

PULHAM ST MARY PARISH COUNCIL



Clerk to Parish Council

Lisa Shulver
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA

☎: 01986 7880/48

✉: pulhamstmary.pc@outlook.com

www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held by conference call, due to restrictions imposed by national lockdown because of Covid-19 – Held on Tuesday, 9th June 2020 at 7.30 pm.

Attendance Cllrs Hudson, attending as Chairman and District Cllr Albon, Scanlan, Langshaw, McDaniel, Ellam & Clarke. District and County Cllr Wilby, Anne Cleveland on behalf of the Pennoyers Trustees and the Clerk.

- 1: Welcome and to consider accepting apologies for absence:** Chairman welcomed Council to the remote meeting which is being recorded for transparency. Apologies were accepted for Cllrs Burrige & West.
- 2: To consider declarations of Interest:** On-going declaration of interest were received.
- 3: To approve minutes of the last meeting 12th May 2020** The minutes were received; these will be signed by the Chairman as a correct record.

The meeting was suspended for a public forum to receive an update on the Pennoyer Centre

Anne provided a report on the successful first ½ year and the expected downturn from March because of the current pandemic and economic situation. The Centre initially offered a delivery service within the community but by the 24/3/20 were required to comply with current restrictions and close the centre. It is hoped that as the situation improves it may be possible to consider reopening end July/Aug, which allows time to prepare for required adjustments. The Centre has been able to benefit from financial assistance schemes available and the period has been used to carry out cleaning within the centre and commence the provision of the new storage area.

Anne left the meeting.

- 4: To discuss matters arising from the minutes of the last meeting – for information only:**
 - Parish website:** All statutory records have been updated on the parish website. The Audit documents 2019/20, have been update and notice of exercise of elector’s rights will be available by the 10th May 2020.
 - Village & CIL Projects:** Defibrillator has now been installed. Council are happy for the contractor to now commence refurbishment of the street finger posts in the village, so long as social distancing regulations are observed. Work at South Green/Pavilion remains pending.
 - Kings Head PH:** No responses have been received from the owner or his agent, following the Councils expression of interest on the property. The local planning authority has advised that a date has not yet been set for the purchase notice hearing, Council have been invited to make representation at the hearing.
 - ACTION** The Clerk will communicate with the LPA on concerns with the condition of the building.

5: To receive the Chairman's Report: An update was given on how the Council/community have continued to manage the current restrictions and thanks expressed for all volunteers and help provided during this time.

6: To receive the County and District Councillor's Reports:

County Cllr Wilby The County Cllr delivered his report, copy available on the parish website. Cllr Scanlan asked about the proposed new cycle lanes, The County Cllr explained how this was being delivered throughout the area.

The Chairman/District Cllr Hudson Cllr Hudson reported on South Norfolk Councils challenges and achievements over the last 3 months, on the 'Shop with Confidence' and the 'COVID 19 Community Hero's' initiatives – Details are available at <https://www.facebook.com/southnorfolkouncil> or following South Norfolk Council on Twitter. **ACTION** Council agreed the proposal of Bossy Boots as a Community Hero.

7: The public forum

Letter of thanks has been received from Pricilla Bacon Hospice Care Ltd. Information on the proposed services to Norfolk and Waveney areas. **ACTION** The Clerk will provide a report and link to the appeal on the parish website.

The Clerk updated Council on emails of activity/management at the Allotments and on a report of an overhanging hedge at the Junction with North Green Road, causing restricted splay vision for traffic. **ACTION** The Clerk will manage/speak to all parties to provide resolutions.

8: Items for Discussion/Ratification:

- **Planning application – 2020/0851 Barn at Kemps Farm – Change of use, agricultural to 2 x dwellings.** There were no objections, Council are happy to recommend approval if the LPA are happy the application meets policy.
- **To discuss the Parish Website improvements and consider appointment of the contract (if required)** Council agreed a financial commitment to this project in December 2019, Council perused proposal the Clerk has procured **ACTION** Council require further information on this matter, the item will be moved to the July meeting
- **To receive the revised asset register, amended to reflect current insurance valuations.** Cllr Clare proposed receiving the document, this was seconded by Cllr Albion and unanimously agreed.
- **To consider increase in insurance premium to cover the new defibrillator.** No ratification required as the Councils insurance already has cover for this equipment.

Presentation of income and expenditure for June – Council received the accounts; The Clerk will circulate payments for duplicate approval and signature.

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : June				
INCOME:	Amount	Description		
Allotment Rent	£12.23	Allotment Plot 18		
TOTAL INCOME	£12.23			
Cheques to be paid:				
EXPENDITURE:	Gross	VAT	Net	Description
Martek Marine Ltd	1,808.40	301.40	1,507.00	Defib/case/carriage
NARS	250.00	-	250.00	Donation
Pricilla Bacon Hospice Care Ltd	250.00	-	250.00	Donation
Came & Co	691.40	-	691.40	Insurance
ICO	35.00	-	35.00	Annual Fee
Eon	52.42	2.50	49.92	Streetlights April
Wave	3.12	-	3.12	Allotment Water
Pennoyers	4,250.00	-	4,250.00	Village community provision
BT	23.59	3.93	19.66	BB & Calls to 24/6/20
L Shulver	483.33	2.40	480.93	Clerks Salary and parish Admin
	-	-	-	123 Reg - Domain Renewal
	-	-	-	Stamps & Ink
HMRC	313.20	-	313.20	PAYE 1st Quarter
Beckvale Community Car Scheme	586.50	-	586.50	Annual parish contribution
TOTAL EXPENDITURE	£8,746.96	£310.23	£8,436.73	£8,746.96

The balance following presentation of the above receipts and payments will be £46,290.08

10: Other Reports:

- i. **Sports & Recreation Committee** The playground inspection will take place during June
- ii. **Tree & Footpath Wardens** No further reports
- iii. **Sam update** Cllr Hudson updated Council on the current location of the SAM

11: To consider the date of the next Parish Council meeting: The next meeting will be held by zoom on 14/7/20 at 7.30pm

The meeting closed at 21.00

Signed:

Date: