

# Pulham St Mary Parish Council

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## Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 8<sup>th</sup> February 2022, commenced at 7.30pm

**Present:** Cllrs Scanlan (Chair), Cllr Ellam, Cllr Yaxley, Cllr Burridge and Cllr Freeman. The Clerk, District Cllr Hudson, County Cllr Wilby, Dan Cave the Armed Forces Champion and one member of the public.

### 1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed Council and apologies were accepted from Cllr McDaniel. Notice of apologies were received from Cllr Langshaw following the meeting.

### 2. To consider declaration of interests and dispensation by Councillors.

No additional declaration of interests received on matters for consideration.

### 3. To approve minutes of the last meetings of 11<sup>th</sup> January 2022.

The minutes of 11<sup>th</sup> January 2022 were ratified as a true record of the meeting and a copy signed by the Chairman.

### 4. To consider Co-option to fill current casual vacancy.

An application from Vanessa Andersson-Hewitt was considered by council for the current casual vacancy. The applicant provided a brief summary about herself and why she is interested in the current vacancy. Cllr Ellam proposed co-option of Mrs Andersson-Hewitt, this was seconded by Cllr Yaxley and unanimously agreed. Cllr Andersson-Hewitt completed and signed a declaration of acceptance of office, which was countersigned by the Clerk. **ACTION** She will complete declaration of interests within 28day to be submitted to the monitoring officer.

### 5. To discuss matters arising from the last meeting – for information only.

#### Parish Website.

News items and statutory records have been updated on the Parish Council website.

#### Village/CIL Maintenance and Projects.

The Streetlight in Goldsmith Way was replaced on 26<sup>th</sup> January 2022

The hazard report on the Chestnut trees has been completed - recommend re inspection of 2 trees when in leaf, further work may be recommended then. **ACTION** the Clerk will contact Imogen Mole at the District Council reference submitting an application for work required.

Saffron Housing Trust have confirmed they are unable to move forward with the planned community initiative to address ASB in the area, as some members of the community do not wish to engage.

Overgrown kerbside/hedges have been cut back by volunteers near the grit bins – a request has been sent to NCC to refill all bins.

Advice has been received that CCTV/via power source near the pond will not address security requirements/ASB in the area. **ACTION** The Clerk will continue to source alternative options.

The cut back area in front of the post office is currently offering good habitation/cover for birds. Council will remain open to suggestions to continue improving the area and are grateful for volunteers who are happy to continue maintaining.

Council received consultation on Redenhall w Harleston Neighbourhood Plan, no questions were raised.

### **Kings Head**

The Secretary of State and Planning Inspectorate reported that the purchase notice should not be confirmed.

### **Ongoing response to flooding, Dec 2020**

PSM area around the Beck have been included in the next stage of the NSFA areas at risk of flooding. The NSFA are working to mitigate future risk.

Anglian water has provided an update on current progress by themselves, the IDB and NCC on improvements to mitigate future flooding.

### **6. To receive the Chairman's Report.**

The Chairman updated Council on recent ASB in the area and communication with the police on this matter. He provided a report on maintenance throughout the village and expressed his gratitude for the current group of local volunteers assisting with this work.

### **To receive County & District Councillors Reports.**

District Cllr Hudson updated Council on the Districts support and grants for events being organised to celebrate the QPJ. The Clerk confirmed Council had received notice from the District Council and she has booked to attend a meeting on the 24<sup>th</sup> February 2022.

Over the last two difficult years 380 hardship/support grants have been provided by the District Council providing £114,000. Anyone requiring help, experiencing difficulties or requiring financial assistance, including costs for adaption to meet housing needs for disability or age-related needs, should contact 01508 533933 or visit <https://www.southnorfolkandbroadland.gov.uk/zz-helphub-snc>

The District Council have a proactive strategy on homelessness. Details about homelessness and rough sleeper strategies and sign posting to help available, are available on their website. <https://www.southnorfolkandbroadland.gov.uk/i-worried-homelessness>

The District Council also reported on the continued work improving broadband in the area.

