

# Pulham St Mary Parish Council

Clerk to the Parish Council  
Lisa Shulver  
59d High Road  
Wortwell  
Harleston  
Norfolk  
IP20 0HA  
Tel: 01986 788048

Email: [pulhamstmary.pc@outlook.com](mailto:pulhamstmary.pc@outlook.com)

Website: [www.pulhamstmarypc.org.uk](http://www.pulhamstmarypc.org.uk)

## Minutes of the Parish Council Meeting held by Zoom, on Tuesday, 8<sup>th</sup> December 2020 at 7.30 pm.

**Attendance:** Cllrs Hudson, attended as Chairman and District Cllr, Cllr Albon, Ellam, Clarke & McDaniel. The Clerk and County Cllr Wilby were also in attendance.

### 1. Welcome and to consider apologies and reasons for absence.

The Chairman welcomed council and apologies were accepted from Cllr Burridge, Scanlan, Langshaw and West.

### 2. To consider declaration of interests and dispensation by Councillors.

No additional declarations of interest received, on matters for consideration.

### 3. To approve minutes of the last meetings of 10<sup>th</sup> November 2020.

The minutes of 10<sup>th</sup> November 2020 were received and will be signed as a true record of the meeting.

### 4. To discuss matters arising from the last meeting – for information only.

#### Parish Website.

All news items and statutory records have been updated on the Parish Council website. The website has now been upgraded to SSL and is fully responsive on all devices. The clerk will continue to update documents for improved accessibility.

#### Village and CIL Projects.

The annual play area clean and paint programme has been postponed pending an improvement in the weather. All other village and CIL projects remain pending.

#### Kings Head.

Awaiting confirmation, from the LPA, on date for the purchase notice hearing.

### 5. To receive the Chairman's Report.

The Chairman updated council and thanked all those who have promoted the Christmas atmosphere, with lights and decoration throughout the village.

### 6. To receive County & District Councillors Reports.

The Help Hub on 01508 533933 remains open and can provide details of grants or help available for small business and anyone experiencing financial loss or hardship at this time.

The District Cllr welcomed the installation of 'Slow' restriction on the PSM/Starston Road but observed that these are still within a 60mph zone, thereby giving confusing instruction. Disappointment was noted. The County Cllr will take these concerns back and also seek confirmation on further improvements to speed signs.

The County Cllrs provided a report which is available on the Parish Council website.

## 7. Public Forum.

A public forum was not required.

## 8. Item for discussion and ratification

### • Current Planning Applications

2020/1494 4 Church Terrace, The Street – Submitted request to consider for approval.

2020/1865 Upper Vaunces Farm – Received by Council and awaiting response from the LPA .

### • New Applications

No new applications were discussed during the meeting. Any applications received will be circulated to council/planning committee as required.

### • To consider allotment ground rent for 2021/22

Cllr Hudson proposed acceptance of £50.00 ground rent for the 2021/22 period, Cllr Ellam seconded and this was unanimously agreed.

### • To consider ongoing streetlight maintenance

The clerk updated council on issues with the current contractor attending/repairing streetlight faults. As the Council are not currently restricted by a contract, Council agreed that the clerk should procure tenders for a new ongoing maintenance arrangement.

### • To consider request for community support from the Pennoyer Centre

This will be considered in conjunction with the ongoing budget review.

### • To consider support for provision of car parking in Harleston

The clerk has request information from the Town Council. This will be considered in conjunction with the ongoing budget review.

### • To consider the draft budget as preparation for the precept request 2021/22

Council considered future expenditure/financial commitments for the coming year. The clerk presented the draft budget in preparation for the precept request 2021/22. This matter will be discussed and ratified at the January meeting.

## 9. Presentation of income and expenditure for December 2020

Cllr Hudson proposed receiving the accounts for December, this was seconded by Cllr Clarke and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts for December, will be £51,110.61

### Income

Allotment rent payments for plots 9,10,11,13,16,17,19 and 20 - £224.69

South Norfolk Council, mini recycle payment - £250.00

### Expenditure

BT, Parish internet and calls to 23/11/20 - £18.50

Eon, Pavilion supply 30/9/20 to 6/10/20 - £5.59

Dade, Allotment ground rent - £40.00

Excite Solutions, Grounds Maintenance - £672.00

South Norfolk Council, Dog bin annual charge - £1050.24

Broadland Digital, Website upgrade - £600.00  
Clerks salary - £432.15  
Parish admin - £25.60  
HMRC, PAYE Quarter 3 - £327.40  
BT, Parish internet and calls to 23/12/20 - £18.50  
Eon, Streetlighting November £52.42

**ACTION** the Clerk will raise bank transfers required, to be approved by Cllr Ellam.

**10. To receive other reports.**

**Sports and Recreation Committee.**

No further report

**Tree and Footpath Wardens.**

No further reports. **ACTION** The clerk will speak to the landowner on the condition of the bridge and handrail on the Crossingford / railway line footpath towards Starston.

**SAM.**

A report was provided and data from the SAM will be circulated.

**11. To consider the date of next meeting**

The next meeting will be held by Zoom on 12<sup>th</sup> January 2021, commencing at 7.30pm.

**Meeting Closed at 20:40**

Signed .....

Date.....