

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Aston
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 788048

✉: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 8th Aug 2017 at 7.30 pm.

Present: Cllrs Glover, Ellam, Clarke, Albon, McDaniel. Cllr Hudson attended as both a parish and district Councillor

In Attendance: The Clerk and County Cllr Willby were in attendance

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Langshaw and Burrige.
- 2: **To consider declarations of Interest:** no additional declarations were received
- 3: **To approve minutes of the last meeting of 13th June 2017:** The July minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated on the parish website and **Action** The Clerk will draft a news update to publicise awareness of an increase in Munkjac and General Deer, with a link to guidance and further information at www.thedeerinitiative.co.uk

Items b & c under items for discussion and ratification

- 5: **To receive the Chairman's Report:** The Chairman noted that work has not yet been completed on the refurbishment of the phone Box. **Action** The Clerk will contact the contractor on this. There have been reports on overgrown hedges in front of the Grange and Grange Cottage and an enquiry on the planning requirements in respect of the advertising board at the Grange. **Action** The Clerk will correspond with the owners and the LPA respectively.
- 6: **To receive the County and District Councillor's Reports:**

County Cllr provided his report following the meeting, a copy attached and available on the parish website.

The District Councillor advised that Pennoyers would again be participating in Silver Sunday 8th Oct 2017 and they have be provided with a grant to assist with enabling this.

The District Council have met and made allocation for the Community Action funding for this year.

The ticket machine in the Local Council Carparks have now be update, currently they accept old and new £1 coins and it is now possible to purchase tickets with Debit Card.
- 7: **The meeting was not adjourned as no public were present for the public forum**

An email has been received identifying the longitude of metal fencing around the Kings Head premises. **Action** The Clerk will correspond with the LPA

Reports were accepted on several roads where grass has been allowed to grow in the road and the footpath in poppys lane was again identified as being in disrepair along with the continued presence of an exposed cable on the opposite side. **Action** The Clerk will contact Highways on these matters.

(added following the meeting) The Clerk will advise highways of the erosion of the 'Slow' sign in the

road as one enters North Green Road.

8: Items for Discussion/Ratification:

- **To consider speed restrictions and village gateway in Station Rd** - Following the Clerks meeting with NCC, they have agreed to utilise the Local Area Designer to progress a speed limit change to '40' from 'The Nurseries' to the existing '30' limit near 'Flanders Meadow'. The County Councillor confirmed he will fund £1500 of the cost of this work through his members fund Cllr Hudson proposed match funding of £1500 to enable this work to go ahead, this was seconded by Cllr Ellam and unanimously agreed. **Action** The Clerk will update NCC.
Council will postpone an application for match funding from parish partnership for a village gateway in Station Rd, until total expenditure for other projects are confirmed.
- **To further consider renewal and maintenance of playground equipment** – The Clerk met with Action Play and Leisure and is organising a meeting with a second contractor on the potential replacement of the decaying monkey bar climbing frame at North Green Play area. **Action** She will continue to source funding and work with local users to ensure any work carried out will be suitable for target audience.
- **To discuss 'local homes for local people'** – Councillors discussed a request from Saffron Housing Trust to consider 'local homes for local people'. It was noted that there is already provision for affordable housing within the development proposed, accessing from Chestnut Rd **Action**The Clerk will respond to the planning dept at Saffron on this matter
- **To consider updates to the emergency Plan** – The Clerk has started to work on the updating of the emergency plan, she will continue to work with Cllr Clark and SNC on this.
- **To consider comment on Modification to Norfolk Single Issue Silca Sand Reveiw** – No comment was required at this time

9: Accounts: Presentation of the income and expenditure for Aug – Cllr Ellam Signed and Cllr Clarke countersigned the August payments.
The Audit for 16/17 has been completed and no comments or amendments received, notices will be made available in the notice board and on the web site

The balance on the account will be £36,664.67 following the presentation of the following transactions;

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ACCOUNTS : MONTH : August

INCOME:	Amount	Description
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
BT	20.13	3.35	16.78	BB and Calls to 23/8/17
J Surey	30.00		30.00	Village Planter Maintenance
L Aston	416.66		416.66	Clerks Salary and Village Admin
C Musk	40.00		40.00	Village Maintenance
Mazars	240.00	40.00	200.00	External Audit
Pulham Market PC	16.54		16.54	Contribution to advert BCC
TOTAL EXPENDITURE	£763.33	£43.35	£719.98	£763.33

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** No further reports
- iii. **Sam update** update provided

11: Planning Applications

2017/1071 63 Norwich Rd – Approved with conditions

2017/1450 95 Norwich Rd – Approved with conditions

2017/1497 Hill house – Proposed conversion of out building to 4x1 units – Request to approve followed by a request for consideration to be given on conditions to ensure minimal disturbance to neighbouring properties

12: To consider the date of the next Parish Council meeting: The next parish meeting will commence at 7.30pm on 12th September at the Pennoyer Centre

The meeting closed at 9.00

Signed:

Date:.....