The County Cllr provided a report. (Attached)

The County Cllr advised that NCC Council tax meeting will be taking place on 21<sup>st</sup> February 2022. An anticipated increase of 2.9% is expected but this is still to be confirmed.

Cllr Freeman, footpath warden discussed procurement of footpath way markers with the County Cllr.

*The District and County Cllrs left the meeting at 19.45*

### **7. Public forum**

A public forum was not required.

### **8. Items for discussion and ratification**

#### **• Current Planning Applications**

2021/1498 – Foot path order FP10 – Considered at the January meeting, no objection raised.

2021/2519 The Kings Head – No objects raised, submitted request to consider for approval 31/12/21.

- **New Planning Applications**

2022/0004 – 5 Norwich Road PSM – Rear dormer loft conversion including solar panels and roof lights, pitched roof on existing rear extension, larch cladding to rear kitchen wall, changes to front porch and replacement garage – no objections raised the **ACTION** a request to consider for approval will be submitted by 11/2/22.

- **To consider expenditure on plaque for village centre to commemorate the Queens Platinum Jubilee**

Cllr Ellam proposed £52.85+vat and delivery to purchase a plaque similar to the Diamond Jubilee Plaque, this was seconded by Cllr Freeman and unanimously agreed. **ACTION** the Clerk will purchase the plaque and this will be installed on the mile stone on the green.

- **To further consider events/support to commemorate the QPJ**

The Chairman updated Council on the QPJ Events meeting of 31/1/22.

Guide of events discussed todate (All events are still to be confirmed) :-

2<sup>nd</sup> June – Commence celebrations with possible event/fete organised by PCC

Currently investigating opportunities to join the national light/beacon event.

3<sup>rd</sup> June – Remains under consideration

4<sup>th</sup> June – Event currently being organised by Pennoyers, to include bar and music

5<sup>th</sup> June – Celebrate the Big Lunch and big thank you to the Queen. Big Lunch currently being organised by the Allotment holders. Parishioners are encouraged to organise any individual street parties on this day. The next meeting is scheduled for 7/3/22, Council approved expenditure to provide refreshments at the meeting.

- **To consider expenditure to replace bin vandalised in North Green Playground.**

The Clerk procured a price to replace the damaged section of the bin. Council agreed not to replace the bin at this time because of ongoing ASB at the park. The base will be temporarily removed to avoid further damage. There is currently a bin located by the playground gate, the situation will be monitored.

- **To ratify expenditure for new councillor induction training for 22 & 23/2/22.**

Cllr Andersson- Hewitt confirmed availability to attend the training. Cllr Ellam proposed payment of £100 for the two places currently booked and approval of £50 to book a place for Cllr Andersson- Hewitt, this was seconded by Cllr Burrige and unanimously agreed.

- **To review action plan for 2021/22 and actions for 2022/23**

Council reviewed the current action plan. The identified improvement project of the Pavillion at South Green remains outstanding. The Sports and Recreation Committee will organise a site visit and report back at the next meeting. **ACTION** Sports and Recreation Committee/Volunteers/Clerk

Council is happy with the format of the current action plan **ACTION** the Clerk will draft the 2022/23 plan for approval in March.

- **To consider appointment of internal auditor**

Following the retirement of Councils internal auditor. Cllr Burrige proposed appointing SL to carry out the Council internal audit of the 2021/22 accounts, and the expenditure of £100 fees, this was seconded by Cllr Ellam and unanimously agreed.

- **To consider date of the APM**

The Chairman agreed to call the Annual Parish Meeting for 8<sup>th</sup> March 2022, to commence at 7pm. This will be followed by the March Parish Council meeting. Both meetings will be held at the Pennoyer Centre. **ACTION** The Clerk will advertise on the parish noticeboard, website and fb page; this meeting is open to the public. Invitations will be sent to the police, local school, community groups and local business premises in the village.

