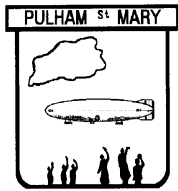


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 9th January 2018 at 7.30 pm.

Present: Cllrs Glover, Burridge, Albon, Clarke Ellam, McDaniel and Langshaw. Cllr Hudson attended as both a Parish and District

Attendance: County Cllr Wilby, 3 members of the public and the Parish Clerk were in attendance.

- 1: **To consider accepting apologies for absence:** No apologies were received.
- 2: **To consider declarations of Interest:** Cllr Glover declared interest in The Kings Head Inn and Cllr Albon & Hudson declared interest in the Pennoyer centre.
- 3: **To approve minutes of the last meeting of 12th December 2017:** The December minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated on the parish website
 - b) **Renewal and maintenance of the playground equipment:** Included in matters for consideration
 - c) **Update of the Community Emergency Plan:** South Norfolk Council now have all information to update the Emergency Community Plan, The completed document will be returned to the Clerk in due course
 - d) **Kings Head PH:** Included in matters for consideration
- 5: **To receive the Chairman's Report:**

The Chairman has received letters of thanks for Christmas gifts provided by the village charities. The village sign near Doctors Lane and one of the bollards in Station Road both require attention **ACTION**
The Clerk will notify Highways.
- 6: **To receive the County and District Councillor's Reports:**

The County Cllr gave his report, copy attached.

The District Cllr advised Council that funding is available to support the wireless delivery of broadband to more remote properties who are currently still not able to receive faster broadband. The District Council is looking to remove some of their streetlights; this will not affect PSM as the parish owns the public streetlights in the village. The District Council has introduced a charge of £69 per pair for refuse/recycle bins, for new build properties. The next pick n mix bite size learning session is scheduled for 25/1/18 at the Fighting Cocks in Windfarthing. Details available <https://www.south-norfolk.gov.uk/bitesize> The District Council are expected to increase the district charge on the council tax bills, by the maximum, equivalent to £5 per year, on a D band, this will be voted on and confirmed in February.
- 7: **The meeting was adjourned for the public forum**

3 representatives from the Pennoyer's Trustees were in attendance; Anne Cleveland provided additional information to support the trustees request for continued financial support from the parish council for 2018/19 financial year.

The Clerk has chased NCC Highways on behalf of a parishioner who has requested provision of a disabled parking space in the layby near her home on the Norwich Road.

8: Items for Discussion/Ratification:

- **To consider the Kings Head Inn** – A conclusive response has not yet been received from the owner of the Kings Head PH on the offer submitted by the parish for the purchase of the premises; this matter will be moved to the February agenda. An email has been received from a parishioner asking for further details on this matter and impact on cost to parishioners should the purchase go ahead. **ACTION** The Clerk will respond providing the limited information available at this time and advise that future discussions and consideration of this matter will always be listed on the agenda and included in the minutes following meetings.
- **To further consider request for PSM PCC** – The PCC have advised that the church yard will require cutting 4 to 5 times per year, the cost for this work will be circa £500 to £600 per year. **ACTION** The Clerk will work with the PCC to procure 3 quotations and the matter will be moved to the February agenda. A provisional allowance towards these costs will be included in the parish budget for 2018/19 for the purpose of setting the parish precept
- **To consider instructing contractor for the renewal of playground equipment** The Council have been successful with their application for grant funding for replacement of one of the multiplay units at the north green playground. Funds of £7631.00 have been received from the National Lottery Awards for All, the money is to replace the equipment and for safety matting. The CIL fund being held by the parish will be used to pay for the removal and installation costs, any additional funds required will be paid from reserves. This matter will be moved to the February meeting for ratification when total costs have been clarified. **ACTION** The Clerk will publish details of the proposed new multi-play unit on the parish website and details will be passed to parishioners who approached the council to consider improvements at the play area. The Clerk will speak to the Action Play and Leisure to clarify actual removal and installation costs.
- **To consider request from NARS** Council considered a request from NARS last year donations were provided to both NARS and The Air Ambulance as, because of the geographical position of PSM, it is considered that the services of both of these organisations are important. Cllr Clarke proposed £200 each for NARS and the Air Ambulance this was seconded by Cllr Burrage, both grants were unanimously agreed.
- **To consider request from the Pennoyer Centre** Council discussed the importance of supporting the Pennoyer Centre as a major asset within the village, while being mindful of the percentage cost against the total parish precept; Cllr Hudson and Albon declared an interest and Cllr McDaniel abstained; Councillor Langshaw proposed £4000 financial support for the Pennoyer Centre for 2018/19 this was seconded by Cllr Ellam and agreed by the remaining Councillors. The parish support will be provided on the provision that community use will continue to be subsidised. The financial support is for 2018/19, any future financial support will need to be considered on its own merit
- **To consider the budget and setting the parish precept for 2018/19** Council agreed an increase in the parish precept, to compensate for the reduction in the current annual grant from SNC, to allow for the annual increase of £100 to the Pennoyer Centre, to allow for additional expenditure required to maintain the grounds at the Church and to allow for continued support of parish projects including further repair and improvements at the play area. Cllr Burrage proposed setting the parish precept at £23,450, this was seconded by Cllr McDaniel and unanimously agreed. In addition the parish will receive a reduced grant from SNC for £382. The total annual cost towards parish expenditure on the Council Tax invoice for 2018/19 will be £70 for a D band property.

9: Accounts: Presentation of the income and expenditure for January - Cllr Ellam Signed and Cllr Clarke countersigned the January receipts and payments.

The balance on the account will be £48,184.01 following the presentation of the following transactions;

PULHAM ST MARY PARISH COUNCIL

ACCOUNTS : MONTH : Jan 18

INCOME:	Amount	Description
Allotments	£94.99	Plots 5 6 & 21.5
National Lottery	£7,631.00	Awards for all Grant
TOTAL INCOME	£7,725.99	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
BT	10.66	1.77	8.89	Phone & BB
Eon	38.60	1.84	36.76	Streetlighting
Diss & District Transp/Ass Ltd	100.00		100.00	Donation
LAston	410.05		410.05	Clerks salary and Parish Admin
Anglian Wat	21.30		21.30	Pavillion supply
TOTAL EXPENDITURE	£580.61	£3.61	£577.00	£580.61

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** Cllr Albon will organise photographs of the trees planted in South Green.
- iii. **Sam update** Council Discussed the latest data from the SAM

11: Planning Applications

2017/1988 & 1963 Post Office – installation of air conditioning units – Requested refusal pending further consideration on Noise and type of equipment being installed

2017/1929 Upper Vances Farm – Proposed poultry unit - The parish council can support this application but are concerned on the suitability of the approach route for HGVs therefor they voted to remain neutral until the applicate responds to Highways request for plans to be submitted on improvements to highway passing places.

2017/2676 The Hall, Hall Road– Request for approval submitted

- 12: To consider the date of the next Parish Council meeting:** The next parish meeting will commence at 7.30pm on 13th February 2018 at the Pennoyer Centre

The meeting closed at 9.30 pm

Signed:

Date:.....