternative offer to re-route the entrance to property from the side, thus making the slabs redundant. Council will procure a quote to remove slabs and the matter will be reconsidered / ratified at the Oct meeting. Concerns had been raised on cutting of the grass in Station Road during August, the contractor has advised there was an issue with machinery but normal service should now have resumed. The Clerk will contact the contractor as the grass is currently growing over the pathway and needs to be cut back.
- 8: **Items for Discussion/Ratification:**
 - **To consider cost or repair and maintenance of playground equipment** – Cllr McDaniel proposed the cost of £190 to clean and stain the play equipment and £250 to clean, repair and paint the roundabout, these were seconded by Cllr Clarke and unanimously agreed.
 - **To consider comment on Norfolk Strategic Framework consultation** – No comment required

- **To consider contribution towards provision of the Silver Sunday event 8th October 2017 –** Council considered the number of parishioners expected to attend the Silver Sunday event being organised for the 8th Oct at the Pennoyer Centre, Cllr McDaniel proposed £25, this was seconded by Cllr Clarke and unanimously agreed
- **Because of low attendance and only minimum quorum being achieved all remaining items moved to October meeting**

9: Accounts: Presentation of the income and expenditure for September – Cllr Ellam Signed and Cllr Clarke countersigned the September payments.

Council approved the reinvestment of investment in a Nationwide 12 month investment account. **ACTION** The Clerk will organise for the request mandate to be signed and returned.

The balance on the account will be £35,535.36 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL		
ACCOUNTS : MONTH : Sept		
INCOME:	Amount	Description
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
Eon	38.60	1.84	36.76	Streetlighting July
Heart Internet	107.99	18.00	89.99	Domain Rental
Eon	25.28	1.20	24.08	Pavillion St/Chg
Eon	38.60	1.84	36.76	Streetlighting Aug
BT	18.19	3.03	15.16	BB and Calls to 23/9/17
Anglian Water	10.85		10.85	Allotment Water
Top Garden Service	120.00		120.00	Grass cutting July
L Aston	427.00		427.00	Clerks Salary & Parish Admin
Post Office Ltd	292.80		292.80	PAYE
C Musk	50.00		50.00	Village Maintenance
			-	
			-	
			-	
			-	
TOTAL EXPENDITURE	£1,129.31	£25.91	£1,103.40	£1,129.31

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** No further reports
- iii. **Sam update** No further reports

11: Planning Applications

2017/1497 Hill house – Approved with conditions

2017/1921 Brook House – Non material amendment to permission to 2014/2406 – Pending consideration

12: To consider the date of the next Parish Council meeting: The next parish meeting will commence at 7.30pm on 10th October at the Pennoyer Centre

The meeting closed at 8.00pm

Signed:

Date:.....