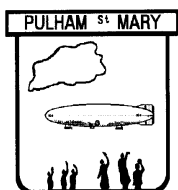


# PULHAM ST MARY PARISH COUNCIL



## *Clerk to Parish Council*

Lisa Shulver  
59d High Road  
Wortwell  
Harleston  
Norfolk  
IP20 0HA

☎: 01986 788048

✉: [pulhamstmary.pc@outlook.com](mailto:pulhamstmary.pc@outlook.com)  
[www.pulhamstmarypc.org.uk](http://www.pulhamstmarypc.org.uk)

## **Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 13<sup>th</sup> February 2018 at 7.30 pm.**

**Present:** Cllrs Albon, Ellam and Langshaw.

**Attendance:** County Cllr Wilby, 2 members of the public and the Parish Clerk were in attendance.

- 1: **To consider accepting apologies for absence:** Apologies were received and accepted from Cllr Glover, Clarke, Burridge, McDaniels and Hudson.
- 2: **To consider declarations of Interest:** Cllr Ellan declared interest in the horticultural group and Cllr Albon declared interest in the Pennoyer centre.
- 3: **To approve minutes of the last meeting of 9<sup>th</sup> January 2018:** The January minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
  - a) **Parish Website:** The monthly reports have been updated on the parish website
  - b) **Renewal and maintenance of the playground equipment:** The Clerk published details of the new play equipment on the Parish facebook page, all responses have been positive and the Clerk will meet the contractor on site to finalise plans.
  - c) **Update of the Community Emergency Plan:** South Norfolk Council have confirmed they are now drafting the Community Emergency Plan
  - d) **Kings Head PH:** Council have not received a conclusive reply on their formal offer for the premises.
- 5: **To receive the Chairman's Report:**

The Chairman had submitted a report; The bench in North Green playground is decaying, the Clerk has procured a cost for replacement at £305.VAT this will be moved to the March meeting for consideration. The road closure on Station Road for water main repair has caused a disruption in the bin collection. This has been reported to SNC.

Cllr Albon reported that the sign at the entrance to the village from Starston has not been repaired and is now becoming dangerous. The Clerk reported last month but will contact Highways immediately.
- 6: **To receive the County and District Councillor's Reports:**

The County Cllr gave his report, copy attached.
- 7: **It was not required to adjourn the meeting for a public forum**

2 Parishioners were in attendance to observe the meeting; Cllr Albon advised that the Parish Council currently has a casual vacancy.
- 8: **Items for Discussion/Ratification:**
  - **The Items relating to the Kings Head and the PCC were not required for this meeting as no further information was available.**
  - **To consider request from the ex Horticultural Society** The ex-Horticultural Society have asked if they can plant a magnolia tree on the village green, Councillors present confirmed acceptance but asked for details on the expected maximum height and

- questioned the soil suitability. This matter will be moved to the March meeting
- **To consider attendance of GDPR awareness Course** Cllr Ellam proposed £25 for the Clerk to attend a GDPR awareness course in preparation for the changes in data retention laws from May 2018, this was seconded by Cllr Langshaw and unanimously agreed.

**9: Accounts: Presentation of the income and expenditure for February - Cllr Ellam Signed and Cllr Albon countersigned the February receipts and payments.**

The balance on the account will be £47,314.00 following the presentation of the following transactions;

<b>PULHAM ST MARY PARISH COUNCIL</b>		
<b>ACCOUNTS : MONTH : Feb18</b>		
<b>INCOME:</b>	<b>Amount</b>	<b>Description</b>
<b>TOTAL INCOME</b>	<b>£0.00</b>	

**Cheques to be paid:**

<b>EXPENDITURE:</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>	<b>Description</b>
BT	21.36	3.56	17.80	Phone & BB
Eon	38.60	1.84	36.76	Streetlighting
L aston	410.05		410.05	Clerks salary and Parish Admin
NARS	200.00		200.00	Donation
EAAA	200.00		200.00	Donation
<b>TOTAL EXPENDITURE</b>	<b>£870.01</b>	<b>£5.40</b>	<b>£864.61</b>	<b>£870.01</b>

**10: Other Reports:**

- Sports & Recreation Committee** No further reports.
- Tree & Footpath Wardens** Cllr Albon will plant the trees at South Green when the weather improves
- Sam update** No further update

**11: Planning Applications**

**2017/1988 & 1963 Post Office** – installation of air conditioning units – Requested refusal pending further consideration on Noise and type of equipment being installed

**2017/1929 Upper Vances Farm** – Proposed poultry unit – Submitted a neutral response pending reply from the applicant on suggested highway improvements

**2017/2676 The Hall, Hall Road**– Approved with conditions

**New Applicants 2018/0182 Lymehurst, The Street and 2018/0231 Crossingford Farm, Garlic Street** – Both for replacement windows – No objections were raised and the Clerk will submit requests to approve

- 12: To consider the date of the next Parish Council meetings:** The next parish meeting will be on 13<sup>th</sup> March 2018 and the Annual Parish Meeting on 27<sup>th</sup> March both commencing at 7.30pm at the Pennoyer Centre

*The meeting closed at 8.10 pm*

**Signed:** .....

**Date:**.....