

Pulham St Mary Parish Council

Clerk to the Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 12th April 2022, commenced at 7.30pm

Present: Cllrs Scanlan (Chair), Cllr Clarke, Cllr Langshaw, Cllr Andersson-Hewitt, Cllr McDaniel, Cllr Burrige and Cllr Freeman. The Clerk.

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed Council and apologies were received from Cllr Ellan, Yaxley, District Cllr Hudson and County Cllr Wilby.

2. To consider declaration of interests and dispensation by Councillors.

No additional declarations declared on agenda items for consideration.

3. To approve minutes of the last meetings of 8th March 2022.

The minutes of 8th March 2022 were ratified as a true record of the meeting and a copy signed by the Chairman.

4. To discuss matters arising from the last meeting – for information only.

Parish Website.

News items and statutory records have been updated on the Parish Council website.

Village/CIL Maintenance and Projects.

The Clerk will contact Berton and Woods and ask if it is possible to complete the War Memorial refurbishment before the QPJ event.

The replacement dog bin for Poppies Lane has been ordered but has not yet been received.

Confirmation has been received that Council will be receiving the APJ £200.00.

SA has removed all power back to the junction box at the South Green Pavillion. This work was completed free of charge. The Sports and Rec Committee will organise another site visit and procure the advice of a carpenter, to consider partial removal of the Pavillion, leaving a smaller usable storage unit.

The Clerk has not yet sourced information on wild flower planting.

No response has been received from Phillip Whitehead, following the Clerks email of the 10/3/22 raising concerns on Gable End crack at the Kings Head ph.

The Clerk has submitted an insurance claim for the damaged nest swing, the total to replace will be £1,150.00 plus vat. The Sports and Rec Committee, will again look at the damage to ensure an alternative repair is not possible.

Ongoing response to the flooding 2020

The Clerk and PMcD attended a meeting on reclaiming the rain, with the strategic flood planning officer. It is not thought this initiative will provide a cost-effective benefit for Pulham St Mary.

5. To receive the Chairman's Report.

The Chairman reported on the village litter pick and noted thanks to all the volunteers who took part. Rubber chippings have been procured free of charge from Pulham Market Memorial Hall, and used to repair the uneven entrance to Pulham St Mary's play park. Further chippings are available and Councillors will consider if other areas within the village would benefit from similar repair.

The Chairman enjoyed a very pleasant evening at the Pulham Orchestra Spring Concert, held at the Church on the 9th April. He was also pleased to report that the village is continuing to provide good facilities, with the Post office and other businesses, Pennoyers and the Church. Several inclusive events are regularly being organised, promoting both the village and community adhesion.

The Chairman thanked the Footpath warden, who has recently carried out a comprehensive maintenance program on the public right of way footpaths and all the volunteers who continue to support the maintenance of the village.

Cllr Scanlan and Cllr Langshaw will be attending the Norfolk Playing Field Association AGM on 24/5/22. They hope to be able to network and procure fresh ideas for uplifting facilities at South Green recreation area.

6. To receive County and District Councillors Reports

Apologies were received from both Cllr Hudson and Wilby. A report from County Cllr Wilby is attached.

7. Public forum

- Correspondence from Parishioner, lamp shade loose on light in Mill Lane, the Clerk will ask TT Jones to advise on options to repair.

8. Items for discussion and ratification

• Current Planning Applications

2021/1498 Foot path order FP10 – **Considered at the January meeting, no objection raised.**

2022/0393 31 Norwich Road – **Consideration to approve submitted**

New Planning Applications

2022/0515 Upper Vaunces Farm – **Approval of details of condition 5 of 2021/1288 – For information only**

Repair scheduled for the bridge near 'Riverdale' 25/7/22, anticipated road closure for 3 weeks.

• The Queens Platinum Jubilee

ACTION the Clerk will continue to promote events on the website/fb page and

<https://www.platinumjubileenorfolk.org/events/>

• Community Engagement Meeting 27/4/22 at 6.30pm

Invites have been accepted from the local schools, Cotman Housing, Hastoe Housing, Saffron Housing and Neighbourhood Watch Norfolk. Momentum Norfolk are unable to attend but have provided information and are willing to attend a follow up session if public/parishioners are interested in setting up youth club facilities.

ACTION the Clerk will ask the schools if they have email delivery facilities to promote the event through parent/pupil network within the area.

ACTION The Clerk and Chair will draft an event structure plan, to enable him to deliver key points and engage with attendees to procure ideas for moving forward.

• To consider 3.9% increase Broadband and call plan with BT.

Council is currently mid-term contract; the Clerk will review when this approaches renewal. Cllr McDaniel proposed the increase of 3.9%, this was seconded by Cllr Clarke and unanimously agreed.

- **To consider 3% increase NALC subscription.**

NALC offer support to both the Council and Clerk, providing guidelines on policy and Parish Council business matters. Cllr McDaniel proposed accepting the 3% increase, this was seconded by Cllr Andersson-Hewitt and unanimously agreed.

