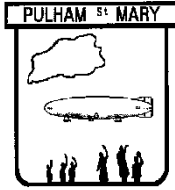


PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 8th October 2019 at 7.30 pm.

Present Cllrs Scanlan, Albon, Langshaw, West, Burridge, Clarke and Ellam. Cllr Hudson attended as Chairman and the District Councillor.

Attendance County/District Cllr Willby and the Clerk.

- 1: To consider accepting apologies for absence:** Apologies were accepted from McDaniel.
- 2: To consider declarations of interest:** No further interest declared on matters for consideration.
- 3: To approve minutes of the last meeting 10th Sept 2019:** The minutes for the September parish council meeting were signed by the Chairman as a correct record.
- 4: To discuss matters arising from the minutes of the last meeting – for information only:**
 - **Parish website:** All news items and records have been updated on the parish website and a link provided to details on the NCC electoral review.
 - **Village Signs and notice boards:** The refurbishment of the finger post signs in the street are ongoing, the contractor procured for this work is no longer able to complete **ACTION** the clerk will source quotations for work required.
 - a) **Cil improvement projects:** Included in items for consideration.
 - b) **Conservation area appraisal:** The report is available on the district councils website <https://www.south-norfolk.gov.uk/residents/planning-and-building/conservation-and-listed-buildings/conservation-area-appraisals>
A conclusion is anticipated in December
- 5: To receive the Chairman's Report:**

The Chairman updated council on the Silver Sunday event held at the Pennoyer Centre. Appreciation was given for the work of volunteers who enabled this event.
- 6: To receive the County and District Councillor's Reports:**

County Cllr Wilby Report provided (copy attached)
Cllr Hudson reported on planning matters, updating council on the Kings Head and the LPA refusal on 2019/1568
- 7: The public forum**

Not required as no public present
- 8: Items for Discussion/Ratification:**

2019/1568 erection of 4 dwellings – Refused

2019/1471 purchase notice – Refused

2019/1692 change of use agricultural to equestrian – Approval requested

2019/1775 replace conservatory – Approval requested

No new applications

- **To further consider maintenance at the playground** Cllr Langshaw proposed acceptance of quote for £190 for the annual clean of playground equipment, this was seconded by Cllr Clarke and unanimously agreed. The work will be completed last week of October. **ACTION** Cllr Albon and Scanlan will complete the maintenance work required to grass and safety matting, cost of materials will be ratified at the November meeting. Cllr Ellam proposed £153.23 + vat for replacement of waste bin in playground, this was seconded by Cllr Albon and unanimously agreed. Additional cost may be incurred for delivery and bolts to secure item. **ACTION** The Clerk will purchase item.
- **To consider CIL funded projects** Cllr Albon proposed £4,670 (+vat to be reclaimed) from CIL funding to replace roundabout at the playground, this was seconded by Cllr Ellam and unanimously agreed **ACTION** the Clerk will instruct contractor. **ACTION** Cllr Burr ridge will remove the old unit. The Clerk updated council on the kissing gate project and pavilion removal, **ACTION** quotations are being procured for this work.
- **To consider void allotment maintenance** **ACTION** Cllr Albon and Scanlan will cut back the vacant allotment plots
- **To consider additional grass cutting at South Green** Cllr Burr ridge proposed acceptance £250 + vat for additional work required cutting around the trees at South Green, this was seconded by Cllr Langshaw and unanimously agreed **ACTION** The clerk instruct contractor.
- **To consider the power of competence / quality status application** As Council are now eligible to adopt the using of general power of competence Cllr Ellam proposed this action, seconded by Cllr Scanlan and unanimously agreed. This power will remain while the council remain eligible and will require re-affirming at all future annual meetings following elections. Cllr Albon proposed registering and working towards foundation level of local council award scheme, this was seconded by Cllr Langshaw and unanimously agreed. The Cost to Register is £50.00 and application for foundation level £80.00 **ACTION** The Clerk will forward information for councillors consideration and a working group/committee will be considered at the November meeting.
- **To consider contribution towards the Silver Sunday event** No funding was made available for this event from the district council this year. Council considered the benefits to the village of providing community opportunities, Cllr Albon proposed £100.00 contribution, seconded by Cllr Burr ridge and this was unanimously agreed. **ACTION** a cheque will be raised in November.

9: Accounts:

Presentation of the income and expenditure for October – Cllr Ellam signed and Cllr Clarke countersigned the receipts and payments, the accounts were unanimously agreed. The balance on the account will be £60,519.70 following the following transactions;

Council approved the suggestion to donate cost of materials for the village sign to the Pennoyer's garden group/fund, this will enable the village to further benefit from this project. Council will reimburse for the cost of materials and this will be forwarded to the group. A cheque was raised for £75, this will be included in the November accounts.

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : Oct				
INCOME:	Amount	Description		
South Norfolk Council	£12,054.49	Precept 2nd Payment		
	£0.00			
	£0.00			
TOTAL INCOME	£12,054.49			
Cheques to be paid:				
EXPENDITURE:	Gross	VAT	Net	Description
Wave	12.07	-	12.07	Water supply allotments
Eon	20.24	0.96	19.28	Pavillion Standing Charge
BT	22.60	3.76	18.84	Phone internet to 23/10/19
Eon	52.42	2.50	49.92	Streetights Sept
HMRC	306.80	-	306.80	PAYE
Norse Eastern Ltd	811.34	135.22	676.12	Grass Maintenance
PSM Parish Charities	400.00	-	400.00	South Green Ground Rent
H Dade	40.00	-	40.00	Allotment Ground Rent
TOTAL EXPENDITURE	£2,118.29	£143.39	£1,974.90	£2,118.29

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Scanlan, the footpath warden, is investigated damage to the PROW near Kemps Corner
- iii. **Sam update** Cllr Hudson provided an update on the SAM.

11: To consider the date of the next Parish Council meeting: The next meeting will be held at the Pennoyer Centre on 12th November, commencing at 7.30pm.

The meeting closed at 8.47 pm

Signed:

Date:.....