

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 9th November 2021, commenced at 7.30pm

Present: Cllrs Scanlan (Chair), Cllr Ellam, Cllr Langshaw, Cllr McDaniel, and Cllr Yaxley. The Clerk attended virtually by zoom.

District Cllr Hudson, Vic Freeman, the footpath warden, Grant Tufts and Claire Hickey from Anglian Water were also in attendance.

Parishioner (PM) attended during the meeting to participate in the open forum.

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed Council and apologies were accepted from Cllr BurrIDGE and Clarke.

2. To consider declaration of interests and dispensation by Councillors.

No additional declaration of interests received on matters for consideration.

3. To approve minutes of the last meetings of 12th Oct 2021.

The minutes of 12th October 2021 were ratified as a true record of the meeting and a copy signed by the Chairman.

4. To consider Co-option to fill current casual vacancies.

The Clerk has received notice from South Norfolk Council that Council is now able to consider co option for the second current casual vacancy.

Vic Freeman, who is currently the parish footpath warden expressed an interest in one of the casual vacancies. Vic provided a brief resume and advised of his interest in playing an active role within the village. Cllr Langshaw proposed co-option, this was seconded by Cllr McDaniel and unanimously agreed. Cllr Freeman signed his acceptance of office, which was countersigned by the Chairman. Cllr Freeman will complete his declaration of interests within 28days.

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

News items and statutory records have been updated on the Parish Council website.

Village/CIL Maintenance and Projects.

Work has been completed at the pond, Saffron Housing have removed the fallen tree and fly tipped items. The Clerk will be meeting a representative from Norse to discuss options for CCTV.

The Clerk provided an update on matters raised with Highways – She has been advised that all reported issues have been scheduled for completion at next routine visit to village. The hedge has been cut back around the speed sign in Poppys Lane and South Norfolk Council have advised they are unable to provide street signs in Candlestick Lane as this is not a registered street.

Community Emergency Plan.

The Community Emergency Plan has now been completed, copy has been provided to the Chairman and Cllr Clarke as plan Co Ordinator. This is a fluid document that can be added to or amended as required.

Kings Head

The purchase notice hearing has now been scheduled for 14th December 2021.

The Clerk has been in contact with Chris Raine at South Norfolk Council Local Planning Authority, in terms of the removed chimney, a request has been sent to Mr Scott/his agent to agree a suitable replacement. Council will be re consulted on this in due course, as part of the planning process,

The Chairman brought forward the public forum to discuss ongoing response to the flooding, December 2020.

The meeting was adjourned for the public forum

Mr Tuffs a community liaison officer and Ms Hickey the regional treatment manager for Anglian Water introduced themselves and provided an overview of Anglian Waters Flood Risk Management in response to flooding experienced over the winter 2020/21.

In relation to the flooding within PSM, Anglian Water are working with Norfolk County Council and Internal Drainage Board to agree a model for improvement. This model is based around impact of the 3 bridges within the village and ensuring any improvements do not have a detrimental impact further along the Beck, downstream.

Council and members of the public expressed frustration that 11 months on from the flooding in December 2020 no improvement work has been completed.

In conclusion it was noted that the Internal Drainage Board will be commencing clearance work on the Beck within 2 weeks and Ms Hickey confirmed Anglian Water will work with them, in particular to address removal of matting obstructing the Beck by the entrance bridge to Anglian Waters asset, in Dirty Lane.

Anglian Water will continue to keep the Parish informed of progress, on this matter.

The meeting was re adjourned, Mr Tuffs, Ms Hickey and member of the public left the meeting.

6. To receive the Chairman's Report.

The Chairman provided an update on preparation for Armistice Day and outlined his interest in events and the improvement of assets within the village, to enhance the village profile.

7. To receive County & District Councillors Reports.

The County Cllr provided a report. (Attached)

District Cllr Hudson provided details of Broadland and South Norfolk Business Grants and Awards for 2022. Nominations are currently open and it is possible to nominate local business on the Broadland and South Norfolk website.

The Chairman advised that he has been promoting the shop front improvement grant and this has been received well by business in the village.

District Cllr Hudson updated Council on the consultation on relocation of the district offices to Broadland Business Park. The Clerk will communicate with democracy dept at Broadland and South Norfolk Council to relay any concerns Council may have.

8. Public forum

No further forum required

9. Items for discussion and ratification

- **Current Planning Applications**

2021/1498 – Foot path order FP10 – Considered at the January meeting, no objection raised.

