

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held by Zoom, on Tuesday 12th January 2021 at 7.30 pm.

Attendance: Cllrs Hudson, attended as Chairman and District Cllr, Cllr Albon, Ellam, Langshaw, Scanlan, Burridge, West & McDaniel. The Clerk, County Cllr Wilby, Anne Cleveland as representative for the Penoyers Trustees and 2 members of the public were also in attendance.

1. Welcome and to consider apologies and reasons for absence.

The Chairman welcomed council and those in attendance. An email was received during the meeting from Cllr Clarke, giving apologies.

2. To consider declaration of interests and dispensation by Councillors.

No additional declarations of interest were required, on matters for consideration.

3. To approve minutes of the last meetings of 8th December 2020.

The minutes of 8th December 2020 were received, a grammatical error will be amended and a copy will be signed as a true record of the meeting.

4. To discuss matters arising from the last meeting – for information only.

Parish Website.

New items and statutory records have been updated on the Parish Council website. A report of the January meeting will be provided on the website but there will be no parish magazine printed for February.

Village and CIL Projects.

No update, all projects pending.

Kings Head.

Awaiting confirmation, from the LPA, on date for the purchase notice hearing.

5. To receive the Chairman's Report.

The Chairman wished Council and those present a Happy New Year.

Thanks was given for the support of volunteers and the wider community for the response and support to the flooding in the village on the 23/24th December. The last floods were in 1968, with lower-level flooding circa 1998. The Chairman noted the County Cllrs visit to the village and those impacted by flooding, and the work on clearing some of the grips by Highways.

6. To receive County & District Councillors Reports.

The County Cllr again thanked all volunteers and the emergency services for their response on the December Floods. He reported on county response, with a panel being directed to lead on investigation/report/improvements.

The County Cllr provided additional information following the meeting

Flood protection grants

<https://www.norfolk.gov.uk/what-we-do-and-how-we-work/campaigns/flood-protection-grants>

Property protection <https://www.norfolk.gov.uk/rubbish-recycling-and-planning/flood-and-water-management/information-for-homeowners/property-protection>

County Cllr Wilby updated council on the extension of the 30mph limit on the PSM/Starston Road, following this matter being raised at the December meeting. This improvement has been passed to highways and funding for the project will be made available from the County Cllrs annual budget.

District Cllr Hudson advised that every resident impacted by the recent flooding should report details to the local flood risk management authority LLFA@gov.uk. He noted the matter was on the agenda for discussion and hoped Council would add support and agree to provide a report to the lead authority on the matter too.

The level of restriction has again been increased in response to the current Coronavirus pandemic. The Help Hub on 01508 533933 remains open and can provide details of grants or help available for anyone experiencing financial loss or hardship at this time.

The next Census is scheduled for March 2021. The District Cllr asked Council to promote awareness and support in the coming months.

7. Public Forum.

Anne Cleveland provided an update to support the request from Pennoyer Centre for financial for the 2021/22 period. A good trading period at the beginning of 2020 helped to mitigate the impact of the current trading restrictions during 2019/20 period but the impact is anticipated to increase economically, going forward. No further questions were asked by Council, the item will be considered later in the meeting.

A parishioner provided a report on proposed diversion of FP10/Lonely Road, compliance with permitted reasons and requirements to divert. The site has been inspected by NCC(RoW) and the Ramblers Association, both being satisfied with the proposal as submitted. Council will consider item later in the meeting.

The Public Forum was closed for Council to consider current applications.

Item for discussion and ratification

- **Current Planning Applications**

2020/1494 4 Church Terrace, The Street – Approved with conditions

2020/1865 Upper Vaunces Farm – Awaiting response from the LPA .

- **New Applications**

Cllr Scanlan - Footpath warder, reported on the proposed diversion of FP10/Lonely Road. Having visited the site, he is happy with the proposed route and preservation of the amenity. Cllr Hudson proposed support of the submission, this was seconded by Cllr Ellam and unanimously agreed.

Anne Cleveland and one member of the public left the meeting.

The Public forum was reopened to receive reports from public on impact of the December flooding within the village.

A parishioner provided a report, including photographic presentation of the impact of the flooding on 23/24th December 2020. The presentation addressed the impact caused by road surface water and the inability of this to drain sufficiently to the flood ditches and water meadow.

