

Monthly Report for Pulham St Mary Parish Council Meeting

The Councillors of Pulham St Mary Parish Council met for the Monthly Parish Council Meeting on the 14th January 2020 at The Pennoyer Centre. The meeting commenced at 7.30 pm. Report as follows;

- Apologies were accepted from Cllrs Burrridge, Scanlan, Clarke and County/District Cllr Wilby.
- Declaration of interest were received on agenda items relating to the Pennoyer's from Cllrs Hudson and Albon and on the parish website from Cllr McDaniel. Cllr Scanlan submitted a declaration of interest on consideration of renewal of village grass cutting/maintenance contract.
- Minutes of the December meeting were agreed and signed as a correct record.
- All news items and records have been updated on the parish website.
- Cost on refurbishment of the fingerposts have now been procured and will be considered at the February meeting
- The Conservation area appraisal has now been adopted.

Reports

The Chairman/District Cllr Hudson updated Council on Greater Norfolk Local Plan, consultation 29th Jan – 16th Mar <http://www.gnlp.org.uk/> this item will be on the February agenda.

Cllr Hudson advised the consideration of the District Council tax increase will be Mid-February, the maximum limit is set at £5.00 for a Dband. The County Council increase is expected to be 1.99% plus 2% for social care.

County Cllr Wilby submitted a report – available on the parish web site.

Public Forum

Anne Cleveland, Chair of the Pennoyers Trustees thanked Council for their support of Silver Sunday and provided a report on the past year's activities and the current financial position. Questions were taken from Councillors.

Matters for consideration

(full planning details on parish website)

New planning applications

2019/2473 Harold Cottage -Demolition of asbestos Garage and Shed and erection of Cart Shed – No objections raised a request to approve will be submitted

- Council agreed an improvement of the parish website is required. Council will set aside funding of £750 in the 2020/21 budget to support this. If required this work will be funded over 2 years, to deliver a more interactive platform and to provide training for councilors who are interested in supporting this project. The Clerk will procure additional quotations so a contractor may be instructed in the new financial year.
- An additional £190 was ratified from CIL funding, to provide a second kissing gate as opposed to standard gate previously ratified.
- One of the maintenance contractors has given notice. This contract predominantly covers maintenance of North Green play-area, along with other ground maintenance work through the village. The Clerk will prepare tender information and procure quotes. Cllr Scanlan has declared an interest and will submit a tender.
- Immediate temporary cover is required to maintain the playground, recycle area and bus shelter. Council agreed to instruct Cllr Scanlan's company, Cranford Garden Maintenance to cover this work on an interim basis until the tender procedure can be completed. £250 was ratified from the village maintenance budget to cover this work until the beginning of the new of this financial year.
- Council ratified £4,250 to support the Pennoyer Centre for 2020/21, to be paid in June 2020. The Centre continues to be a Village asset partially trading on a commercial basis to help support its charitable interest in provision of facilities for the community.
- Training/Development and Grievance/Disciplinary policies were adopted. An action plan for 2020/21, projects and training were considered and approved for the next financial year
- The draft budget was agreed and the precept for 2020/21 ratified, all documents are available on the parish website. To cover expected expenditure the precept will increase by £700.82 to £24,809.80, this will increase the parish contribution of a Dband by £1.43 pa to £72.97 (an increase of 2%)

Accounts

- The accounts for January were presented, approved and payment signed. Details available on the parish website.

Other Reports

- 4 places have been booked on the parish paths seminar in February, this is a free event and will provide practical information on maintenance of the parish footpaths

Full draft minutes will be available on the parish website and displayed at the post office prior to the meeting on the 11th February 2020. Report prepared by Lisa Shulver 15/01/2020