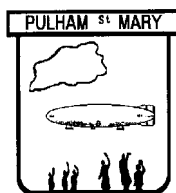


## PULHAM S<sup>t</sup> MARY PARISH COUNCIL



*Clerk to Parish Council*

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### PSM PARISH COUNCIL HEALTH & SAFETY POLICY

1. PSM Parish Council recognises and accepts its responsibility, so far as reasonably practicable, to provide safe and healthy working conditions for all its employees, contractors and volunteers (including Councillors)
2. The Council intends to take all reasonable steps within its power to meet this responsibility and will endeavor to;
  - Provide and maintain safe buildings, plant and systems of work
  - Ensure compliance with legislative requirements and standards
  - Provide resources necessary to fulfill this commitment
  - When appropriate, will seek expert technical advice on health and safety issues to assist in fulfilling the Council's responsibilities for ensuring safe working conditions.
3. The Clerk will assume the day to day responsibility of ensuring the PSM Health & Safety Policy is reviewed, maintained and adhered to
4. A copy of the PSM Health & Safety Policy will available on the parish website and a paper copy will be made available upon request to all employees, contractors and volunteers.
5. Employees, contractors and volunteers should;
  - Seek advice on health and safety matters from the Clerk
  - Take reasonable care for their own health and safety.
  - Take reasonable care for the health and safety for others who may be affected by their activities
  - Not misuse any plant, equipment, tools or materials so as to cause risk to health and safety
  - Report any accidents or hazardous incidents to the Clerk.

6. The Council will review the PSM Health and Safety Policy annually at the Annual Parish Council Meeting
7. Any matter which appears to contravene the PSM Health & Safety Policy should be reported at once to the Clerk, who will report as appropriate to the Council.