The current drainage support system was overwhelmed and the evidence collected following the flooding has highlighted several blocked drains and grips and raised questions on sufficient capacity to allow water to drain to the flood ditches that are already in place to support flood defence.

NCC/Highways have already commenced some work on clearing grips and **ACTION** County Cllr Wilby requested details to be forwarded to him, to refer to Highways for improvement.

Cllr McDaniel provided a report on the impact of flooding caused by the rising level of the Beck and road surface water, which was supported by additional information from other members of the Council, who experienced or witnessed the flooding. In particular the bridges on Station Road, Harleston Road and the Anglian Water access bridge in Dirty Lane were all highlighted as obstruction to the flow of the flood water.

Cllr McDaniel also raised concerns on future development and the mindfulness of ensuring infrastructure, to support additional stain on drainage.

The Public Forum was closed

- **To consider impact of December 2020 Floods**

ACTION Cllr Hudson proposed he work with the Clerk to make representation to LLFA, the Internal Drainage Board, the Environmental Agency and Anglian Water. To support the issues raised by parishioners and advise of deficiencies highlighted in the current flood drainage system within the village. This was seconded by Cllr McDaniel and unanimously agreed.

Cllr Hudson proposed setting aside £500 towards provision of remedial defences, as required. This was seconded by Cllr Ellam and unanimously agreed **ACTION** the Clerk will source a cost for provision of empty sand bags, that can be stored, being filled and used as required.

- **To consider ongoing streetlight maintenance**

Council considered report on ongoing maintenance of streetlighting following expiry of 5 year lamp guarantees. Cllr Hudson proposed acceptance of quotations submitted by TT Jones for a 3 year contract at £157.50+ vat pa, to clean/inspect and report on all units. He also proposed acceptance of an electrical wiring inspection/test and EIC certification at £9.90 +vat per unit, as required under BS767:2018. Both motions were seconded by Cllr Langshaw and unanimously agreed by council. **ACTION** Clerk will authorise the contract and instruct contractor.

- **To consider request for grants/community support for 2021/22**

Cllr Albon proposed maintaining level of support of £4,250.00 to the Pennoyers Centre, for continued provision of amenity to the community. This was seconded by Cllr Ellam and unanimously agreed. **ACTION** payment will be raised in May 2021

Council considered request from Redenhall with Harleston Town Council for a contribution to support free car parking. Council supports the provision of free parking in Harleston as they believe it directly impacts on parishioners of Pulham St Mary who are required to drive to the market town. Cllr Hudson proposed £750.00 to be paid during the 2020/21 period, in line with the Councils previous decision to consider this support every two years. This was seconded by Cllr Ellam and unanimously agreed. **ACTION** payment will be raised in February accounts.

Cllr Hudson proposed extending the meeting beyond 2 hours to complete Council business. The motion was agreed.

- **To consider the budget and ratify precept request 2021/22**

Council considered budgeted expenditure for 2021/22. Cllr Hudson proposed increasing the precept request to £25,231.57 to meet expenditure. This will provide for an increase of 2% on current D Band. The motion was ratified. **ACTION** Cllr Hudson will approve the precept request, this will be countersigned by the RFO/Clerk and submitted to the District Council.

8. Presentation of income and expenditure for December 2020

Cllr Hudson proposed receiving the accounts for January, this was seconded by Cllr Clarke and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts for December, will be £50,548.33

Income

Allotment rent payments for plots 2,3,4,6,8,12,14 and 15 - £229.68

Expenditure

Wave, Anglian water supply to allotments - £38.35

BT, Parish internet and calls to 23/12/20 - £29.46

L Shulver, Clerks Salary and admin - £450.15

BT annual line rental - £219.84

Eon, Streetlighting Dec - £54.16

ACTION the Clerk will raise bank transfers required, to be approved by Cllr Ellam.

9. To receive other reports.

Sports and Recreation Committee.

No further report

Tree and Footpath Wardens.

No further report on trees.

The footpath warden will procure replacement of missing footpath pointer. The issues raised on FP Crossingford/railway line have been assessed and the Footpath warden will continue conversation with landowner.

SAM.

A report was provided on location and data from the SAM.

10. To consider the date of next meeting

The next meeting will be held by Zoom on 9th February 2021, commencing at 7.30pm.

Meeting Closed at 21.50

Signed

Date.....