

Agenda for Pulham St Mary Annual Parish Council Meeting

Councillors of Pulham St Mary Parish Council are summoned to attend the Annual Parish Council Meeting (AGM) to be held remotely on **Tuesday 4th May 2021 commencing at 7.30pm** (decisions confirmed, to be further ratified at next quorate council meeting, attended in person)
Press and Public are invited to attend and to address the Council at its Public Forum Permission to record, broadcast or transmit proceeding must be sought from Council prior to the meeting
For details on how to join the meeting contact the parish clerk on 01986 788048.

- 1. To elect a Chairman and receive declaration of acceptance of office, to elect a Vice Chairman.**
- 2. To consider apologies and reasons for absence**
- 3. To consider declaration of interests and dispensation by Councillors**
(Requests for dispensation must be sent to the clerk prior to the meeting)
- 4. To approve minutes of the last meetings of 13th April 2021**
- 5. Review and appointment of representatives to existing Committees/Sub-committees and consideration of new committees**
 - a) *Sports & Recreation Sub-Committee – currently Cllrs Burridge, Scanlan & Langshaw*
 - b) *Planning Sub-Committee – currently Cllrs Burridge, Langshaw, McDaniel, Ellam, Scanlan and Clarke*
 - c) *Data Protection Committee – currently Cllrs Ellam, McDaniel and Scanlan*

- 6. To Review, recommend revisions to annually reviewed policies and notices.**
- 7. To consider membership of other bodies currently NALC, NPFA and ICO**
- 8. To confirm General Power of Competence**
- 9. To confirm dates of the parish meetings for the coming year**

10. Matters Arising

Notice given for two casual vacancies - inviting request for election to be submitted by 6th May 2021.
Parish Website – Updated to include recent news and statutory records.
Village and CIL Projects – Projects ongoing or update provided
Ongoing response to flooding, December 2020 – Update to be provided
Kings Head – Remains pending the purchase notice hearing

11. Chairman's Report

12. County & District Councillors Reports

13. Public Forum

Anglian Water to attend meeting to discuss flooding/collaborative working with the Council.
Saffron housing trust have requested to work with the Council on clearing/improvements to the pond area.

14. Item for Discussion/Ratification

• Current planning applications

2020/1865 Upper Vaunces Farm, Semere Lane – Council received notice and await response from the local planning authority.

2021/0584, The Bungalow Old Mill Drive – Submitted recommendation for approval

• New planning applications

2021/0640, Crossingford Barn, Garlic St – retrospective permission for the construction of safety fencing around 2 ponds. Submitted a request to consider for approval

2021/0841 Post Office Stores, The Street – Erection of a summerhouse and gazebo to rear of property.

- To re-consider signing the Armed Forces Covenant.**
- To ratify permission for Saffron Community Foundation to organised working group and clearing of the pond area in North Green Road.**
- To consider refurbishment/replanting of the planter in village centre**
- To consider cutting of hedge/shrubs in front of the Post Office**
- To ratify expenditure on replacement of the SAM batteries**
- To consider recommendations for upgrade of the parish laptop.**

15. Accounts

To review/ratify current standing order arrangements, currently – BT, Eon, Wave, ICO

Presentation of the Internal Audit Report for the Y/E 31st March 2021

To approve the Governance Statement for 2020/21 (AGAR Part 3)

To approve the Accounting Statement for 2020/21 (AGAR Part 3)

To set dates for exercise of public rights and publication of unaudited accounts for 2020/21

Presentation of Income and Expenditure for May 2021 – Report to be circulated.

16. Other Reports

Sports and Recreation Committee.

Tree and Footpath Wardens.

SAM.

Date of next meeting – To consider date of the June meeting

L Shulver

Agenda prepared on 28/4/2021 by Lisa Shulver, Parish Clerk.