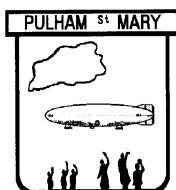


PULHAM S^t MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 8th January 2019 at 7.30 pm.

Present Cllrs Albon, Burridge, Clarke, McDaniel, Langshaw and Scanlan. Cllr Hudson attended as Chairman and the District Councillor.

Attendance: County Cllr Wilby, Anne Cleveland and the Clerk were also present.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllr Ellam and West
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr. Cllr Hudson, Albion and Scanlan will not take part in consideration of request from the Pennoyer Centre.
- 3: **To approve minutes of the last meeting of 4th December 2018:** The minutes for the December meeting were agreed and signed as correct.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website.
 - b) **Improvement and maintenance of the playground project:** Installation of the new swing unit is due to commence 28th January 2019 and the clerk has scheduled a meeting for the 11th January 2019 to discuss the hosting of a ping table, for Summer 2019. A new spring will be fitted to the gate at the play area.
 - c) **Refurbishment of the adopted BT Box:** The noticeboard for the phone box is due to be delivered 17th January 2019, the clerk will then organise completion of the Phone box project.
 - d) **Repainting of the village sign:** The village sign will be discussed by the working party group from 7pm on 12th February 2019, prior to the parish meeting.
 - e) **PSM Conservation area appraisal:** Cllr Langshaw, Albion and Hudson will attend the initial walkabout on 11th January 2019, commencing at 10.30 am, from the Pennoyer Centre.
 - f) **Anglian Water, Sewage Station, Dirty Lane:** Representatives from Anglian Water will attend the February meeting.
 - g) **Register of assets of community value:** Applications for renewal of the Pennoyer Centre and the Post Office as assets of community value, have been submitted to SNC.
- 5: **To receive the Chairman's Report:**

The Chairman requested, thanks are noted for the residents of 59 Norwich Rd, who annually provide an impressive Xmas light display, promoting the village image and celebrating the festive spirit. **ACTION** the clerk will send a letter of appreciation and thanks.

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- 6: **To receive the County and District Councillor's Reports:**

County Cllr Willby reported; There will be a full council meeting to consider the budget on 11th February 2019, a 2.9% council tax increase is proposed. Work at the Hempnall roundabout is due to commence, this should take 3 to 4 months. There is currently a campaign to recruit more firemen across the county. 'Norfolk Wide Scrap', a campaign to reduce fly tipping will commence on 31st January 2019. Greater Anglia will begin the roll out of new trains and rolling stock from May 2019.

District Cllr Hudson reported; Sandra Dinneen has now stepped down as CE of SNC, but will remain in an interim part time role during the merge of frontline services with Broadland. A meeting is set for 14th January 2019 to consider ongoing reductions of costs and the annual budget meeting is scheduled for February, a minimum £5 increase on council tax is proposed for consideration. The next Pick n Mix, bite size learning session is at The Cock Inn, Diss on 31st January 2019. Ping in South Norfolk are now offering community groups an indoor table tennis package at a cost of £200, with a pop-up grant available for £100 <https://www.south-norfolk.gov.uk/ping>

7: The meeting was adjourned for the public forum

Anne Cleveland provided an update on activities/events at the Pennoyer Centre and took questions from Council on current financial situation and plans going forward.

The Clerk has received a report on speeding in Garlic St – it was noted that the speed limit in this area is 60mph and the road layout is unlikely to allow this to be exceeded.

8: Items for Discussion/Ratification:

Council agreed to change order of Items for consideration;

- **To consider request from The Pennoyer Centre** Consideration was given to contributing financial support for community provision at the centre during 2019/20. Cllr Burrridge proposed matching the same level of support as 2018/19, of £4,000.00 this was seconded by Cllr McDaniel. Cllr Clarke proposed an increased contribution, taking into consideration increased costs, of £4,250.00. Council voted on acceptance of an amended proposal, this was agreed 4:2. Cllr Langshaw seconded the substantive proposal of £4,250.00, the Chairman and two members had declared interest, one member abstained, the motion was passed on agreement of 3 councillors.
- **To consider request from NAR** Norfolk Air Rescue provide an important service for Pulham St Mary, as a rural village situated 17 miles from the Norfolk & Norwich university hospital. Cllr Burrridge proposed a donation of £250, this was seconded by Cllr McDaniel and unanimously agreed.
- **To consider request from PCC** The Parochial Church Council are now members of the Norfolk Wildlife Trust and are planning to cultivate parts of the churchyard as conservation areas. Cllr McDaniel proposed providing a contribution of £500.00 towards the costs for 2019/20, this was seconded by Cllr Burrridge and unanimously agreed.
- **To consider Budget and Precept request for 2019/20** Councillors considered the budget for 2019/20 prepared by the clerk; Council agreed to earmark an additional £1000.00 per year towards the replacement of the roundabout, as ongoing repair is becoming unviable. Council agreed to increase the contingency fund by £700.00, to be set aside for future work on the Trees at St Marys Terrace, the pond and potential cost towards provision of further burial ground. (Amended copy of budget attached). Grant funding from SNC has been withdrawn from 2019/20, Cllr McDaniel proposed an increase in the precept request of £658.98; this will impact on a D band payment by 2.2% (£1.54), this was seconded by Cllr Burrridge and unanimously agreed. The precept request document was completed and signed by the Chairman and the Clerk. (copy attached) **ACTION** the precept request will be submitted by the 21st January 2019.

The Chairman/District Councillor observed and did not take part as a parish councillor in planning matters, he will make representation as the District Member

2018/1798 Discharge of condition 6 2017/1929 – No objections raised

2018/2386 Replace existing garage, 25 Norwich Rd – Approval with conditions

2018/2501 Discharge of condition 3 2018/1692 – Approval requested

New Application

2018/2810 Discharge of condition 5 2017/1929, external lighting – No objections were raised ACTION the clerk will submit a request to approve.

9: Accounts:

Presentation of the income and expenditure for January – Cllr Burrridge Signed and Cllr McDaniel countersigned the December receipts and payments, the accounts were unanimously agreed. The balance on the account will be £42,708.77 following the following transactions;

PULHAM ST MARY PARISH COUNCIL

Jan-19

INCOME:	Amount	Description
Allotment Rent	£69.88	Plots 2 & 21.5
TOTAL INCOME	£69.88	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
BT	53.91	8.98	44.93	Phone/Internet
Eon	42.45	2.02	40.43	Streetlight Nov
L Shulver	635.35	36.64	598.71	Clerks Salary - parish admin
Eon	100.99	4.81	96.18	Pavillion Supply
TOP	96.00	16.00	80.00	Church grass cutting
Wave	16.03		16.03	Allotment Water
TOTAL EXPENDITURE	£944.73	£68.45	£876.28	£944.73

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** The majority of the footpath signs reported have now been replaced/ or scheduled for work.
- iii. **Sam update** Cllr Hudson provided a report on the SAM.

11: To consider the date of the next Parish Council meeting: The next meeting will be on 12th February 2019 commencing at 7.30pm at the Pennoyer Centre

The meeting closed at 9.05 pm

Signed:

Date:.....