2021/1902 Springfields Station – Approved with Conditions

2021/1978 & 1979 Boundary Farm, Garlic Street – Approved with Conditions

2021/1980 Lynford, North Green Road – Approved with Conditions

- **New Applications**

2021/2267 and 2268 The Old Malsters, proposed install of air source heat pump at rear – No objections raised, request to consider approval to be submitted by 18/11/21

2021/2288 67 Norwich Rd, two storey extension and alterations to dwelling – Councillors will visit site to inspect and respond by 14/11/21

2021/2348 28 Poppys Lane, front and rear dormers to bungalow rear – No objections raised, request to consider approval to be submitted by 14/11/21

- **To retrospectively ratify purchase of Poppy Wreath**

Cllr Langshaw proposed £21.98 to purchase a poppy wreath, this was seconded by Cllr McDaniel and unanimously agreed. The Chairman will present on Armistice Day.

- **To ratify cost to provide hazard risk assessment report for 5 Horse Chestnut Trees, St Marys Terrace.**

Cllr McDaniel proposed the expenditure of £429.00 + vat, for Treecare Consultants Ltd to carry out risk assessment inspection on 13/1/22, this was seconded by Cllr Yaxley and unanimously agreed.

- **To ratify cost to provide ground cover around trees in front of Post Office/work to be completed by volunteers**

The Clerk advised approx. cost of material. Council agreed in principle for the Clerk to move ahead with this project, the total expenditure is within the Clerks deferred limit for approval, she will advise Council when actual costs are available and this will be retrospectively approved.

- **To further consider replacement of bench in North Green Playpark**

Cllr Freeman proposed £419.92 +vat to provide a mild steel powder coated bench seat with back, to replace the vandalised bench at the playground, this was seconded by Cllr Yaxley and unanimously agreed. The Clerk will order the bench and Cllrs Scanlan/Freeman will look to install and replace the plaque.

- **To further consider refurbishment of the war memorial and improvements to surrounding area**

Cllr Ellam proposed expenditure to Borton & Woods of £1,350.00 +vat to refurbish the war memorial, this was seconded by Cllr Langshaw and unanimously agreed. The Clerk will confirm with the PCC and engage the contractor to complete this work.

- **To consider land ownership and requirement to repair pathway steps Station Rd/St Marys Terrace.**

The Clerk provided copies of Land Reg Documents, identifying that the Parish Council do not own the paths at St Marys Terrace, or the paths and steps at Station Road (1 – 22). There have been no reports or obvious damage noted but ownership will need to be clarified should deterioration occur.

- **To consider work required at South Green recreation Ground**

The clerk provided a quote received to demolish the pavilion. This quote is in line with costs procured in 2019. The anticipated expenditure would be approx £5,000.00/£6,000.00 to carry out this project and maintain the utility supply. Council will consider options to improve the recreation ground facilities, within the parish charities remit for use of this land. This Item will be moved to the January meeting.

- **To receive and comment on 30mph speed limit restriction consultation – Harleston Road PSM**

Council supports the extension of the 30mph speed restriction on the Harleston Road but suggest the extension should be extended further to incorporate the junction with Doctors Lane. There have been several accidents along this road, encouraging drivers to slow down further from the village will, in the Councils opinion, help to make this a safer route.

- **To receive correspondence and plaque from Lady Dannatt, Lord-Lieutenant of Norfolk, to commemorate community resilience during the pandemic.**

Council received the plaque and correspondence. The Plaque will be displayed near the village sign in the village centre.

- **To consider the Queens Platinum Celebration.**

Cllrs Scanlan, Langshaw and McDaniel will form a working party to lead on this initiative. It is hoped that the Council can work with all village groups to organise an event to celebrate this occasion over the extended Jubilee Bank holiday, Thursday 2/7/22 to Sunday 5/7/22. This item will be moved to the January meeting.

10. Presentation of income and expenditure for November 21

Cllr Langshaw proposed receiving the accounts for November, this was seconded by Cllr McDaniel and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts for will be £57,261.82

Income

Allotment rents – Plots 10, 13, 20 £99.78

South Norfolk Council Mini Recycle Payment - £250.00

Expenditure

Eon, Streetlighting Sept & Oct £122.48

BT, Broadband and call package to 23/11/21 £18.92

L Shulver, Salary £429.15

L Shulver, Expenses £21.70

Poppy Shop, Poppy wreath £21.98

Excite Solutions, GM Oct £813.78

Correction - The amount entered in the October Accounts for the Clerks Salary was corrected from £429.95, to correlate with the amount due and paid £429.35

ACTION the Clerk will raise bank transfers required for November payments, to be approved by Cllr Ellam.