## 9. **Presentation of income and expenditure for February 2022**

Cllr Burrige proposed receiving the accounts for February, this was seconded by Cllr Yaxley and unanimously agreed. The balance following presentation of the following receipts and payments entered in the accounts will be £52,959.36.

**Income**

Allotment rent – Plots 2,3,4,5,6,8,15,& 21.5 £283.06

**Expenditure**

Adjustment -7.00 payment on account entered in the January accounts in error

L Shulver, Salary £836.5

L Shulver, Expenses £33.40

Stationery £10.87

N Power Commercial, 1<sup>st</sup> Payment, Streetlighting £96.17

Norfolk PTS, 2xNew councillor training £100.00

Treecare Consultants Ltd £514.80

TT Jones, Lamp33 replacement £392.64

BT, Broadband and call package to 23/2/22 £7.96

**ACTION** the Clerk will raise bank transfers required for February payments, to be approved by Cllr Scanlan.

A variable DD bank mandate was signed by Cllr Scanlan and Ellam for N Power Commercial, following the migration of streetlight energy supply from Eon.

**10. To receive other reports.**

**Sports and Recreation Committee.**

No further report

**Footpath Warden.**

Cllr Freeman provided a report (copy attached).

**Tree Warden**

Currently awaiting delivery of trees from the Woodland Trust.

**SAM.**

No further report

**Armed Forces Champion.**

Dan Cave reported that the monthly AF meetings have now moved to a Saturday lunchtime, the next meeting is scheduled for 26<sup>th</sup> February 2022. He is currently aiming to organise an event to commemorate Armed Forces Day on 24<sup>th</sup> June 2022. Theme AF past and present.

**To consider the date of next meeting**

The March meeting will be held at the Pennoyer Centre on Tuesday the 8<sup>th</sup> March 2022, this meeting will follow the APM which will commence at 7.00pm

**Meeting Closed at 20.45**

Signed .....

Date.....

## Appendix 1 - MW Report

The Norfolk Strategic Flooding Alliance (NSFA) have identified twenty Norfolk areas at regular risk of flooding. These places which includes 'The catchment of the Becks in Pulham St Mary and Common Lane and Grove Road in Brockdish' are places where work is most needed to mitigate flooding risk. Once investigations at these sites are complete, the NSFA's members will begin sourcing funding to carry out the work needed to prevent flooding in these areas. This comes after the NSFA previously announced 16 initial areas susceptible to flooding which have since seen work begin to improve their situation. (Redenhall being one of those 16)

The Government has published the White paper on the theme of 'Levelling Up'.

Norfolk is one of 9 areas in the country that have been invited to participate in further negotiations with central government for a 'Deal for Norfolk'. As a result, there is now a potentially significant opportunity to take this forward to benefit the whole of Norfolk. The focus for Norfolk has always been, and will continue to be, on ensuring that we are best positioned as a county to take advantage of these opportunities that allow us to have more local control and power to bring investment into our communities and improve the services our residents use. We are committed to working with all our partners across local government, the public, private, voluntary and community sectors in informing the shape and deliver of any potential deal.

Free digital business support is available for small and medium sizes businesses in Norfolk. Learn how to better use digital tools to identify business opportunities and help your business grow. The Go Digital support scheme ia an opportunity for businesses to improve their business model by exploring new technology, whether the use of more digital devices, ecommerce, improving an online presence or increasing awareness through social media. Help your business grow and apply for free digital advice and £500 grant. Businesses can find out more and apply on the NCC website at [www.norfolk.gov.uk/GoDigital](http://www.norfolk.gov.uk/GoDigital)

The 1 Million Trees for Norfolk project have received a boost this spring as the planting of five mini forests in February has taken place. Innovative, tennis court size, Miyawaki forests are being trialled for the first time in Norfolk. These will follow a tree planting approach developed by Japanese botanist Dr Akira Miyawaki. Five councils are joining forces to make the planting of the forests possible, with the project led by Norfolk County Council. Trees were planted during February and it is hoped it will be possible to involve schools, conservation groups and the local community at each of the planting sites. The project is part of the Trees Outside Woodlands project, funded by HM treasury and is running in partnership with Defra, Natural England and The Tree Council.

