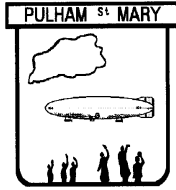


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 9th April 2019 at 7.30 pm.

Present The meeting was attended by the Cllrs Albon, Scanlan, Burridge, Clarke, Ellam and West. Cllr Hudson attended as Chairman and the District Councillor.

Attendance: County Cllr Wilby, the Clerk and a member of the public were also present.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllrs McDaniel and Langshaw.
- 2: **To consider declarations of Interest:** Cllr Hudson will not take part in any consideration of planning applications to enable him to make representation as District Cllr.
- 3: **To approve minutes of the last meeting 12th March 2019:** The minutes for the March meeting were amended for a typing error and signed as correct.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website
 - **Repainting of the village sign:** The designs for the village sign will be available at the meeting scheduled for 15th May 2019, at the Pennoyer Centre from 7pm. The sign will be removed after the meeting and work will be completed before re hanging in July.
 - b)
- 5: **To receive the Chairman's Report:**

Council have received notice of an un contested election and 1 vacancy. Councillors nominated will accept office at the annual parish council meeting on 15th May 2019 and council may then consider co-option of applicants for the vacancy.

Minutes from PSM PCC have been received, with appreciation.

Council have received notice of a CIL payment in relation to planning application 2017/1929, this funding can be used to support the provision, improvement, replacement, operation or maintenance of infrastructure.
- 6: **To receive the County and District Councillor's Reports:**

County Cllr Wilby submitted a report, attached and available on the parish website.

District Cllr Hudson reminded council of the SNC community awards ending on 28/04/19.

Anyone wishing to vote at the May elections must register by Friday 12th April or the 15th for postal voting.

Pending the outcome of the May elections, the District Cllr thanked council for their support during his period in office.
- 7: **The public forum**

A quarterly report was provided on the Pennoyer Centre; It has been a busy period, business is up in the café, private functions and community event are good but there has been a reduction in business booking, which is probably reflective of the current economic climate. Decorating has taken place, supported by the Co-op green token scheme. Details on events at the Centre are available at <https://pennoyers.org.uk/whats-on.html>

8: Items for Discussion/Ratification:

The Chairman/District Councillor observed and did not take part as a parish councillor in planning matters, he will make representation as the District Member

2018/1798 - Discharge of Condition 6, 2017/1929 – No objections raised

2019/0202 55 Norwich Road – 2 storey extension – Approved with conditions

2019/0385 1 Station Rd, 2 storey side extension – Approved with conditions

2019/0485 Orchard Barn, Alteration and extension to dwelling – Approval requested

2019/0598 Discharge of conditions on 2018/1692 – Approved

New Applications

2019/0761 & 2019/0774 will be circulated to the planning committee for consideration.

- **To discuss/consider village street signs** Village signs are ongoing. Cllr Scanlan declared an interest in general maintenance work within the village, to allow a submission of tender for work required, maintaining village notice boards. Council postponed consideration of the cost to maintain notice boards in the village until the May meeting
- **To ratify Direct Debit payment of the annual Data Protection fee to the ICO** Cllr Ellam proposed signing the DD mandate, this was seconded by Cllr Clarke and unanimously agreed.
- **To discuss/consider CIL payment in respect of application 2017/1929** Cllr West declared an interest and did not take part in discussions concerning the CIL payment. Council discussed the CIL payment and provision of financial support for community projects, proposals included ongoing replacement of playground equipment and the consideration of the dilapidated Pavilion at South Green.
Council wish to consult with the village on the use of the £13,772.73 CIL payment, the Clerk will publish a request in the parish magazine and on the web page, for parishioners to submit ideas for community improvement projects.
- **To consider subscriptions for 2019/20** No subscription requests received, moved to the May meeting

9: Accounts:

Presentation of EOY accounts 18/19 – Details have been circulated to council and submitted to the internal auditor

Presentation of the income and expenditure for April – Cllr Ellam signed and Cllr Burrige countersigned the receipts and payments, the accounts were unanimously agreed. The balance on the account will be £35,630.48 following the following transactions;

PULHAM ST MARY PARISH COUNCIL		
ACCOUNTS : MONTH : April		
INCOME:	Amount	Description
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
BT	21.82	3.63	18.19	Phone/Internet to 23/4/19
Eon	27.21	1.30	25.91	Pavilion electricity supply
Wave	15.90	-	15.90	Allotment water supply
L Shulver	461.48	1.70	459.78	Clerk Salary/Parish Admin
PSM PCC	500.00	-	500.00	Churchyard Maint - contribution
0	-	-	-	0
0	-	-	-	0
0	-	-	-	0
TOTAL EXPENDITURE	£1,026.41	£6.63	£1,019.78	£1,026.41

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Albon provided an update on the trees at south green and Cllr Scanlan provided an update on footpaths.
- iii. **Sam update** The SAM, has been returned to Westcotec for repair.

11: To consider the date of the next Parish Council meeting: The next meeting will be the Annual Parish Council meeting on Wednesday 15th May 2019 commencing at 7.30pm, The Annual Parish meeting will take place on Tuesday the 21st May at 7pm, both meetings will be held at the Pennoyer Centre. The village sign working group will meet at 7pm prior to the meeting on the 15th May.

The Annual Parish Council meeting will take place on Wednesday the 15th May 2019. This will be the first meeting following the local elections on 2nd May 2019.

The meeting closed at 9.00 pm

Signed:

Date:.....