

PULHAM S^t MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Shulver
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 788048

✉: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 4th December 2018 at 7.30 pm.

Present Cllrs Albon, Burrige, Clarke and Scanlan. District Cllr Hudson attended as both Chairman and District Councillor

Attendance: County Cllr Wilby and the Clerk were also present.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr, McDaniel, Langshaw, Ellam and West.
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr.
- 3: **To approve minutes of the last meeting of 13th November 2018:** The minutes for the November meeting were agreed and signed as correct.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website.
 - b) **Renewal and maintenance of the playground equipment:** Replacement of the 2-bay swing unit is included in items for consideration.
The clerk has made initial enquiries about hosting a ping table tennis table at North Green play area during 2019.
 - c) **Refurbishment of the adopted BT Box:** A notice board has been purchased for the phone box and pro former invoice/payment is included with the December accounts.
 - d) **Repainting of the village sign:** This item was moved to the February meeting
 - e) **PSM Conservation area appraisal:** Cllr Langshaw, Scanlan and Hudson will attend the initial walkabout in January 2019
 - f) **Anglian Water, Sewage Station, Dirty Lane:** Anglian water have accepted an invitation to attend the February meeting.
- 5: **To receive the Chairman's Report:**
The Chairman reported on the refusal of planning application 2018/1977 partial demolition of Kings Head Inn.
- 6: **To receive the County and District Councillor's Reports:**
County Cllr Wilby provided his report and details on the Norwich Western Link options, copies attached.
District Cllr Hudson reported on a current initiative to remove un-authorised advertising on the roadside, letters have been sent to owners of adverts, requesting removal and completion of planning applications for all future advertisements.
- 7: **No Public Forum Required**
- 8: **Items for Discussion/Ratification:**

The District Councillor observed only and did not take part as a parish councillor, in planning matters, so he can make representation as the District member

2018/1798 Discharge of condition 6 2017/1929 – No objections raised

2018/1977 Partial demolition of PH, Kings Head Inn, The Street – Refused

2018/2386 Replace existing garage, 25 Norwich Rd – Approval requested

New Application

2018/2501 Discharge of condition 3 2018/1692 Crossingford Lodge, Doctors Lane – No objections raised

- **To consider updated report on renewal/replacement of playground equipment project** Councillors considered revised quotations to replace the 2-bay swing unit, utilising the existing safety matting. Cllr Hudson proposed acceptance of the quotation from FLP outdoor play solutions, for £3,882.50, this was seconded by Cllr Albon and unanimously agreed. The grant of £2,000.00, received from Tesco Bags of help, will be used to partially mitigate this expenditure. **ACTION** the Clerk will instruct the contractor.
- **To consider renewal of BT contract and cost BT fibre optic router** Councillor Hudson proposed renewal of the BT anytime landline phone calls/internet package at £22.49 per month, with an initial single payment set up charge of £9.99 for fibre optic, this was seconded by Cllr Burridge and this was unanimously agreed. Council approved renewal of annual saver line rental in January; the saver line offer provides 12 months for the price of 11.
- **To consider registered assets of community value** Cllr Clarke proposed renewal of applications to register the Post Office and Pennoyer Centre as assets of community value, this was seconded by Cllr Scanlan and unanimously agreed. **ACTION** the Clerk will notify owner/trustees.
- **To consider NCC budget consultation** Council received NCC Budget Consultation, no comment will be submitted at this time.
- **To consider draft budget (Preparation for precept request 2019/20)** Council discussed the draft budget for 2019/20, this will be updated and considered with the precept request at the January meeting.
- **To consider Norwich Western Link options consultation** Council considered options for Norwich Western Link **ACTION** the Clerk will submit support for a new road, but suggest option on preferred route should be the decided by NCC and local residents

9: Accounts:

Presentation of the income and expenditure for December – Cllr Burridge Signed and Cllr Clarke countersigned the December receipts and payments. The balance on the account will be £43,583.62 following the following transactions;

PULHAM ST MARY PARISH COUNCIL				
Dec-18				
INCOME:	Amount	Description		
Nationwide BS	£1.24	Interest Ac 90009921		
Norfolk SLCC	£50.00	Training Bursery		
Allotment Rent	£250.92	Plots 3 4 14 15 + 5 to be allocated		
SNC	£100.00	Grant to refurb phone box		
TOTAL INCOME	£402.16			
<u>Cheques to be paid:</u>				
EXPENDITURE:	Gross	VAT	Net	Description
BT	38.21	6.36	31.85	Phone/Internet
SNC	960.00	160.00	800.00	Dog Bin Emptying
L Shulver	472.53		472.53	Clerks Salary - parish admin
HMRC	297.80		297.80	PAYE
Notice Me	119.94	19.99	99.95	Notice Board phone box
TOTAL EXPENDITURE	£1,888.48	£186.35	£1,702.13	£1,888.48

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Albon advised the replacement of the tree guards has now been completed
Cllr Scanlan will continue to inspect the local footpaths and report back in due course
- iii. **Sam update** Cllr Hudson provided a report on the SAM.

11: To consider the date of the next Parish Council meeting: The next meeting will be on 8th January 2018 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 8.41 pm

Signed:

Date:.....