9. Presentation of EOY Accounts 2021/22

Council received the income and expenditure report for March payments to year end.

Income

14/03/2022	Pulham Mkt pc - 50% net phone/internet contribution	186.39
31/03/2022	Nationwide Instant saver	5.15
31/03/2022	Nationwide 95Day saver	44.59
Total		£236.13

Expenditure

09/03/2022	Bk Trf SNC	Dog Bin Emptying	£1,194.48
09/03/2022	Bk Trf Friends of Pulham Primary School	Contribution towards the garden project	£200.00
Total			£1,394.48

The total balance in the Parish bank accounts, following presentation of the above income and expenditure, will be £50,871.39

The Breakdown of the EOY balance is;

Earmarked Reserves

CIL	£7,675.00
Tree/Pond maintenance	£5,000.00
Streetlight Maintenance	£3,600.00
Replacement Play Equip	£3,000.00

Earmarked Provisions for potential future requirements

Burial Land	£10,000.00
Legal Costs	£5,000.00

General reserves £16,596.00

Total £50,871.39

Council received the presentation of the EOY finance documents for 2021/22 and reviewed the draft Annual Governance and Accountability Return 2021/22 Part 3. All documents will now be passed to the Internal Auditor for inspection.

Presentation of income and expenditure for April 2022

Cllr Clarke proposed accepting the accounts report for April 2022, this was seconded by Cllr Langshaw and unanimously agreed. The balance following presentation of the following Income and expenditure. will be £49,716.92

Income

01/04/2022	PAYE refund for 2021/22	192.60
APRIL TOTAL		£192.60

Expenditure

01/04/2022	DD	BT	Broadbank and call package to 23/4/22	18.92
12/04/2022	B/Trf	Norfolk ALC	Subscription	197.30
12/04/2022	B/Trf	TT Jones	Streetlight 1/4ly maintenance	47.96
12/04/2022	B/Trf	L Shulver	Clerks Salary	644.20
12/04/2022	B/Trf	L Shulver	Clerks WFH and Mileage	41.20
07/04/2022	B/Trf	L Shulver reimbursement	Glasdon UK Ltd/Dog bin and delivery	130.14
15/04/2022	DD	Npower	Streetlighting supply 1/1/22 - 28/2/22	179.76
19/04/2022	DD	Npower	Streetlighting supply 1/3/22 - 31/3/22	87.59
APRIL TOTAL				£1,347.07

ACTION the Clerk raised the bank transfers required for payments, to be approved by Cllr Ellam

10. To receive other reports.

Sports and Recreation Committee.

No further report

Footpath Warden.

Cllr Freeman provided a report (attached) identifying maintenance work he has completed, work reported to Norfolk County Council.

Cllr Freeman has now completed a review of the footpaths and proposed a new walking route, using public rights of way footpaths and quieter roads within the village. Clearly identifying this route with new posts and post markers would allow the village to launch the new route (including a shortcut) over the Jubilee weekend. Council will consider how to choose a name for the new walking route. There will be a cost to provide a small number of new posts and post markers, this cost is within the Clerks deferred limit and the budget for general village maintenance: Council agreed in principle to this expenditure, to be ratified at the May meeting. Cllr Freeman will procure materials and install prior to the Jubilee weekend.

Tree Warden

No further report

SAM.

No further report

Armed Forces Champion.

No further report.

To consider the date of next meeting

The Public Engagement Meeting is schedule for Wednesday 27th April 2022 at the Pennoyer Centre at 6.30 pm

The AGM will be held on Tuesday 10th May 2022 at the Pennoyer Centre, commencing at 7.30pm

Meeting Closed at 21.10

Signed

Date.....

Norfolk County Council is working in partnership with all district and borough councils to create a Local cycling and Walking Infrastructure Plan (LCWIP) for Norfolk. The Norfolk LCWIP builds on plans already completed for Great Yarmouth, Kings Lynn and Greater Norwich. A survey has been launched which will allow residents of Norfolk to suggest locations for where they'd like to see new routes, as well as having their say on what would encourage people to take up more active forms of travel. For the first time in a survey such as this the council will be using innovative technology to allow people to draw lines on a digital map to show where they would like the new routes to be. The aim is to develop a countywide walking and cycling network, and identify infrastructure improvements over the short, medium and long term. The plan will support the delivery of a low carbon, well-connected transport network in Norfolk. To find out more and have your say visit: www.norfolk.gov.uk/activetravel

Electric Buses Coming to Norfolk.

Norfolk County Council has secured £3.2m from the Department for Transport's Zero Emission Bus Regional Area (ZEBRA) fund. The money will cover almost half the £6.9m cost to replace 15 of First's single decker buses with electric single decker vehicles and the infrastructure to support them. First will provide £3.7m. Steve Wickers managing director at First said "We will continue to work closely with NCC to deliver bus priorities for customers and progress the decarbonisation of our bus fleets across the region.

