

Monthly Report for Pulham St Mary Annual Parish Council Meeting

The Councillors of Pulham St Mary Parish Council met for the Annual Parish Council Meeting on the 15th May 2019 at The Pennoyer Centre. The meeting commenced at 7.30 pm. Report as follows;

- Cllr Hudson was elected chairman and Cllr Albon vice chairman, all councilors' present, accepted office.
- Apologies were accepted from County/District Cllr Wilby, Cllr Burrridge and Cllr Scanlan.
- Giles West was co-opted to fill the current casual vacancy, Cllr West accepted office.
- Councils committees, standing orders, regulations and policies were reviewed and amendments adopted. Procedures, and memberships were reviewed and council agreed monthly meetings, to be held on the second Tuesday of each month with no meeting during August.

Matters Arising

- All news items and records have been updated on the parish website.

Reports

The Chairman; Thanked council for electing him, he looks forward to the coming year. The Chairman expressed gratitude for work on refurbishing the parish sign and noted recent improvements in the village including the replacement of street signs in Dirty Lane and The Street.

County Cllr Wilby provided his report, Cllr Hudson presented to council and a copy is available on the parish website.

District Cllr Hudson outlined the new ward boundaries, advised that District Cllr Wilby and he will share responsibilities, but the council will now benefit from having access to two district councilors.

The first District Council meeting will take place Wednesday 22nd May 2019.

Public forum

Grass cutting has not taken place in Station Rd or St Mary's Terrace, the Clerk has spoken to the contractor, who has apologised and advised cutting will commence the week of 20th May 2019.

- **Planning Applications;**
2019/0485 Orchard Barn – Application withdrawn
2019/0761 1West View – Request approval
2019/0774 Crossingford Barn – Request approval
New Applications
2019/0802 Grange Farm
2019/0910 Barn at kemps field
No objections raise by councilors or submitted by parishioners, requests to consider approval will be submitted.

- Council ratified cost to repair the SAM
- Council ratified expenditure on village sign, village notice boards and planters
- Council considered use of the awarded CIL funding. Three priorities were identified; replacement of the roundabout at North Green play area, demolition of the dilapidated pavilion at South Green and install of Kissing gates on the village footpaths. The Clerk will investigate and report back at future meetings.
- An increase of 1.9% was ratified for NALC subscription.
- Council declined request to install clothing bank.

Accounts

- Accounts for May were approved and payments signed.
- The internal audit for the 2018/19 accounts has been completed. Council considered and approved AGAR part 3, sections 2 & 3. The Clerk will submit accounts for external audit. A notice to exercise public rights will be displayed, advising that the accounts will be available for inspection from 17th June 2019.
- Direct Debit mandates were reviewed and approved for Eon, BT, Wave and ICO.

Other Reports

- The SAM has been repaired.

Full draft minutes will be available on the parish website and will be displayed at the post office prior to the June meeting on the 11th June 2019. The Annual Parish Meeting will take place on Tuesday the 21st May 2019 at 7pm, at the Pennoyer Centre.

Report prepared by Lisa Shulver 15/6/19