

Pulham St Mary Parish Council

Clerk to the Parish Council

Lisa Shulver

59d High Road

Wortwell

Harleston

Norfolk

IP20 0HA

Tel: 01986 788048

Email: pulhamstmary.pc@outlook.com

Website: www.pulhamstmarypc.org.uk

Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 12th July 2022, commenced at 7.30pm

Present: Cllrs Scanlan (Chair), Cllr Yaxley, Cllr Freeman, Cllr Langshaw. The Clerk and County Cllr Wilby

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed everyone to the meeting and apologies were received from Cllr Ellam, Cllr Clarke, Cllr Burrridge, Cllr Anderson-Hewitt and District Cllr Hudson.

2. To consider declaration of interests and dispensation by Councillors.

No additional declarations received on agenda items for consideration.

3. To approve minutes of the last meetings of 14th June 2022.

The minutes of 14th June 2022 were ratified as a true record of the meeting and a copy signed by the Chairman.

Item 6 To receive County and District Councillors Reports, was moved forward

County Cllr Wilby delivered his report, a copy is attached to the minutes. Council asked for clarity on schemes suitable for Parish Partnership bids. Cllr Wilby suggested the Clerk sends details for Gary Overland's Perusal. The Clerk has not received responses from Highways on timetable for verge grass cutting in Mill Lane and feedback on install of Horse/Rider signage. The County Councillor will follow up and ask Gary Overland to respond.

4. To discuss matters arising from the last meeting – for information only.

Parish Website.

The Clerk was required to employ Ulric Web designs, support and repairs, to carry out essential upgrade maintenance to the website. All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

Bierton and Woods refurbishment of the memorial is now being scheduled in for completion.

The plaque has been ordered for The Platinum Path, footpath route.

The Clerk confirmed the Anti-social Behaviour, Crime and Policing Act 2014, dog exclusion elements apply only to areas where there is children's play equipment, not fenced in recreation areas, such as South Green Recreation Ground.

Ongoing response to the flooding 2020

Recent communication from Anglian Water and parishioners, have been circulated for Councillors perusal, no further consideration required at this time.

5. To receive the Chairman's Report.

The Chairman continues to work with the police, helping to address any reports on ASB within the village.

Progress has been made on the setting up of a Neighbourhood Watch Scheme within the village and it is hoped this will commence soon.

As the school holidays approach, it is hoped a few youth events will be organised within the village, the Chairman will update Council as more information becomes available.

A resignation has been received from the Armed Forces Champion, due to work commitments. **ACTION an advert will be displayed and included on Councils social media platforms.**

The Chairman has spoken to the District Council Employees who clear the dog waste bins, all bins currently located within the village are used. **ACTION The Chair requested the install of a new bin in Kemps Road is included on the Sept Agenda. There has been requests for this in the past, there is currently a problem with dog waste litter in the area and as this forms part of The Platinum Path route, this matter does required further consideration.**

6. To receive County and District Councillors Reports

Item moved to the beginning of the meeting.

7. Public forum

No public forum required.

8. Items for discussion and ratification

- **Current Planning Applications**

2021/1498 Foot path order FP10 – **LPA pending consideration, no objection raised.**

2022/0852 – Oak Cottage, Garlic St – **Approved with conditions 22/6/22**

2022/0964 & 0965 – 3 Norwich Road – **Request to consider for approval submitted 15/6/22**

2022/0873 The Country Store – **Request to consider for approval submitted 15/6/22**

2022/0987 Willows End, Kemps Road – **Circulated to Councillors, no objections raised and a request to consider for approval submitted 23/6/22**

No New Planning Applications

Notice received on road closure and repair to bridge 25/7/22 – 12/8/22. Alternative route for bridge is:- The Street, Norwich Road, Harleston Road, The Green, Bank Street, Tattlepot Road, Tivetshall Road, A140 Ipswich Road, A140 Dickleburgh Bypass, Ipswich Road, The Street, Rectory Road, Harleston Road, Dickleburgh Road, The Street, Harleston Road, Rushall Road, Railway Hill, The Street, Pulham Road, Harleston Road (Burstons and Shimpling, Pulham St. Mary, Needham, Pulham Market, Tivetshall, Dickleburgh and Rushall, Starston)

- **To consider correspondence from parish land owner**

Council received correspondence. Council is open to discussing all proposed development plans within the village. It is important to engage with landowners, the LPA and Parishioners, to help support the provision of required housing within the local plan, while aiming to best meet the needs of the local community.

