

## **Minutes of Pulham St Mary Annual Parish Meeting Held at the Pennoyer Centre on Tuesday 8<sup>th</sup> March at 7pm**

**1: Welcome** Cllr Scanlan Chaired the meeting. He welcomed and thanked everyone for attending the meeting.

**Present:** Cllr Ellam, Clarke Cllr Langshaw, Burrige, Freeman, Yaxley, Andersson- Hewitt and McDaniel. District Cllr Hudson, the Parish Clerk, representatives from the Gardening Club, PCC, FOPPS, The Pennoyer Centre and the Allotment Community.

**Apologies:** received from County Cllr Wilby. Reports were submitted from WEA Pulham Branch and SAM date.

**2: Minutes of last Annual Parish Meeting of 12<sup>th</sup> April 2021** – The minutes of the previous meeting were distributed prior to the meeting and displayed on the parish website. No comments had been received; the minutes were signed by Cllr Scanlan as a correct record.

**3: Matters arising from the minutes:** There were no matters arising.

**4: Parish Council Chairman's Report:** The Chairman has enjoyed his first year in office and has been pleased to welcome 3 new members. The Council have achieved a lot over the last year, there is now a committed group of volunteers and this has enabled much improvement on maintenance around the village. There has been some low level anti-social behaviour in the village, he is in communication with the local neighbourhood team and will be looking to promote community engagement within the village.

### **5: Reports by County & District Councillors:**

**District Cllr:** Reported that the District Council have managed to continue near normal operation during the last difficult 2 years. The Help Hub is still in operation and in particular with the continued economic difficulties if anyone is aware of anyone experiencing difficulties, they should sign post or refer to the help hub team.

<https://www.southnorfolkandbroadland.gov.uk/zz-helphub-snc>

The District Council budget for Council Tax will be increasing by £5 per year for 2022/23. The Community Action Fund for 2022 will be set at £150,000, the District Cllr will continue to provide a small level of funding from his members ward funding and the District Council will this year be expanding the Electric Charge Point Support.

**6: Presentation of Parish Council Accounts 2021/22 – to date:** The current parish balance sheet was presented by the Clerk, copy attached and available on the parish website. The accounts have not yet been completed for 2021/22, the final accounts will be presented at the April meeting before being sent to internal auditor. After approval in May the Accounts will be submitted to the external auditor PKF Littlejohn. The Council will publish details of dates for exercise of parishioners' rights to view the accounts following the May meeting. Council is currently awaiting a couple of final invoices for 2021/22 but anticipate being within allowed variance of the annual budget set in 2021.

**7: Presentation of Charity Accounts 2020/21:** Joint accounts of Pulham St Mary Town Estate and William Pennoyer for the poor Charities were presented in a report given by Cllr Ellam, copies attached and available on the parish website. Cllr Ellam provided an overview of the Charities, she invited anyone with knowledge of individuals experiencing hardship to contact her direct, for consideration by the charity committee. The Charities remit is for the support Pulham St Mary, some funding can occasionally be provided to local groups providing support of Pulham St Mary individuals.

### **8: Reports from village organizations/activities:**

SA M – Provided a report on the Gardening Club. Currently there are approximately 49 members, there is a good mix of experience and ages among the group which works very well. They have managed to continue projects as they are working in an outside environment. Membership is currently £5 pa.

PCC – provided a report, copy attached and available on the parish website. They are particularly keen to continue working collaboratively with other community groups within the village and are enjoying the current group working on the Queens Platinum Jubilee celebrations.

KP – Provided a report from FOPPS, copy attached and available on the parish website. She outlined details of current projects. The Gardening Club and the PCC will be happy to work with FOPPS in the delivery of the current gardening project. A request for financial support of the gardening project has been submitted to the Parish Council and Charities for consideration, using voluntary support the group are hoping to deliver this project as economically as possible. This project is anticipated to provide outdoor and practical benefit to children of all ages throughout the school.

AC – provided a report from the Pennoyer Centre, copy attached and available on the parish website. The Chairman congratulated Pennoyers on being shortlisted in ‘Business in the Community Award’.

AC – Provided a report on the Allotment Community. She outlined current plans for the QPJ big lunch at the Allotments on 5<sup>th</sup> June 2022. The Group have procured some funding from a District Council ‘Go for it Grant’ but are still looking for additional funding as they hope to support several activities on the day. The Allotment Community also provide a ‘Help Yourself Box’ at the allotments.

Reports received from WEA Pulham Branch and on data from the SAM are attached and available on the parish website. following the meeting will be made available on the parish website.

**9: Questions**

There was a group conversation on addressing ASB within the village, working collaboratively and exploring community engagement. The Chairman will work with the Parish Council to facilitate a public meeting and details will be published in due course.

**10 : Close** Cllr Scanlan thanks everyone for attending and closed the meeting at 7.50pm

**Signed:** .....

**Date:** .....