A new reuse shop where people can pick up bargains – and second-hand items are saved from the tip – has opened at the new Norwich South recycling centre at Harford Park and Ride site. Every year we give a percentage of the takings to a chosen charity and this year it is to the Big C. The shop will save 100s of good quality second-hand items from being thrown away each year and help those affected by cancer receive the support they need.

Norfolk Swift Response provides a 24-hour, 365 day a year service which offers help, support and reassurance if a person has an urgent, unplanned need at home but doesn't need one of the Emergency Services. For example, if a person falls and needs help but does not need an ambulance or unexpectedly needs assistance with personal care. The service is free for people living in Norfolk and aged 18 or over. You do not have to be eligible for social care funding to use it. Swift Response can help with: Personal Care, Welfare Checks, Domestic Emergencies, Shopping and On-going care needs. Contact them on 0344 800 8020 (Option 1)

Nominations are open for the South Norfolk Community Awards 2022

These awards recognise and celebrate the outstanding achievements of residents from across the district, who go above and beyond to support others or complete incredible achievements. The winner in each category will receive £250 to give to their chosen community group or voluntary organisation. The categories are; Inspiration of the Year, Young Person of the Year, Volunteer of the Year, Helping Hand Award, Green at Heart Award, Business in the Community Award, Community Group of the Year and Community Hero. Please visit www.southnorfolkandbroadland.gov.uk for all details on how to nominate.

Best Wishes
Martin

PARISH OF PULHAM St MARY, Footpath's

Footpath No. 1 (Bush Green to North Green). **Checked. No issues found**

Footpath No. 2 (North Green to Parish Boundary). **Checked. No issues found.**

Footpath No. 3 (Slipshoe Lane to road leading to North Green) **Checked. No issues found. Post cemented back in.**

Footpath No. 4 (Bush Green to Footpath No. 6). **Checked. No issues found.**

Footpath No. 5 (Road leading to Bush Green to Footpath No. 9). **Checked no issues found**

Footpath No. 6 (North Green Road to Parish Boundary). **Checked. No issues found**

Footpath No. 7 (North Green Road to Parish Boundary). **Post cemented back in**

Footpath No. 8 (North Green Road to Footpath No. 6). **Post cemented back in**

Footpath No. 9 (Kemp's Corner to Footpath No. 13). **Checked. Drainage ditch bridge rotted. Footpath blocked by paddock fencing. Way marker discs and additional posts required. NCC (ENQ900200914)**

Footpath No. 10 (Lonely Road to Footpath No. 9). **Checked. No issues found.**

Footpath No. 11 (Kemps Road to Footpath No. 13). **Checked. No issues found.**

Footpath No. 12 **Not found**

Footpath No. 13 (Road leading to Old Hall to Parish Boundary). **Checked, Post loose in ground and pointed slightly in wrong direction.**

Footpath No. 14 (Footpath No. 13 to Parish Boundary). **Checked. No issues found.**

Footpath No. 15 (Village Street to Kemp's Road). **Finger post at Norwich Rd junction outside Church gate rotted and not in the ground. NCC (ENQ900200916) NCC, Response, action to be taken.**

Footpath No. 16 (Kemp's Road to Footpath No. 15). **Checked. No issues,**

Footpath No. 17 (Station Road to Parish Boundary) **Way Marker post required NCC (ENQ900195491) NCC, Response, action to be taken.**

Footpath No. 18 (Station Road to road leading to Upper Vauncer's Farm. **Post cemented back in.**

Footpath No. 19 (The Beeches to Doctor's Lane). **FP19 Junction to Doctor's lane finger post missing, NCC (ENQ900194668) Also at the Junction FP19 to the Beeches the finger post is missing. NCC (ENQ900201113) NCC, Response, action to be taken.**

Footpath No. 20 (Norwich - Harleston Road to Doctor's Lane). **Checked. No issues,**

Footpath No. 21 (South Green to Parish Boundary). **Checked. No issues,**

Footpath No. 22 (South Green to Parish Boundary). **OK to boundary. No Action**

Footpath No. 23 (Garlic Street to road leading to South Green). **Checked. No issues,**

Footpath No. 24 (Garlic Street to Parish Boundary). **Checked. No issues found**

Footpath No. 25 (Footpath No. 17 to Semere Lane) **Post cemented back in.**

Footpath No. 26 (Pulham Market Footpath No. 12 to Footpath No. 17) **Checked. No issues.**



Figure 1, FP9. Bridge rotted and path blocked by fencing.

Figure 2, FP15. Post rotted and leaning against fence.

Figure 3, FP19. Posts now missing, Beeches and Doctors lane ends

FP22, No Action required. This is due to the footpath terminating at the parish boundary and does not align / connect with Dickleburgh and Rushall FP16.