- **To consider correspondence from parishioner on a request for horse and rider signage, in South Green Road and Station Road.**

Council received correspondence. No response has been received from the Clerks correspondence with NCC Highways on current policy/procedure to apply for additional signage requirements. **ACTION The County Councillor will ask Gary Overland to provide a response/ The Clerk will also enquire if this type of signage is permissible through Parish Partnership and the cost of provision to the Parish. Consultation will be required to identify a need and support for this project. Feedback will be requested through the parish report and on the parish social media platforms and responses reported at the September meeting.**

- **To consider correspondence from parishioner on ownership and required maintenance of the lime trees in the village centre.**

Council received correspondence. The Clerk can find no reference to ownership within documents held on the village centre enhancement project. **ACTION The Clerk will speak to past council members before approaching Highways to determine ownership.**

- **Retrospective approval of expenditure to maintain updates on Parish Website.**
Cllr Yaxley proposed £120.00 +vat to upgrade php and repair compatibility errors on the parish website, this was seconded by Cllr Freeman and unanimously agreed.
- **To consider quotes for work required to Chestnut Trees, St Marys Terrace.**
Quotes have been received from 2 of the 3 contractors contacted. Cllr Yaxley provided details of an additional contractor. **ACTION The Clerk will procure a third quote.**
- **To consider Parish Partnership invitation to bid.**
ACTION The clerk will communicate with Gary Overland NCC on suitability of projects to repair PROW, provide kissing gates, signage and kerb gate to village entrance. Submission of bids are required before December 2022, this item will remain on the agenda for further consideration.
- **To consider proposal for South Green.**
A site visit has been carried out by the sports/social committee and a local contractor. The Pavillion is considered beyond repair and will require removal. It is believed the sports/social committee with a working party of volunteers would be able to carry out this work but the electric supply will need to be cut off. **ACTION The Clerk will contact the energy supplier and UK Power network to procure a quote for current costs. An advert will be included in the parish report and on the parish social media platforms asking for volunteers.**
- **To receive the Rospa report and consider action required.**
Council received the report. **ACTION The Clerk will include required painting to the Annual Clean/Paint Schedule for completion following the summer holidays.** Cllr Freeman has now installed the plastic chain wraps on the nest swing and will remove the redundant protruding metal brackets by the bench. The Sports/Social Committee will organise a site visit over the summer to assess work required to improve the safety matting.
- **Update on EVCP Provision.**
Pennoyers Trustees have advised they are unable to offer rapid charging, because of this and the difficulty in assessing the likely take up of the service, they will not be looking to provide this facility at this time. They will review the decision later in the year. The Clerk has noted an initial interest with the District Council, to be considered for financial support to provide EVCP within the village. This matter will be included on a future agenda when more information is available.

9. Presentation of income and expenditure for July 2022

Cllr Yaxley proposed accepting the accounts report for July 2022, this was seconded by Cllr Freeman and unanimously agreed. The balance following presentation of the following Income and expenditure. will be £54,252.76

ACTION the Clerk will raise the bank transfers required for payments, to be approved by Cllr Langshaw.

Additional payment will be raised for V Freeman for £58.52 reimbursement of fence posts and post mix. This will be included in the August Accounts Schedule.

Council agreed the Clerk may raise pre agreed payments for August, to be approved by a councillor in accordance with the Councils financial regulations. The finance schedule will be retrospectively ratified at the September meeting.

