


# Agenda for Pulham St Mary Annual Parish Council Meeting

Councillors of Pulham St Mary Parish Council are summoned to attend the Annual Parish Council Meeting to be held at The Pennoyer Centre on 9<sup>th</sup> May at 7.30p.m

Press and Public are invited to attend and to address the Council at its Public Forum (Relevant Correspondence copied or e-mailed to Councillors where marked ☒ or ☒e)

- 7.30\* **1: To receive apologies for absence & declaration of interest**  
**2: The appointment of Chairman & Vice Chairman and signing of Declarations of Acceptance of Office**  
**3: To approve Minutes of last meeting of 11<sup>th</sup> April 2017**
- 7.40\* **4: Review and appointment of representatives to existing Committees and Sub-committees and consideration of formation of any new committees**
- a) *Sports & Recreation Sub-Committee – currently Cllrs Glover, Burridge, Albon & Langshaw*  
b) *Planning Sub-Committee – currently Cllrs Glover, Albon, Langshaw, McDaniel, Ellam and Clarke*
- 7.50\* **5: Review and Adoption if required of;**  
**Standing Orders & Financial Regulations:** Currently specific standing orders for PSM cover 1) Length of service of Chairman 2) Spending Powers of Clerk 3) Planning Applications Procedure  
**Procedure Policies:** Currently available; PSM Complaints Policy, Media Policy, PSM Health & Safety Policy and Equal opportunities Policy  
**Risk assessments:** Currently available; PSM Financial Risk Assessment and PSM Risk Assessments  
**Review arrangements for;**  
**Information available under the Freedom of information Act**  
**Contributions made for work completed by other authorities and bodies**  
**Representation or work with other bodies**  
**Review;**  
**Inventory of assets and insurance cover**  
**Memberships of other bodies**  
**Dates of meetings for coming year**
- 8.05\* **6: Matters Arising:**  
a) **Parish Website** – Update  
b) **Speed restriction and village gateway** – Update  
c) **Beckvale CC Scheme** – New subsidy commencing 1<sup>st</sup> June 2017
- 8.10\* **8: Chairman's Report:**
- 8.20\* **9: Reports from County & District Councillors:**
- 8.30\* **10: Public Forum:**
- 8.55\* **11: Items for Discussion:**  
➤ **To consider renewal of the parish insurance**  
➤ **To further consider path on Station Road**  
➤ **To discuss clearance of the pond in North Green**  
➤ **To ratify cost for repair of swings in North Green**  
➤ **To consider donation to PPC toward roof repair fund**
- 9.15\* **12: Accounts:**  
a) To present EOY account 2016/17  
b) Presentation of Income & Expenditure for May
- 9.20\* **13: Other Reports:**  
i. Sports & Recreation Committee :  
ii. Tree &/or Footpath Wardens  
iii. SAM
- 9.25\* **14: Planning Applications - Previously listed**  
**2016/2762 siting of a shipping container, The Pennoyer Centre** – Extended date for consideration 8<sup>th</sup> May pending agreement of further details of amended application.  
**2017/0107 Church of St Mary** – Long term temporary repair to porch roof – request approval  
**2017/0522 The Old Maltsters Station Road** – proposed fencing retention of field shelter and shed – request approval  
**2017/0626 March Cottage Hall Road** – semi detached cottage attached to dwelling – Request refusal  
**2017/0098 The Kings Head Inn** – proposed alteration to garage – Request refusal  
**New applications**  
**2017/0802 3 Norwich Road** - removal of sand cement render, lime render, works to timber frame  
**2017/0951 Land at Glebe Farm** - Change of use agricultural to residential  
**2017/0975 Orchard Barn, Garlic St-** Proposed double garage
- 9.30\* **15: Date of Next Meeting: Tuesday 13<sup>th</sup> June 2017 at 7.30p.m The Pennoyer Centre**

\* Times shown are for guidance only



Lisa Aston - Clerk to Parish Council 02/05/17