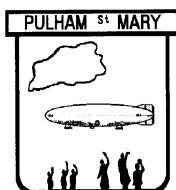


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held in the Pennoyer Centre, On Tuesday, 14th July 2015 at 7.30 pm.

Present: Cllr Glover, Donnison, Burridge, Albon, Ellam & Clarke. Cllr Hudson attended as both Parish and District Councillor.

In Attendance: The Parish Clerk, County Cllr Willby and 2 parishioners

- 1: **To consider accepting apologies for absence:** Apologies were received from the Cllr McDaniel
- 2: **To consider declarations of Interest:** Declarations were received from Cllr Glover on matters relating to the Kings Head ph
- 3: **To approve minutes of the last meeting of 16th June 2015:** The June minutes were signed as correct
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish Website:** The monthly reports have been updated and the availability of a 3 bedroom, Hastoe Housing Association property has been advertised on the parish website
 - b) **Street lamps:** Came and Co have advised that the addition premium required to insure all the village street lamps, fences and gates for the value of £25,200.00 would be £114.86 pa, **Action** this item will be included on the agenda for August..
 - c) **The Ditch & Parking in Station Road** The clerk is awaiting quotations from 2 local contractors for the clearing and piping of the ditch in Station Rd. **Action** She will look to procure further quotations. It may be possible apply for grant funding towards this project from the parish partnership, if the intention is to provide additional parking.
- 5: **To receive the Chairman's Report:** The Chairman has replaced the 'No Dogs' sign at North Green Road play area, untangled the swings and adjusted the new gate. **Action** an auto close spring will be fitted to the gate, repair work carried out to the roundabout and a new contact notice displayed by the entrance.
A note of thanks for the use of South Green for the church fete, was received and a letter informing the council of the elected representatives for PSM on the Semere Recreation Ground Committee was read out.
- 6: **To receive the County and District Councillor's Reports:** County Cllr Wilby report is attached - Appendix July 15 (i).

District Cllr Hudson, updated Council on faster/better broadband providing a diagram to indicate the limits to provision through updating current equipment. (appendix CH July (ii)) The District Cllr heads a committee who will examine this information and look to investigate the provision of faster broadband outside these areas.

It is possible for residents to obtain a larger size or second green recycle bin from South Norfolk Council if their current bin is not adequate for their needs.

The meeting was adjourned for the public forum

A report was provided on the Pennoyer Centre, advising that at the end of the financial year, from an operational point of view, a breakeven was achieved; a budget for 15/16 and a 3 year business plan have been prepared providing a future vision. The centre have now celebrated their 5th birthday and are maintaining a full social programme, recently opening to provide pink themed refreshments in support of the ladies pink tractor event and a film event working with a Framlingham group, to raise awareness of Diabetes.

A parishioner attended the meeting, to observe and discuss the current casual vacancy and the role of a parish councillor.

A request was received for a shed to be erected on allotment plot 11, Council raised no issue
Acton the clerk will advise the tenant

The meeting was re adjourned

8: Items for Discussion/Ratification:

- **To ratify date and cost of playground inspection training** Two places will be booked for the CAN playground inspection training at Dereham on the 19th August, for Cllr Albon and Hudson the clerk raised a cheque for £80 for payment but this amount will be reimbursed from the District Cllrs Beckvale fund.
- **To discuss introduction of Coop bank charges and alternative arrangements** The Co op bank have advised that they will be introducing fees for presenting cash cheques or requesting coinage at the post office . The Council currently cash one cheque per annum for petty cash reimbursement and 12 cheques per annum for village maintenance. The Clerk will advise the contractor that payment by this method will not-longer be available and offer alternative payment by cheque or standing order
- **To discuss the proposal for a village consultation on the Kings Head ph** A meeting of the parish will be organised for September 2015 to consult with parishioners on the Kings Head ph, a date will be confirmed with R Bacon MP and availability of the Pennoyer Centre for use as a venue. Further information will be advertised in next month's parish magazine and flyers will be distributed & displayed throughout the village.

9: Accounts:

- i. **Presentation of the income and expenditure for July** – The accounts were approved Cllr Ellam signed the cheque/DD payments and these were countersigned by Cllr Clarke

The balance on the account will be £33,107.42 following the presentation of the following transaction;

ACCOUNTS : MONTH : July

| INCOME: | Amount | Description |
|---------------------|---------------|--------------------|
| Co op | £3.72 | Interest |
| TOTAL INCOME | £3.72 | |

| EXPENDITURE: | Gross | VAT | Net | Description |
|--------------------------|----------------|--------------|----------------|-------------------------------|
| | | | | |
| BT | 13.49 | 2.25 | 11.24 | B/Band & Calls April Adj/June |
| Cash | 50.00 | | 50.00 | C Musk Village Maint |
| L Aston | 406.19 | | 406.19 | Clerks Salary/Admin Exp |
| Crook Power Wash | 290.00 | | 290.00 | Play Equip. Clean/Maint |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| TOTAL EXPENDITURE | £759.68 | £2.25 | £757.43 | £759.68 |

10: Other Reports:

- i. **Sports & Recreation Committee** No further report
- ii. **Tree & Footpath Wardens** Cllr Albon has assessed the trees at South Green Spinney, there has been damage by wildlife and many of the trees require replacement, protection and support. Cllr Clarke has 30 free trees on order and Cllr Albon will look into acquiring additional replacements. **Action** The Clerk will apply to the local member for grant funding to support this project.
- iii. **Sam Update** Cllr Hudson reported on recent SAM activity and future plans for working with Pulham Market and Starston to procure useful data.

11: Planning Applications

Previously listed for information only

- a) **2012/1885 Streamlet Farmhouse** – scoping Opinion for erection of two buildings for broiler breeding site – *SNC Decision 22/3/13 – EIA required*
- b) **2013/1334 Land south of Chestnut Rd** - Proposed erection of 7 new properties – *Approval with conditions requested*
- c) **2015/1158 White House Farm Cross Rd Starston** – Demolition of store & erection of Chick rearing shed and feed bin – *Approval requested*
- d) **2015/1258 Oak Cottage** – Change of dormer windows – *Approval requested*

New Application

- e) **2015/1350 & 1351 Webb Cottage** – conversion of single storey outbuilding – *this application was circulated prior to the meeting and the clerk has submitted a request for approval.*

11: To consider the date of the next Parish Council meeting: The August parish meeting will be the on Tuesday 11th Augusty at 7.30pm at the Pennoyer Centre – Cllr BurrIDGE gave apologies for the August meeting

The meeting closed at 9.15 pm

Signed:

Date:.....