

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, On Tuesday, 10th December 2019 at 7.30 pm.

Present Cllrs Albon, Clarke, Ellam, McDaniel and Scanlan.

Attendance The Clerk and one parishioner.

- 1: **To consider accepting apologies for absence:** Apologies were accepted from Cllrs Hudson, Buridge, West and Langshaw. Vice Chairman Albon was appointed to chair the meeting.
- 2: **To consider declarations of interest:** Declaration of interest were received from Cllr Scanlan and Albon on agenda item relating to the Pennoyer's and Cllr McDaniel on the parish website.
- 3: **To approve minutes of the last meeting 12th November 2019:** The minutes for the November parish council meeting were signed by the Vice Chairman as a correct record.
- 4: **To discuss matters arising from the minutes of the last meeting – for information only:**
 - a) **Parish website:** All news items and records have been updated on the parish website.
 - b) **Village (finger post) Signs:** ongoing
 - c) **Cil improvement projects:** ongoing
 - d) **Conservation area appraisal:** ongoing
- 5: **To receive the Chairman's Report:**

The Chairman/District Cllr Hudson provided a report, identifying VE day grants up to £200.00, currently available from South Norfolk Council, for events/activities held between 8 & 10th May 2020 to mark the 75th anniversary of the end of the Second World War. This item will be included on the January agenda

Cllr Albon reported on the meeting with Sargent Butler and PC Phillips. Council are concerned on the cost from the parish precept, to repair assets damaged through vandalism. The council are therefore working with the safer neighbourhood team to monitor/manage the recent low level anti-social behaviour in the village. It is important all criminal incidents are reported to the police. Parishioners can make reports to SNTharleston@norfolkpnn.policed.uk
- 6: **To receive the County and District Councillor's Reports:**

No further reports provided
- 7: **The public forum**

One parishioner attended to observe the meeting and was updated by Council on current matters.
- 8: **Items for Discussion/Ratification:**

2019/1827 Kings head – Purchase notice received; LPA rejected 9/12/19

2019/2136 Barn at Kemps Farm – Prior approval refused 10/12/19
2019/2175 & 6 Oak Cottage Garlic Street – Approved with conditions
No New applications

- **To consider improvements to the parish website** Council considered options for updating the parish website, potential funding available from CIL awarded in October 2019 (2019/1051 & 2019/1462 - £1012.37) and the opportunity to promote community involvement to a wider audience through this project. Consideration of this matter will be moved to January meeting. ACTION the clerk will procure cost for web management training for councillors interested in participating in this project.
- **Update (Cllrs Albon and Scanlan) on playground repairs.** The new bin has been installed and repairs carried out to the second bin, gate and 'No Dog' signage. Safety fencing will be replaced around the roundabout site, following previous vandalism but infilling of the safety matting will be postponed until after the install of the new equipment.
- **To consider draft budget (preparation for precept request 2020/21)** Council perused the draft budget for 2020/21, this matter will be considered at the January meeting when precept request for 2020/21 will be ratified.

Presentation of the income and expenditure for December – Cllr Ellam signed and Cllr Clarke countersigned the receipts and payments, the accounts were unanimously agreed. The balance on the account will be £56,282.17 after the following transactions;

PULHAM ST MARY PARISH COUNCIL		
ACCOUNTS : MONTH : Dec		
INCOME:	Amount	Description
Allotments 2 3 4 6 8 14 15 12 19 16	£294.24	Rent
TOTAL INCOME	£294.24	

Cheques to be paid:

EXPENDITURE:	£294.24	VAT	Net	Description
R Collins	2,537.00	-	2,537.00	Village Maint
Norse Eastern Ltd	300.00	154.60	145.40	South Green Maint
Crook P/Wash	190.00	35.31	154.69	Nth Green Maint
Eon	52.42	-	52.42	Streetlight November
BT	21.49	2.83	18.66	Phone calls and internet to 24/11
HMRC	313.40	-	313.40	PAYE
L Shulver	439.50	3.58	435.92	Salary/Admin
TOTAL EXPENDITURE	£3,853.81	£196.32	£3,657.49	£3,853.81

A cheque was raised for invoice submitted post completion of the accounts;
 SNC, annual Dog Bin Charge - £1,025.28. This payment will be accounted for in the January Accounts

10: Other Reports:

- i. **Sports & Recreation Committee** No further report.
- ii. **Tree & Footpath Wardens** Cllr Scanlan is working with NCC community & Environmental services, reporting damage on parish Public Rights of Way.
- iii. **Sam update** No further report

11: To consider the date of the next Parish Council meeting: The next meeting will be held at the Pennoyer Centre on 14th January 2020, commencing at 7.30pm.

The meeting closed at 8.30 pm

Signed:

Date:.....