

Pulham St Mary Parish Council

Clerk to the Parish Council
Lisa Shulver
59d High Road
Wortwell
Harleston
Norfolk
IP20 0HA
Tel: 01986 788048

Email: pulhamstmary.pc@outlook.com

Website: www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held by Zoom, on Tuesday 9th February 2021 at 7.30 pm.

Attendance: Cllrs Hudson, attended as Chairman and District Cllr, Cllr Albon, Ellam, Langshaw, Scanlan, Clarke & McDaniel. The Clerk and County Cllr Wilby were also in attendance.

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed Council and apologies were accepted from Cllr Burrige and West.

2. To consider declaration of interests and dispensation by Councillors.

No additional declarations of interest were required on matters for consideration.

3. To approve minutes of the last meetings of 12th January 2021.

The minutes of 12th January 2021 were received and a copy signed by the Chairman as a true record of the meeting.

4. To discuss matters arising from the last meeting – for information only.

Parish Website.

New items and statutory records have been updated on the Parish Council website.

Village and CIL Projects.

All projects pending. **ACTION** The Clerk will procure a quote from an external contractor for work identified on the 2020 Rospa inspection report.

Kings Head.

Awaiting confirmation from the LPA, on date for the purchase notice hearing.

5. To receive the Chairman's Report.

The Chairman provided an update on village matters and on the recent adverse weather conditions. He noted particular thanks for assistance from local farmers and Council proposed a letter of thanks to be sent to Mr Moore for his commitment to clearing of snow, to improve accessibility of the village.

6. To receive County & District Councillors Reports.

County Cllr Wilby delivered his report (available on the parish website). He again noted thanks to local farmers and to members of the 4x4 team who have provided help during the recent bad weather. He advised that all the county salt and fuel supplies are full and staffing levels are currently at full capacity.

District Cllr Hudson noted approval of the installation of signage on the Starston Road.

A representative from Norfolk County Council LFA team will be in the village on 12th February 2021 as part of the investigation/consideration for improvements following the December flooding. **ACTION** The Clerk will confirm details to Councillors and all parishioners who have reported issues.

Public Forum.

A Public Forum was not required as no members of the public were in attendance.

The County Cllr left the meeting.

Item for discussion and ratification

- **Current Planning Applications**

2020/1865 Upper Vaunces Farm – Awaiting response from the LPA .

- **New Applications**

2020/2302, 2021/44 and 2021/0128 Garlic Farm – External and internal investigation, remedial and improvement work. No objections were received **ACTION** The Clerk will submit a request to consider for approval.

- **Update/continued consideration of impact/response to December 2020 Floods**

No further update required. This item will be moved to matters arising to allow continued feedback.

- **To consider adopting/to review current notices and policy documents**

Cllr Hudson proposed adopting the PSM Freedom of Information Policy and Model Publication Scheme, to review and approve the PSM Members Code of Conduct, the General and Role Providers Privacy Notices. This was seconded by Cllr Langshaw and unanimously agreed.

- **To consider comment on the Greater Norwich Local Plan Regulation 19 Publication.**

Cllr Scanlan proposed receiving but not commenting on the Regulation 19 Publication, this was seconded by Cllr Albon and unanimously agreed.

- **To consider request from allotment tenant 10**

Council Hudson proposed the allowing of installation of a 2 x 3 metre poly tunnel on allotment plot 10 and to allow the installation of small structures, including small/medium sheds when requests are received from tenants. This was seconded by Cllr Ellam and unanimously agreed.

- **To consider date for Annual Parish Meeting**

Council agreed the Clerk will call the Annual Parish Meeting on 13th April 2021 at 7.30pm. The meeting will be held by Zoom and will be followed by the April Parish Meeting.

- **To consider appointment of an Internal Auditor**

Cllr Hudson proposed appointing the internal auditor to scrutinize and approve the parish accounts for 2020/21, this was seconded by Cllr Ellam and unanimously agreed.

7. Presentation of income and expenditure for February 2021

Cllr Albon proposed receiving the accounts for January, this was seconded by Cllr Clarke and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts for February, will be £49,110.09

Income

Allotment rent payments for plots 7, 8 and 21.5 - £102.86

Expenditure

BT, Parish internet and calls to 23/2/21 - £7.54

EDF, Pavilion supply to 2/2/21 - £29.05 & a credit (£40.00) provided for poor service at transfer.
L Shulver, Clerks Salary and admin - £449.95
Redenhall with Harleston TC, contribution towards parking 2020 and 2021 - £750.00
Excite Solutions, ground maintenance - £290.40
Eon, Streetlight supply January - £54.16

ACTION the Clerk will raise bank transfers required, to be approved by Cllr Ellam.

8. To receive other reports.

Sports and Recreation Committee.

No further report

Tree and Footpath Wardens.

No further report on trees.

The footpath warden will continue to assess repairs required as whether improves.

SAM.

A report was provided on current location of the SAM. A replacement battery is required, this will be procured locally to ensure continuity of monitoring.

9. To consider the date of next meeting

The next meeting will be held by Zoom on 9th March 2021, commencing at 7.30pm.

The Annual Parish Meeting will be held by Zoom on 13th April 2021, commencing at 7.30pm and will be followed by the April Parish Meeting.

Meeting Closed at 20.45

Signed

Date.....