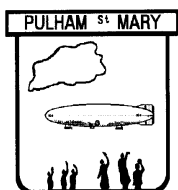


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 13th November 2018 at 7.30 pm.

Present Cllrs Albon, McDaniel, BurrIDGE, Clarke, Ellam, Langshaw, West and Scanlan. District Cllr Hudson was delayed and arrived during the meeting.

Attendance: The Clerk and four members of the public were also present.

- 1: **To consider accepting apologies for absence:** Apologies were received from County Cllr Wilby and Cllr Hudson advised he would arrive late. The Meeting was chaired by Vice Chairman, Cllr Albon.
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr.
- 3: **To approve minutes of the last meeting of 9th October 2018:** The minutes for October meeting were agreed and signed as correct.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website.
 - b) **Renewal and maintenance of the playground equipment:** Included in items for consideration.
 - c) **Refurbishment of the adopted BT Box:** Council have been awarded a grant of £100 from SNC, towards ongoing refurbishment/refit of the BT phone box. **Action** The Clerk will purchase a notice board and suggestion box and provide an update at the December meeting.
 - d) **Repainting of the village sign:** A working party meet to discuss the repainting of the village sign, a prototype design will be produced and available at the January meeting.
- 5: **To receive the Chairman's Report:**
No report given.
- 6: **To receive the County and District Councillor's Reports:**
County Cllr Wilby's report is attached and available on the parish website.
District Cllr Hudson arrived during the meeting and provided his report;
Both the day and week have changed for brown bin collection in the village, notices have been provided to households affected.
Litter can be reported to South Norfolk Council at <https://www.south-norfolk.gov.uk/residents/neighbourhood-issues/street-cleaning-fly-tipping-and-litter/report-fly-tipping-or>
The Ping Table in situ at Harleston recreation ground has now become a permanent fixture **Action** The Clerk will make enquires about hosting a table for 2019.
- 7: **The Public Forum and consideration of planning applications were postponed by the vice chairman, to accommodate the apologies for delay submitted by the District Councillor.**
- 8: **Items for Discussion/Ratification:**
 - **To consider forming a working party group for the PSM conservation appraisal** Councillors Albon, Langshaw and Scanlan volunteered to represent the council on a working party, working with South Norfolk Council on the appraisal of the conservation areas in Pulham St Mary. **Action** The Clerk will provide details to the conservation officer and organise a date for an initial walkabout.
 - **To further consider comment on the Greater Norwich Local Plan** Council received notice of GNLP regulation 18 consultation – A new site has been put forward on the Norwich Road. Council concluded that there is no substantive information to comment on at this stage **Action** the Clerk will organise a walkabout in the new year

for council to view the site.

- **To consider report from Anglian Water on sewage station, Dirty Lane** AW have confirmed the waste spill on 18th September was dealt with correctly, within their regulator's guidelines. **Action** The Clerk will organise for a representative from AW to attend a future meeting. **Action** The Clerk will report recent incidents involving excess surface water on Station Road and Mill Lane to Highways.
- **To consider/ratify report on renewal and replacement of playground equipment project.** The Clerk confirmed that the grant application to Adnams for further playground equipment funding was unsuccessful on this occasion. Council considered a report provided on options for replacement of the 3 bay swing unit. (Appendix 1, Report to council, November 18) **Action** The Clerk will speak to two of the contractors on the possibility of reusing current matting, to save on overall cost and will report back at the December or January meeting

9: Accounts:

Presentation of the income and expenditure for November – Cllr Burrridge Signed and Cllr McDaniel countersigned the November receipts and payments. The balance on the account will be £45,069.94 following the following transactions;

PULHAM ST MARY PARISH COUNCIL

Nov-18

INCOME:	Amount	Description
Allotment Rent	£111.52	Plots 7,9,12 & 16
SNC	£250.00	Recycle site payment
TOTAL INCOME	£361.52	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
Anglian Water	15.76		15.76	Allotment Supply
BT	25.28	4.21	21.07	Phone calls and internet
Eon	43.87	2.09	41.78	Streetlight supply
R Collins	2,537.00		2,537.00	Village maintenance
L Shulver	462.17		462.17	Clerks Salary Parish Admin
The Pennoyer centre	50.00		50.00	Silver Sunday Donation
TOTAL EXPENDITURE	£3,134.08	£6.30	£3,127.78	£3,134.08

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Work is continuing on replacement of the tree guards and footpath finger posts
- iii. **Sam update** No further report.

The Meeting was adjourned for the public forum

Members of the public submitted concerns on the planning application 2018/1977 – partial demolition of the kings Head Inn. Council received these concerns and noted further objections raised on the LPA website. Pending highway reports were reported in Poppies Lane and collapsed drain in Mill Lane. **Action** The Clerk will include relevant work on the Rangers report and notify Highways of drain damage.

- **Planning Applications;**
The District Councillor observed only and did not take part as a parish councillor, in planning matters, so he can make representation as the District member

2018/1501 – Extension, The Beeches, 8 Church Close – Approved with conditions

2018/1788 & 9 – Removal of hedge and replace gate, The Post Office – Approved with conditions

2018/1798 – Discharge of condition 6 2017/1929 – No objections raised

New Application

2018/1977 Partial demolition of PH, Kings Head Inn, The Street - Council concluded this application does not enhance or preserve the building and would have a detrimental impact on the street scene. A request to refuse will be Submitted

2018/2388 Replace existing garage, 25 Norwich Rd – No objections were raised. A request to approve will be submitted

11: To consider the date of the next Parish Council meeting: The next meeting will be on 4th December 2018 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9.00 pm

Signed:

Date:.....