11. To receive other reports.

Sports and Recreation Committee.

No further report

Footpath Warden.

The footpath warden Vic Freeman provided an update on a report of inaccurate 'Bull Signs' on FP17. He will speak to the land owner to confirm accurate signage is maintained for the safety of footpath users

Tree Warden

No further report.

SAM.

No further report

Armed Forces Champion.

A report is attached from the AFC

To consider the date of next meeting

The December meeting will be held at the Pennoyer Centre on Tuesday the 13th December 2021, commencing at 7.30pm

Meeting Closed at 21.32

Signed

Date.....

County Cllr Wilby Report

Congratulations to the winners and everyone that was nominated in the recent South Norfolk Community Awards. These awards are an opportunity to recognise the shining stars who make our communities such vibrant and welcoming places. The past eighteen months have highlighted more than ever the importance that the many volunteers within our communities have helped others and continue to do so.

Natural Norfolk: Progress on delivering Norfolk County Council Environmental Policy.

The cabinet report on November 8th said that, since 2018/19, the council has:

Reduced carbon emissions from heating its buildings by 19% and transport emissions from its lease cars by 65%

Other achievements include:

- Since 2008, 22,000 streetlights have been converted to LED
- Creation of a pollinator action plan
- Greenways to green space initiative, to meet active travel and habitat diversity targets
- More than 51,000 trees planted over the past two growing seasons
- Major work on promoting low carbon or active travel, including cycling and walking infrastructure plans for Dereham, Great Yarmouth, Kings Lynn and Norwich and extension of the e-bikes scheme.
- Creating an environmental learning hub at Gressenhall Farm and Workhouse, growing native Norfolk trees and supporting residents in making positive changes in their areas.

Next steps include

- Continuing to deliver the Council's one million trees for Norfolk pledge
- creating a local Nature Delivery Plan for Norfolk
- Ceasing to buy petrol and diesel cars and vans for council use
- Buying 10 electric fire service emergency response vehicles
- ceasing to buy gas or oil boilers for council buildings, where there is an alternative
- Saving energy from computer servers, by shifting more information technology systems into the cloud
- Upgrading a further 15,000 streetlights to LED by July 2023
- developing a Norfolk-wide cycling and walking plan
- Developing on-street electric vehicle charge-points in areas with limited off-road parking
- Working with construction, highways and transport contractors, including school buses and park and ride, to reduce carbon emissions

Bus service improvement plan for Norfolk

This is part of a commitment to improving bus services in Norfolk and will help gain access to some of the governments £3bn National Bus Strategy funding. Supported by all Norfolk bus operators, over the next 5 years Norfolk Bus Service Improvement Plan aims to simplify ticketing and journey information, cut fares for the under 25s, bring in cleaner and greener buses, improve accessibility and bus stops, and make better and more frequent links between the places people live, work and shop. For more details visit www.norfolk.gov.uk/busstrategy

A big thank you to all of the staff and volunteers at the Harleston vaccination centre who are working flat out so that we can all have our COVID booster jab.

Best Wishes

Martin

Armed Forces Champion Report

Latest update.

The Pulham's Veterans Coffee Morning

The first Veterans coffee morning was held at the Pennoyer on Friday 29th October at 11am. The event was supported by Simon Beet, Trustee of the Royal Marines Charity. The next coffee morning will take place on 26th November at 11am

Armistice Day

All planning and preparations for this years' service as per previous updates are now complete.

Funding

Funding forms for £100 from the PSM Parish Charities to offset the cost of the Armistice Day meal have been submitted as requested.

Dickleburgh RBL

I recently attended the October RBL meeting as a guest to promote the Armistice Day service and lunch and also raise awareness of the PSM PC Armed Forces rep role and the Veterans Coffee Mornings. I will continue to work closely with and support the Dickleburgh RBL.

War Memorial

During today's walk-through talk through for the Armistice Day service, it was noted by a few of the attendees that the war memorial is in a poor state of repair. The names are barely legible and the surrounding area is unkempt. Bob (Armistice Day piper) volunteered to tidy up the area in preparation for Thursday. Having spoken to Mark, I am now aware that the PSM PC intend to tender for overhaul.

Armed Forces Day 2022

Armed Forces Day for next year is Saturday 25th June. I have had a brief discussion with Mark and believe now is the time to start planning for the event. I would welcome any suggestions from the PSM PC on how we should best mark the occasion.

Best regards,

Dan