

# PULHAM S<sup>t</sup> MARY PARISH COUNCIL



## Clerk to Parish Council

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## Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 9<sup>th</sup> October 2018 at 7.30 pm.

**Present:** Cllrs Albon, Clarke, Ellam, Langshaw, West and Scanlan. Cllr Hudson attend as both District Cllr and Parish Council Chairman.

**Attendance:** County Cllr Wilby attended the meeting to deliver his report, the Clerk and one member of public were also present.

- 1: **To consider accepting apologies for absence:** Apologies were received from Cllrs Burrige and McDaniel.
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr.
- 3: **To approve minutes of the last meeting of 11<sup>th</sup> September 2018:** The minutes for September were agreed and signed as correct.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
  - a) **Parish website:** All news items and records have been updated on the parish website.
  - b) **Renewal and maintenance of the playground equipment:** An application for grant funding from Adnams Community Trust has been submitted and four quotes procured, for replacement of the two-bay swing unit. **ACTION** The Clerk will present a report at the November meeting.
  - c) **Refurbishment of the adopted BT Box:** Moved to matters for consideration.
  - d) **Repainting of the village sign:** Working Group meeting scheduled 13/11/18 7pm at the Pennoyer Centre.
- 5: **To receive the Chairman's Report:**

Council observed a minute's silence in remembrance of retired Reverend Margaret Doggett, who sadly passed away 30/9/18. Cllr Hudson thanked Cllr Ellam for sending a card on behalf of the parish council, he will attend the funeral on 11/10/18.

The Chairman attended the Silver Sunday event held at the Pennoyer Centre on Sunday 7/10/18. The event was well attended and particular note given for the Volunteers, who supported the event.

There have been a number of complaints about the current contractor employed to maintain South Green. The Contractor has been advised of the council's disappointment with service provided. The Clerk and Cllr Albon are currently working to procure tenders for 2019 season. The far end of the recreation ground has now been strimmed.
- 6: **To receive the County and District Councillor's Reports:**

The County Cllr report is attached and available on the parish website. The County Cllr advised NCC are considering repeater 30 mph speed signs through the village and the pot holes in Hall Road are scheduled to be repaired.

The District Councillor noted the update provided in the County Councilor's report on the Greater Norwich Local Plan. Further information and details on current comments received can be viewed at [www.gnlp.org.uk](http://www.gnlp.org.uk). Sites below 0.25 hectares or below 5 dwelling will be consulted on between 29/10/18 and 14/12/18. This item be added to the November agenda.

The District Councillor Provided further reports on; The installation of CCTV at the Church, Trevor Holden's appointment as joint Managing Director of Broadland and South Norfolk Councils [www.themj.co.uk/Broadland-and-South-Norfolk-share-new-managing-director/211953](http://www.themj.co.uk/Broadland-and-South-Norfolk-share-new-managing-director/211953) and the results of the South Norfolks Community Pub of the Year. [www.south-norfolk.gov.uk/businesses/initiatives-and-business-awards/south-norfolk-community-pub-year](http://www.south-norfolk.gov.uk/businesses/initiatives-and-business-awards/south-norfolk-community-pub-year)
- 7: **The meeting was adjourned for the public Forum.**

A parishioner attended the meeting to discuss broadband speeds in the village, future improvements in this area and to discuss [www.b4rn.org.uk](http://www.b4rn.org.uk). The Chairman/Council are happy to support any community group wishing to explore fibre optic provision in conjunction with this community benefit society.

**8: Items for Discussion/Ratification:**

- **Planning Applications;**  
**The Chairman observed only and did not take part in planning matters, so he is able to make representation as the District member**  
**2018/1501 – Extension, The Beeches, 8 Church Close – Request for approval submitted**  
**2018/1691 & 2 – Alteration to porch & conversion of outbuilding – Approved with conditions**  
**2018/1788 & 9 – Removal of hedge and replace gate, The Post Office – Request for approval submitted**  
**2018/1798 – Discharge of condition 6, on application 2018/1798 – Request for approval submitted**  
**No New Application**
- **To consider report on BT Phone Box** The Clerk presented a report (copy attached) on the refit of the BT Phone Box. Cllr Ellam proposed maximum cost of £200 to provide a ‘Saturn’ Magnetic notice Board and a suggestion box, this was seconded by Cllr Albon and unanimously agreed. **ACTION** The Clerk will submit an application to SNC for £100 towards this cost before proceeding with the project.
- **To consider Nationwide Business Saver Investment Account** Council agreed to reinvest the investment in a 95 day saver account, offering 1.1% variable rate. Cllrs Albon and Ellam completed the instruction declaration.
- **To consider sewage station and environmental/development impact** **ACTION** The Clerk will invite Anglian Water to make representation at a future parish meeting to discuss the sewage plant in Dirty Lane and impact on the local environment.

**9: Accounts:**

**Presentation of the income and expenditure for October –** Cllr Ellam Signed and Cllr Clarke countersigned the October receipts and payments. The balance on the account will be £47,842.50 following the following transactions;

PULHAM ST MARY PARISH COUNCIL		
Oct-18		
INCOME:	Amount	Description
Nationwide	£77.16	Investment Interest
HMRC	£2,478.26	Vat
SNC	£11,725.00	Precept
Allotment	£27.88	Plot 13
<b>TOTAL INCOME</b>	<b>£14,308.30</b>	

**Cheques to be paid:**

EXPENDITURE:	Gross	VAT	Net	Description
BT	23.90	3.98	19.92	BB and calls to 23/9/18
Eon	42.45	2.02	40.43	Lighting Sept
PKP Little John LLP	240.00		240.00	Audit 17/18
J Surey	30.00		30.00	Village planter maintenance
PSM parish charities	400.00		400.00	Sth Green Rent
H Dade	40.00		40.00	Allotment Ground Rent
L Shulver	464.58		464.58	Clerks Sal/Parish Admin
Tops Garden Services	-30.00		-	Error transposed figures in Sept Acs
<b>TOTAL EXPENDITURE</b>	<b>£1,210.93</b>	<b>£6.00</b>	<b>£1,204.93</b>	<b>£1,210.93</b>

**10: Other Reports:**

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Hudson updated council on response from SNC on the trees felled on glebe land behind the old country store. SNC are going to take no further action against the diocese **ACTION** Cllr West can supply tree guards for the next stage support of the trees at South Green, Cllr Albon will organise completion of this work.  
Cllr Scanlan reported 7 missing footpath signs, **ACTION** the Clerk will notify NCC.
- iii. **Sam update** Cllr Hudson Updated Council on the SAM

**11: To consider the date of the next Parish Council meeting:** The next meeting will be on 13<sup>th</sup> November 2018 commencing at 7.30pm at the Pennoyer Centre

*The meeting closed at 8.30 pm*

Signed: .....

Date:.....