### Platinum Jubilee Plans

There are many events being planned to celebrate the Queens Platinum Jubilee throughout the year including a series of Jubilee Trails which will improve access to the countryside to encourage well-being, physical activity and environmental awareness. People of all ages will be able to take part in Norfolk's Jubilee Challenge awards by completing a series of physical, environmental, learning and creative challenges. People can sign up for the Jubilee events and activities via the website [www.platinumjubileenorfolk.org](http://www.platinumjubileenorfolk.org) Organisers can also submit details of events, which will appear on a calendar and interactive map when the website goes fully live in early April.

Best Wishes

Martin

## PARISH OF PULHAM St MARY, Footpath's

Footpath No. 1 (Bush Green to North Green). **Checked. No issues found**

Footpath No. 2 (North Green to Parish Boundary). **Checked. No issues found.**

Footpath No. 3 (Slipshoe Lane to road leading to North Green) **Checked. No issues found. (Finger Post will need straightening soon)**

Footpath No. 4 (Bush Green to Footpath No. 6). **Checked. No issues found.**

Footpath No. 5 (Road leading to Bush Green to Footpath No. 9). **Checked no issues found**

Footpath No. 6 (North Green Road to Parish Boundary). **Checked. No issues found**

Footpath No. 7 (North Green Road to Parish Boundary). **Post cemented back in**

Footpath No. 8 (North Green Road to Footpath No. 6). **Post cemented back in**

Footpath No. 9 (Kemp's Corner to Footpath No. 13). **Checked. Drainage ditch bridge rotted. Footpath blocked by paddock fencing. Way marker discs and additional posts required.** Debbie Scot. Mr Barker. **NCC (ENQ900200914)**

Footpath No. 10 (Lonely Road to Footpath No. 9). **Checked. No issues found.**

Footpath No. 11 (Kemps Road to Footpath No. 13). **Checked. No issues found.**

Footpath No. 12 **Not found**

Footpath No. 13 (Road leading to Old Hall to Parish Boundary). **Checked, Post loose in ground and leaning over.**

Footpath No. 14 (Footpath No. 13 to Parish Boundary). **Checked. No issues found.**

Footpath No. 15 (Village Street to Kemp's Road). **Finger post at Norwich Rd junction outside Church gate rotted and not in the ground. NCC (ENQ900200916)**

Footpath No. 16 (Kemp's Road to Footpath No. 15). **Checked. No issues,**

Footpath No. 17 (Station Road to Parish Boundary) **Way Marker post required NCC (ENQ900195491)**

Footpath No. 18 (Station Road to road leading to Upper Vauncer's Farm). **Checked. No issues found.**

Footpath No. 19 (The Beeches to Doctor's Lane). **FP19 Junction to Doctor's lane finger post missing, NCC (ENQ900194668) Also at the Junction FP19 to the Beeches the finger post is missing. NCC (ENQ900201113)**

Footpath No. 20 (Norwich - Harleston Road to Doctor's Lane). **Checked. No issues,**

Footpath No. 21 (South Green to Parish Boundary). **Checked. No issues,**

Footpath No. 22 (South Green to Parish Boundary). **OK to boundary but no bridge across drainage ditch. NCC. (ENQ900193859.)**

**Footpath No. 23** (Garlic Street to road leading to South Green). **Checked. No issues,**

**Footpath No. 24** (Garlic Street to Parish Boundary). **Checked. No issues found**

**Footpath No. 25** (Footpath No. 17 to Semere Lane) **Fingerpost loose, requires cementing in.**

**Footpath No. 26** (Pulham Market Footpath No. 12 to Footpath No. 17) **Checked. No issues.**



**Figure 1, FP7. Post cemented back in place**

**Figure 2, FP8. Post cemented back in place**

**Figure 3, FP9. Bridge rotted and path blocked by fencing.**

**Figure 4, FP15. Post rotted and leaning against fence.**

**Figure 5, FP13. Post loose.**