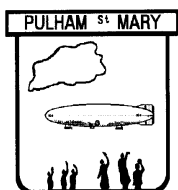


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Monday, 9th Oct 2017 at 7.30 pm.

Present: Cllrs Glover, Burridge, Langshaw, Albon, Ellam and Clarke. **In Attendance:** County Cllr Willby and the Parish Clerk.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr McDaniel and District Cllr Hudson pending another meeting
- 2: **To consider declarations of Interest:** no additional declarations were received
- 3: **To approve minutes of the last meeting of 12th September 2017:** The September minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated and a casual vacancy notice has been displayed on the notice board.
 - b) **Renewal and maintenance of the playground equipment:** The Clerk has received 3 quotations for a new multiplay unit, an application for grant funding has been submitted to AVIVA and the Chairman Signed a grant application, prepared by the Clerk for the National Lottery fund.
 - c) **Update of the Community Emergency Plan:** Moved to the November meeting pending response to questionnaire circulated with the parish magazine.
 - d) **Highways/Planning Update:** The advertising boards at the grange will remain in situ, until work finishes early 2018
- 5: **To receive the Chairman's Report:**

The Chairman informed Council that Mr Musk had sadly passed away. The Clerk has organised for the Bus stop to be cleaned and will make new arrangements for the recycle area.

Following the resignation of Cllr Richards the Clerk will send him a letter of thanks. The Chairman updated council on recent damage to vehicles and property in the village. The hedge in front of the shop has been trimmed and the finger post in South Green mended.
- 6: **To receive the County and District Councillor's Reports:**

County Cllr provided a report which will be made available on the parish website
- 7: **The meeting was adjourned for the public forum**

No members of the public were in attendance.

The Clerk has received a letter from a parishioner who has requested a disabled parking space. The Clerk has spoken to NCC and the County Cllr provided further contact details. NCC no longer provide parking spaces but are looking into this request and will respond to the Clerk in due course.
- 8: **Items for Discussion/Ratification:**
 - **To consider cost removal of path across parish grass in Station Rd –** Cllr Clarke proposed the payment of £125 to remove the path across the grass at the top end of Station Road, this was seconded by Cllr Langshaw and unanimously agreed.
 - **To consider allotment rent, costs and charges to Tenants –** The Allotments are currently making a

small loss but there are currently 4 available plots. It was therefore agreed not to increase the cost for renting an allotment for 18/19 this will remain at £24.00 per annum, the charge for water will be £3.88 per plot.

9: Accounts: Presentation of the income and expenditure for October – Cllr Ellam Signed and Cllr Clarke countersigned the October receipts and payments.

The balance on the account will be £45,910.14 following the presentation of the following transactions;

ACCOUNTS : MONTH : Oct

INCOME:	Amount	Description
Nationwide BS	£91.26	Interest
SNDC	£10,947.01	Precept 2nd Payment
TOTAL INCOME	£11,038.27	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
Pulham Market. BCC advert	-0.27		- 0.27	Cheque Error
BT	19.67	3.27	16.40	BB and Calls to 23/10/17
Eon	37.35	1.78	35.57	Streetlighting Sept
TOP Garden Services	120.00		120.00	Grass Cutting Aug
L Aston	424.74		424.74	Clerks Salary & Parish Admin
H Dade	40.00		40.00	Allotment Ground Rent
	22.00		22.00	Parish Mag 2 pg Advert
			-	
			-	
			-	
			-	
			-	
			-	
TOTAL EXPENDITURE	£663.49	£5.05	£658.44	£663.49

10: Other Reports:

- i. **Sports & Recreation Committee** No further reports.
- ii. **Tree & Footpath Wardens** 30 new tree saplings will be available in November for planting at South Green. Cllr Albon will purchase additional Stakes and Tubes as some of the trees require further support.
- iii. **Sam update** No further reports

11: Planning Applications

2017/1921 Brook House – Non material amendment to permission to 2014/2406 – Requested approval

2017/2123 63 Norwich Road – Single storey extension – requested approval

2017/1988 & 1963 Post Office – installation of air conditioning units - Following a discussion the Clerk will submit a request to refuse, requesting consideration is given to noise and type of equipment being installed.

12: To consider the date of the next Parish Council meeting: The next parish meeting will commence at 7.30pm on 14th November at the Pennoyer Centre

The meeting closed at 8.25pm

Signed:

Date:.....