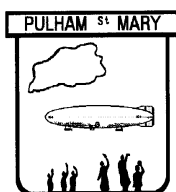


# PULHAM ST MARY PARISH COUNCIL



## Clerk to Parish Council

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## Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 12<sup>th</sup> March 2019 at 7.30 pm.

**Present** The meeting was attended by the Cllrs Albon, Scanlan, Burridge, Clarke, McDaniel, Ellam, West and Langshaw (who gave apologies and arrived during the meeting). Cllr Hudson attended as Chairman and the District Councillor.

**Attendance:** The Clerk, three members of the public and two representatives from Anglian Water were also present.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from County Cllr Willby (report sent)
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr. Personal interests were declared by Cllrs Hudson and McDaniel on matters relating to the Anglian Water plant in Dirty Lane, due to close proximity of land.
- 3: **To approve minutes of the last meeting 12<sup>th</sup> February 2019:** The minutes for the February meeting were amended to include Cllr Ellam as in attendance and signed as correct.

### ***The Chairman proposed bringing forward item 7: The Public Forum and this was unanimously agreed.***

Representatives from the PCC attended and gave an update on the mask erected on the church, to provide for improved internet provision within the village and the removal of the trees on the glebe land. The PCC representatives explained their disappointment with elements, that were not within their control, on how these projects had progressed, the Council were grateful for the update. Both groups are keen to pursue a closer working relationship.

Anglian Water provided a comprehensive update on the water treatment plant. 3 points will be further investigated and report forwarded to the clerk;

The timescale for managing the waste leak in Sept 18, the effectiveness of the pumping station and potential soakaway damage caused during install of water supply to the plant.

- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
  - a) **Parish website:** All news items and records have been updated on the parish website
  - b) **Improvement and maintenance of the playground project:** The Clerk reported on the requirement to site a ping table on a large concrete base. As concrete is not appropriate for use in the play area, this project will be abandoned.
  - c) **Repainting of the village sign:** The working party are pleased with the sketches provided, detailing plans for the village sign, there will be a further viewing prior to the April meeting. The sign will be removed after Easter for work to be completed, before re hanging June/early July.
  - d) **Register of assets of community value:** The Pennoyer Centre and the Post Office have now been confirmed as assets of community value, and will be included on the register for a period of 5 years.
  - e) **PSM Conservation area appraisal:** The Heritage Officer will attend the meeting on 9<sup>th</sup> July 2019 to further discuss the conservation area appraisal. Cllr Albon updated councillors on historic information on the village, in

particular the Hall and surrounding area, to assist with future consideration of this item

**5: To receive the Chairman’s Report:**

No further report

**6: To receive the County and District Councillor’s Reports:**

**County Cllr Willby** submitted a report, attached and available on the parish website.

**District Cllr Hudson** District Cllr Hudson reported on Council Tax increases from April 19, the re-opening of Long Stratton leisure Centre on 18/3/19, commencing of SNC community awards 28/04/19 and South Norfolk on Show on 30/6/19, which this year promotes health, well-being and creativity.

**7: The public forum**

Details above, following item 3

**8: Items for Discussion/Ratification:**

**The Chairman/District Councillor observed and did not take part as a parish councillor in planning matters, he will make representation as the District Member**

**2018/2810 Discharge of condition 5 2017/1929 external lighting – Approved**

**2019/0202 55 Norwich Road – 2 storey extension – Approval requested**

**New Applications**

**2019/0385 1 Station Rd, 2 storey side extension**

**2019/0485 Orchard Barn, Alteration and extension to dwelling**

**No objections raise, submission for requests to approve were agreed. The Clerk will respond to the LPA, through delegated powers, for both of the new applications.**

- **To discuss and consider village street signs** The Street sign in Norwich Road will be replaced, two signs will be erected either end of Dirty Lane and the Sign at North Green will be mended. This work will be completed by the district Council within 6 – weeks. Cllr McDaniel proposed acceptance of the quote to refurbish finger post street sign in the village centre and near Maids Head Corner, at a cost of approximately £100 each, this was seconded by Cllr Langshaw and unanimously agreed. Council will look at the signs throughout the village to assess condition.
- **To appoint an internal auditor** Cllr Burrige proposed engagement of Mrs Wilkinson to carry out the internal audit of the 2018/19 parish records, this was seconded by Cllr McDaniel and unanimously agreed.

**9: Accounts:**

**Presentation of the income and expenditure for March** – Cllr Ellam signed and Cllr Clarke countersigned the receipts and payments, the accounts were unanimously agreed. The balance on the account will be £36,554.34 following the following transactions;

<b>PULHAM ST MARY PARISH COUNCIL</b>		
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**Mar-19**

<b>INCOME:</b>	<b>Amount</b>	<b>Description</b>
Allotment rent	£55.76	Plots 6 & 8
<b>TOTAL INCOME</b>	<b>£55.76</b>	

**Cheques to be paid:**

<b>EXPENDITURE:</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>	<b>Description</b>
BT	22.00	3.66	18.34	Phone/Internet
Eon	48.92	2.33	46.59	Streetlighting Dec
HMRC	297.80		297.80	PAYE
L Shulver	518.24		518.24	Clerks Sal/Parish Admin
<b>TOTAL EXPENDITURE</b>	<b>£886.96</b>	<b>£5.99</b>	<b>£880.97</b>	<b>£886.96</b>

**10: Other Reports:**

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Scanlan provided an update on footpaths, The finger post at the entrance to the track opposite the Station Rd, Dirty Lane entrance has deteriorated **ACTION** The Clerk will contact the County Cllr to request this is replaced.
- iii. **Sam update** Cllr Hudson provided a report on the SAM.

**11: To consider the date of the next Parish Council meeting:** The next meeting will be on 9<sup>th</sup> April 2019 commencing at 7.30pm at the Pennoyer Centre, the village sign working group will meet at 7pm prior to the meeting.

The Annual Parish Council meeting will take place on Wednesday the 15<sup>th</sup> May 2019. This will be the first meeting following the local elections on 2<sup>nd</sup> May 2019.

The Annual Parish meeting will take place on Tuesday the 21<sup>st</sup> May, the Clerk will invite local organisations to attend or submit reports.

*The meeting closed at 9.30 pm*

**Signed:** .....

**Date:**.....