

Pulham St Mary Parish Council

Clerk to the Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 11th January 2022, commenced at 7.30pm

Present: Cllrs Scanlan (Chair), Cllr Ellam, McDaniel, Cllr Yaxley and Cllr Freeman. The Clerk and A Cleveland, Chair Pennoyers Trustees, attended to provide an update and answer questions. Two Members of the public attended to observe.

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed Council and apologies were accepted from Cllr Langshaw, Burrridge and Clarke.

Cllr Burrridge request Council approve absence in excess of 6 month because of current work commitments. Cllr Burrridge continues to participate in working party discussions and general parish matters, he anticipates his workload will reduce and allow him to return to regular meeting attendance. Councillors value Cllr Burrridge's commitment and experience. Cllr Ellam Proposed acceptance of Cllr Burrridge's apologies, this was seconded by Cllr McDaniel and unanimously agreed.

2. To consider declaration of interests and dispensation by Councillors.

No additional declaration of interests received on matters for consideration.

3. To approve minutes of the last meetings of 14th December 2021.

The minutes of 14th December 2021 were ratified as a true record of the meeting and a copy signed by the Chairman.

4. To consider Co-option to fill current casual vacancies.

Not required

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

News items and statutory records have been updated on the Parish Council website.

Village/CIL Maintenance and Projects.

Bench and plaque will be replaced during January

Bierton and Woods will commence refurbishment of the War Memorial when the weather improves.

Streetlight repair for Goldsmith Way confirmed by TT Jones, this will be scheduled as soon as replacement lamp is received from Supplier.

Norse Group have confirmed they will be unable to quote for CCTV install near the pond **ACTION** Clerk will contact CH ask if he can supply a lead for this work.

Hazard report Chestnut trees booked for 13/1/22

ACTION The Clerk will contact DA for Quote to remove roots from planting area in front of the post office.

Kings Head

Awaiting report from inspectorate. (Addition: - 13/01/22 The Secretary of State and Planning Inspectorate reported that the purchase notice should not be confirmed)

6. To receive the Chairman's Report.

The Chairman will continue to inspect parish assets and general maintenance requirements. All salt bins are currently full and he regularly litter picks around the village. A short discussion took place on whether there is a requirement for a formal litter pick role to be created but Council agreed this service was generally met by parishioners.

The bin in the playground has been smashed **ACTION** the Clerk will procure a price for replacement.

To receive County & District Councillors Reports.

The County Cllr provided a report. (Attached)

District Cllr Hudson provided details on South Norfolk Budget Consultation, open until 14/1/22

7. Public forum

AC – was available for question on report and accounts document provided for Councils Perusal. Request for support for Pennoyers for the 2022/23 financial year will be considered during the meeting.

AC left the meeting

The PCC have suggested working together to organise a way to mark the Queens Platinum Jubilee. **ACTION** The Clerk will contact village groups and organise a joint meeting to discuss.

8. Items for discussion and ratification

• Current Planning Applications

2021/1498 – Foot path order FP10 – Considered at the January meeting, no objection raised.

2021/2288 67 Norwich Rd, two storey extension and alterations to dwelling – approved with conditions.

2021/2348 28 Poppys Lane, front and rear dormers to bungalow rear – approved with conditions.

2021/2519 The Kings Head – Demolition of chimney stack, cap at roof level. (retrospective) Dismantle boundary wall, rebuild to same height and style and redecoration and cosmetic repair with change of colour to front elevation to buttermilk - No objects raised, submitted request to consider for approval 31/12/21.

• To receive/consider further correspondence on the Innovation Resilience Fund

No further correspondence received. Individuals impacted by the floods who have responded to correspondence have been informed they are not in area for consideration. **ACTION** The Clerk will contact and confirm criteria.

• To consider plaque for village centre to commemorate the Queens Platinum Jubilee

Council is in support **ACTION** the Clerk will photograph current locations of plaques for the Silver and Diamond Jubilees, procure costs and report to Council for consideration at the February meeting.

• To consider request from allotment holders

Council approved use of the allotment land for a 'Big Lunch' to commemorate the Queens Platinum Jubilee, this event will be opened up to the village. Council will offer support to volunteers organising the event and aim to ensure a broad and inclusive programme of events are available over the extended bank holiday weekend.

ACTION Reference joint meeting PCC/Allotment Group/Pennoyers – collaborative working group.

Council refused request to let ½ plots at the allotments, historical experience has not made this policy viable.

Council however has no objection to individual allotment holders having an informal agreement with a fellow parishioner in helping to cultivate their plot. Council will have no object to allotment holders advertising this on the allotment notice board or their face book page.

There is currently a vacant allotment plot available for let and notice has been served on a second plot.

- **To consider accounts from Pennoyers Trustees and further consider grant request.**

Council confirmed their commitment to support the Pennoyers Centre, as the facilities provided are an important community provision. Council will continue to assess level of support on an annual basis as they wish to also give consideration to other opportunities, projects or initiatives providing benefit to the community. Council appreciate that current conditions have impacted the Pennoyer Centre financially. However, Council must consider the impact of the current economic climate on all parishioners and are therefore mindful to minimise the level of increase of the budget/precept. Consideration of level of support was moved to after consideration of the budget/precept.

- **To consider grant request from Harleston and Redenhall Town Council for support of free parking.**

Cllr Ellam proposed a grant of £750.00 for the 2022/24 period, towards provision of free parking in Harleston. Council considers this facility is of benefit to parishioners, who are required to travel by car to use facilities available within the Market Town. This was seconded by Cllr McDaniel and unanimously agreed. This payment equates to approximately £1.00 per parishioner based on the current electoral role. **ACTION** the Clerk will notify Harleston and Redenhall TC.