Income

July	2022
JULY TOTAL	£0.00
CUMULATIVE TOTAL	£14,801.75

Expenditure

July				2022
16/06/2022	B/Trf	Norfolk Playing Field Association	Annual Subscription	20.00
21/06/2022	DD	N Power	May Streetlighting	73.78
10/05/2022	Adj	The Sign Shed Reimbursed to V Free	Waymarkers - Adj for VAT	
02/07/2022	DD	BT	BB & Call Pack to 23/7/22	19.50
12/07/2022	B/Trf	Pulham St Mary PCC	Contribution towards Burial Grounds/Church Maintenance	500.00
12/07/2022	B/Trf	Ulric Web Designs	Website maintenance/update	144.00
12/07/2022	B/Trf	Playsafety Ltd	Rospa Report	96.60
12/07/2022	B/Trf	TT Jones	1/4ly maintenance charge	47.96
12/07/2022	B/Trf	Lisa Shulver	Clerks Mileage/WFH	29.50
12/07/2022	B/Trf	Lisa Shulver	Salary	544.20
12/07/2022	B/Trf	Lisa Shulver	Reimbursement Brunel Engraving P/Path Plaque	220.92
JULY TOTAL				£1,696.46
CUMULATIVE TOTAL				£11,420.38

10. To receive other reports.

Sports and Recreation Committee.

No further report

Footpath Warden.

No further report

Tree Warden

No further report

SAM.

No further report

Armed Forces Champion.

This position is currently vacant

To consider the date of next meeting

The next meeting is scheduled for Tuesday 13th September 2022 at the Pennoyer Centre, commencing at 7.30pm

Meeting Closed at 21.00

Signed

Date.....

Cllr Wilby Report

It was great to see The Pink Tractor Ladies out on their annual tractor run. Setting off from Thorpe Abbots Airfield with Annie Chapman leading the 112 tractors from the front winding their way through our villages and town in their pink attire and decorated tractors. Well done to you and all of your helpers on such a memorable day.

More than 40,000 trees are available at a discount for everyone across Norfolk, thanks to the launch of a new scheme in the county. The Jubilee Trees for Norfolk are supporting the Queens Green Canopy – a scheme to coincide with the celebrations to mark the Queen's Platinum Jubilee – where people from across the UK are invited to 'plant a tree for the Jubilee'. Half price tree packs will be available at seven tree collection points including Norwich (County Hall) and Long Stratton. The tree packs will be ready for collection in the planting season between December 2022-February 2023. Applications are now open via www.norfolk.gov.uk/jubileetrees Jubilee Trees for Norfolk is part of the 1Million Trees for Norfolk project, an ambitious initiative to work in partnership with communities, landowners, other agencies, businesses and individuals across the county to enable one million trees to be planted over five years.

Delivering local highway improvements in partnership with Town and Parish Councils
Our popular Parish Partnership Scheme Initiative will again be repeated in the financial year 2023/24. The County Council has provisionally allocated £350,000 on a 50/50 basis (there is an upper limit on Norfolk County Council funding support of £25,000) to fund schemes put forward by Town and Parish Councils to deliver projects that are priorities for local communities. We are particularly keen to encourage and support first-time bids. Some examples of acceptable schemes are: small lengths of footway, Trods (a simplified and low-cost footway), Improved crossing facilities, Improvements to Public rights of way, flashing signs to tackle speeding.

Bridge Road Closure – C877 Harleston Road, Pulham St Mary
Pulham St Mary Bridge (TM28120) will be closed for essential repairs 25th July to the 12th August 2022. The C877 Harleston Road at the road bridge will remain closed for the full duration of the works. The bridge is located just south as you leave Pulham St Mary heading to Starston. The brick road bridge needs repairs to the parapet brick walls and both faces of the bridge. Scaffolding will be erected either side and due to the narrow road width and the type of work required we must close the road to vehicles until the work is complete. This allows our contractors to work safely. Pedestrian access only across the bridge will be permitted while the work is underway.

NCC are holding their annual hazardous waste days at some of their recycling centres across the county again this year. All of the dates and venues can be found on the county councils' website and also the items that can be taken in. The nearest sites to us are the Norwich North centre NR10 3JX on the 3rd and 4th of September and the Norwich South centre NR4 6US on the 15th and 16th of October.

I was pleased to see South Norfolk Council's refuse crews recognised in the Community Heroes category (Highly Commended) at the recent MJ magazine awards for their outstanding work throughout the pandemic. They all do a great job across South Norfolk, out in all weathers and I thank them on behalf of all residents.

Finally, a reminder to landowners and residents to keep their hedges cut back (outside of the nesting season) to the highway boundary so that they do not impede the free flow of traffic along our roads and pedestrians on our footpaths.

Best Wishes
Martin