

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 9th July 2019 at 7.30 pm.

Present Cllrs Scanlan, Langshaw, Clarke and Ellam. Cllr Hudson attended as Chairman and the District Councillor.

Attendance: South Norfolk Council Heritage Officer, 4 parishioners and the clerk.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from District/County Wilby, Cllr McDaniel, Burrige and Albon. Cllr West provided apologies, received by the clerk following the meeting.
- 2: **To consider declarations of Interest:** No further interest declared on matters for consideration.
- 3: **To approve minutes of the last meeting 11th June 2019:** The minutes for the June parish council meeting were signed by the Chairman as a correct record.

Public forum - brought forward to accommodate public in attendance

The consultation of the Pulham St Mary, Conservation Area Appraisal has commenced and comments can be made to the Heritage Officer until 28th July 2019.

Draft proposal maps are available for perusal in the Pennoyer Centre and on the parish website. Comments can be sent to sbeckett@s-norfolk.gov.uk

The conservation area was last appraised 1995, the current appraisal incorporates recommendations by Historic England to engage with the local community.

The Heritage Officer presented the draft maps and received comments from public.

- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website
 - b) **Village Sign and notice boards:** The refurbished village sign will be unveiled at 3.30pm on Saturday 13th July as part of the R34 crossing, centenary celebrations. The notice boards and street sign maintenance are ongoing and work should be completed during the summer/early autumn.
 - c) **Cil improvement project:** ongoing, Clerk to present report September
 - d) **Insurance cover/Premium Feedback:** The Clerk confirmed adequate insurance cover for current assets and flexibility to support ongoing projects.
 - e) **Footpath Maintenance:** Cllr West has advised that the Station Road/Semere Lane footpath has now been sprayed to control weed

5: **To receive the Chairman's Report:**

The Chairman reported on the Pink Tractor event and the Airship Crossing Centenary Celebrations, scheduled for the 13th & 14th July. He noted thanks for the support by the local community, village/church and all volunteers involved.

The Chairman wished council a good summer

6: **To receive the County and District Councillor's Reports:**

County Cllr Wilby submitted a report, attached and available on the parish website.

District Cllr Hudson reported on district council matters; The Community Land Trust, government scheme funding. The community pub of the year initiative <https://www.south-norfolk.gov.uk/businesses/initiatives-and-business-awards/south-norfolk-community-pub-year-2019> and the 'If you love Norfolk...hate litter' initiative. This item will be included on the September agenda for further consideration.

7: The public forum

Covered at the beginning of the meeting

8: Items for Discussion/Ratification:

2019/0802 Grange Farm – Approval requested

2019/0910 Barn at Kemps Field – Approval requested

2019/0983 & 4 North Green Farm, North Green Rd, 2 Storey extension - Approval requested

2019/1001 Rookery Farm, South Green, replace windows/doors. Work to roof, north, south and west elevations - Approval requested

2019/1034 Grange Farm, North Green Rd, outdoor riding arena - Approval requested

New Applications

2019/1349 Orchard Barn, Garlic Street, Alteration and extension to dwelling – to be circulated and response required by 22/7/19

- **To Consider conservation area appraisal** Council discussed the conservation area appraisal presentation and responses raised by public, Cllr Hudson, proposed, Council support all areas recommended for inclusion and defer judgement on areas for removal to the District Council Heritage Team. Council considered the Kings Head building, situated in within the conservation area. Recommendation will be submitted for further review of the building, the overall condition and whether work is required to maintain and preserve. This motion was seconded by Cllr Ellam and unanimously agreed.
- **Further ratification of village sign not required at this time.**
- **To consider contribution towards Airship Centenary Celebrations** Support of this event, that is anticipated to provide positive promotion of the village and enhance community cohesion, was given by members at the June meeting. Cllr Ellam proposed £500, this was seconded by Cllr Scanlan and unanimously agreed.
- **To consider request from Redenhall with Harleston Town Council** Financial support of parking in Harleston will be deferred to next year as the council ratified support in April 2018 for a 2 year period.
- **To consider ROSPA report & Village Maintenance** The Clerk will organised remedial maintenance during the summer break and these items will be further considered at the September meeting
- **To consider Eon supply to South Green Pavillion** The Council agreed to renew the Eon contract for South Green Pavillion for a further year, there is no increase in the standing charge and no electricity is currently used.
- **To consider comment on Review of Polling Districts, Polling Places and Poling Stations** No comment to be submitted as there is no impact on the parish.

9: Accounts:

Presentation of the income and expenditure for July – Cllr Ellam signed and Cllr Clarke countersigned the receipts and payments, the accounts were unanimously agreed. The balance on the account will be £52,991.87 following the following transactions;

A cheque was raised for £500.00 for The Pennoyer Centre, this transaction will be included in the Aug/Sept accounts.

PULHAM ST MARY PARISH COUNCIL

ACCOUNTS : MONTH : July

INCOME:	Amount	Description
	£0.00	0
	£0.00	0
	£0.00	0
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
G Albon	96.99	16.17	80.82	Materials for planter
Wave/Anglian Water	16.14	-	16.14	Allotment Supply
Eon	24.51	1.17	23.34	Pavillion Supply
Eon	52.42	2.50	49.92	Streetlights
Playsafe Ltd	94.80	15.80	79.00	Rospa inspection
L Shulver	495.44	2.00	493.44	Clerk Sal/Parish Admin
BT	21.49	3.58	17.91	Phone internet to 23 7 19
TOTAL EXPENDITURE	£801.79	£41.22	£760.57	£801.79

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** No further report.
- iii. **Sam update** Consideration of a new site for the SAM will be considered at the September meeting

11: To consider the date of the next Parish Council meeting: The next meeting will be held at the Pennoyer Centre on 10th Sept, commencing at 7.30pm. There will be no meeting in August

The meeting closed at 9.15 pm

Signed:

Date:.....