- **To receive budget update for 2021/22 and proposal for 2022/23**

Council received copy of the budget review for 2021/22 and proposal for 2022/23 prepared by the Clerk. Council confirmed they understood information provided.

- **To consider precept request the 2022/23**

Cllr McDaniel proposed setting the precept request at £25,600.00 for 2022/23 to cover the anticipated expenditure for this period. This was seconded by Cllr Ellam and unanimously agreed.

The precept request, based on the current tax base of 340, will increase the average D band contribution towards Parish Council Expenditure by 86p per year to £74.29. This represents a 1.16% rise.

ACTION the Clerk will submit the Precept request before 15/1/22.

- **To further grant request from the Pennoyers Trustees.**

Cllr McDaniel confirmed the precept level would allow for support to the Pennoyers Trustees to be maintained at £4,250.00 for 2022/23, this was seconded by Cllr Ellam and unanimously agreed.

ACTION The Clerk will advise the trustees of the level of support for the coming financial year. She will also advise that money is set aside annually to support events/projects within the village, that will provide benefit to the community. The Trustees may also be able to request support from this fund during the year.

9. **Presentation of income and expenditure for January 2022**

Cllr Yaxley proposed receiving the accounts for January, this was seconded by Cllr Freeman and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts for will be £54,664.69

Income

Allotment rent – Plots 12 £33.26

Expenditure

BT, Broadband and call package to 23/1/22 £24.90 (adjustment due for payment of BT Line annually)

TT Jones, 1/4ly maintenance contract £47.96

L Shulver, Salary £429.15

L Shulver, Expenses £21.70

BT, Annual Line rental £219.84

EDF, POA Pavillion Standing Charge £7.00

Wave Anglian Water, Allotment Supply £12.47

ACTION the Clerk will raise bank transfers required for January payments, to be approved by Cllr Ellam.

10. To receive other reports.

Sports and Recreation Committee.

No further report

Footpath Warden.

Cllr Freeman will continue to inspect footpaths and provide a report in the Spring.

Tree Warden

Cllr Yaxley advised that Cllr Clarke has procured 30 trees from the Woodland Trust, to be delivered in March 22

SAM.

ACTION The Clerk will request data, and assess if this should be submitted to the police for consideration to enforce speed limits through the village.

Armed Forces Champion.

No further report

To consider the date of next meeting

The February meeting will be held at the Pennoyer Centre on Tuesday the 8th February 2022, commencing at 7.30pm

Meeting Closed at 20.58

Signed

Date.....

Appendix 1 - MW Report

Norfolk County Council's Adult Learning are establishing a new construction programme, with a series of 6-week courses that will help Norfolk residents lay the foundations for their construction career. The courses will run in the construction workshop at Wensum Lodge in Norwich and include Carpentry and Joinery; Bricklaying; Painting and Decorating; Plastering; and Tiling. For those interested in learning more about a career in construction, there is a 'Pathway to Construction' course that will explore the types of job role, help with building a CV, and guest speakers from local industry experts. To find out more visit www.norfolk.gov.uk/construction

Rotarians from across Norfolk have fundraised to donate lifesaving smoke alarms for residents across the county. £3,370 was raised by the Norfolk Rotary Smoke Alarm Project and was given to the Norfolk fire and Rescue Service, which fits smoke alarms in the homes of vulnerable residents as part of its fire prevention work. The donation will enable the service to buy 650 more smoke alarms, which are fitted by the fire service's community safety team and by crews around the county. One of the Rotary groups involved was Harleston Round Table so a big thank you to them. Anyone wishing to request a free home fire safety visit should contact the Norfolk Fire and Rescue Service via the NCC website.

NCC has welcomed additional Government support for adult social care's Covid response. The minister for care Gillian Keegan has announced an extra £60 million for councils, to support the adult social care response to Covid 19 and the Omicron variant. NCCs share of the grant is £600,000 which will be used to target care providers and family carers, to maintain social care services in the community and to support staffing issues caused by higher levels of sickness caused by the COVID omicron wave. The Harleston vaccination centre continues to deliver the Booster jabs for us all and I would like to thank the staff and volunteers manning this centre for their outstanding work.

Parish Partnership Scheme

Each year local councils are invited to submit bids for highway improvement schemes. For 2021/22 the fund is £350,000 with Norfolk County Council funding 50% of the cost of successful bids. With a very welcome possible addition of £39,000 contribution from Safety Camera Partnership (Norfolk and Suffolk Constabularies) towards speed activated signs (subject to confirmation of bid). Town and parish councils contribute the balance. There is an upper limit on NCC funding support of £25,000. Some examples of schemes and projects covered are ; Speed Awareness Message signs (SAM2), School Keep Clear markings, Trod footway (low-cost footpath), Bus Shelters and Village gateways.

The annual budget setting meeting will take place at County Hall, Norwich on Monday 21st of February. At this meeting following feedback from the recent consultation the council tax and spending for 2022-23 will be agreed.

All county councillors have been offered a tree to plant from our tree officers and I choose to plant a Sweet Chestnut (*Castanea sativa*) tree in my meadow. The Sweet chestnut was introduced into the UK by the Romans for its nuts, but it is now recognised as an 'honorary' native tree. The flowers provide an important source of nectar and pollen for bees and other insects. Many micro-moths feed on the leaves and nuts. As a mature tree it will give a lot of welcome shade and shelter for future generations.

Best Wishes
Martin