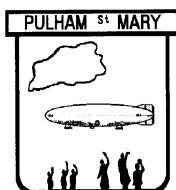


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Monday, 14th November 2017 at 7.30 pm.

Present: Cllrs Glover, Burridge, Langshaw, Albon, Ellam and McDaniel. Cllr Hudson attended as both the District Cllr and Parish Cllr **Attendance:** 8 members of the public and the Parish Clerk were in attendance County Cllr Wilby delivered his report and left the meeting.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Clarke
- 2: **To consider declarations of Interest:** District Cllr declared other interests as a trustee of the Pennoyer Centre and explained he would not take part in consideration of planning items but would listen to proceedings to enable him to represent views of parishioners and council within his own response to planning applications.
- 3: **To approve minutes of the last meeting of 9th October 2017:** The October minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated.
 - b) **Renewal and maintenance of the playground equipment:** The Clerk has submitted applications for grant funding for playground equipment through AVIVA, the National Lottery & Tesco bags. **ACTION** The Clerk is registering the parish council as a charity group with the East of England, Co op, which will enable a further grant application.
 - c) **Update of the Community Emergency Plan:** **ACTION** The responses received will be collated this month
 - d) **Path across grass in Station Road:** The owners of no 2 Station Road have offered to repair the path across the parish grass in front of their property, the Clerk has confirmed with the parish insurer
- 5: **To receive the Chairman's Report:**

The Chairman updated Council of village matters, the bus shelter and recycle area has been cleaned, there has been damage to the notice board and fence at South Green and the Chairman will look to see if this can be repaired. **ACTION** Areas for maintenance were flagged and the clerk will notify the highways ranger.
- 6: **To receive the County and District Councillor's Reports:**

County Cllr's report which will be made available on the parish website
The District Councillor advised that consideration is being given to a partial merge of SNC and Broadland for back office services only, he will provide further details when the feasibility study has been completed.
An agreement has been reach between SNC and Harleston TC on the carpark, Coop east of England have provided some financial support and the carpark will remain free. The TC will be looking to procure additional funding from the surrounding parishes, as they have done in the past
- 7: **The meeting was adjourned for the public forum**
 - Concerns on planning application 2017/1929, proposed poultry unit at Upper Vaunces Farm, were raised on road safety, noise, odour, dust and light pollution. Questions were identified on the

suitability of the traffic passing places and roads from the A140 to the proposed site. Suitability of the site for proposed use was also questioned.

Council brought forwards consideration of this application. A case in support was provided and some of the questions raised were addressed by the District councillor. Council considered all points raised, it was noted that Highways have not yet responded, the Clerk will therefore object to the application until this has been received and a site visit is made to discuss the application with the applicant.

- A report was provided on the Pennoyer Centre, including an overview of the current financial position, Council thanked Anne Cleveland for keeping them up to date.
- Council were asked for a response on the recent advertising of the KH for sale. The District Cllr provided an overview to date and this item will be included on the December agenda for considerations
- The Clerk has circulated a request from PPC this will be added to the December agenda

8: Items for Discussion/Ratification:

- **To ratify the renewal of the parish BT / Broadband Line** – Cllr Clarke proposed the Cost of £208.80 for the parish BT line, this was seconded by Cllr Burrige and this was unanimously agreed.
- **To consider updating the parish website** – The Clerk raised the parish web site and how it is not currently being provided in the best format for mobile phones. She will speak to the developer on the cost to improve this but it was noted that the level of display was still currently fit for purpose.

9: Accounts: Presentation of the income and expenditure for November – Cllr Ellam Signed and Cllr McDaniel countersigned the November receipts and payments.

The balance on the account will be £42,607.86 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : Nov				
INCOME:	Amount	Description		
SNDC	£250.00	Mini Recycle Centre		
Plots 11 13 16	£81.54	Allotment rents		
TOTAL INCOME	£331.54			
<u>Cheques to be paid:</u>				
EXPENDITURE:	Gross	VAT	Net	Description
The Pennoyer Centre	25.00		25.00	Silver Sunday donation
BT	18.57	3.09	15.48	BB and Calls to 23/11/17
Eon	38.60	1.84	36.76	Streetlighting Oct
TOP Garden Services	240.00		240.00	Grass Cutting Sep/Oct
PSM Parish Charities	400.00		400.00	South Green Rent
L Aston	408.85		408.85	Clerks Salary and Parish Admin
C Collings	2,426.00		2,426.00	Village maintenance
G Albon (Green Tech)	76.80	12.80	64.00	Tree Stakes
			-	
			-	
			-	
			-	
			-	
TOTAL EXPENDITURE	£3,633.82	£17.73	£3,616.09	£3,633.82

10: Other Reports:

- Sports & Recreation Committee** No further reports.
- Tree & Footpath Wardens** Cllr Albon has supported trees with Stakes and Tubes and an update was provided on the SAM
- Sam update** No further reports

11: Planning Applications

In response to the report from the Clerk on the length of time fencing has been in situ around the KH, the LPA have advised that as this was installed because of potential hazard and as it is considered

temporary, they would not look to investigate this matter further, at this time.

2017/2123 Norwich Road – Single storey extension – Approved with conditions

2017/1988 & 1963 Post Office – installation of air conditioning units – Requested refusal pending further consideration on Noise and type of equipment being installed

2017/1929 Upper Vances Farm – Proposed poultry units – Discussed in public forum – **ACTION** a request will be submitted for refusal pending further information and site visit – and a request for extension to the period for consideration until 13th December 2017.

12: To consider the date of the next Parish Council meeting: The next parish meeting will commence at 7.30pm on 12th December at the Pennoyer Centre

The meeting closed at 9 pm

Signed:

Date:.....