

Pulham St Mary Parish Council

Clerk to the Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 27th September 2022, commenced at 7.30pm

Present: Cllrs Scanlan (Chair), Ellam, Cllr Yaxley, Cllr Freeman, Cllr Langshaw and Cllr McDaniel. The Clerk, District Cllr Hudson, County Cllr Wilby and 1 member of the public.

1. Welcome, consideration of apologies and reasons for absence.

The Chairman welcomed everyone to the meeting and apologies were received from Cllr Anderson- Hewitt, Cllr Clarke and Cllr Burridge.

2. To consider declaration of interests and dispensation by Councillors.

No additional declarations received on agenda items for consideration.

3. To approve minutes of the last meetings of 12th July 2022.

The minutes of 12th July 2022 were ratified as a true record of the meeting and a copy signed by the Chairman.

4. To discuss matters arising from the last meeting – for information only.

Parish Website.

All news items and statutory records have been updated. The Armed Forces Champion vacancy has been advertised on website and fb page.

Village/CIL Maintenance and Projects.

Highways have confirmed they will not permit Horse and Rider Signs in South Green or Station Road. The Clerk has informed Parishioner who made this request.

Norfolk County Council have confirmed ownership of the lime trees in the Village Centre, they will assess and take appropriate action to maintain. The Clerk has advised the parishioner who reported.

The plaque for the Jubilee Footpath has been received, Cllr Freeman will organise install.

The clean and paint in North Green play park has been booked for 10/10/22.

Bierton and Woods have commenced work on the War Memorial, Cllr Scanlan will visit the church yard and report back to councillors.

EDF have schedule work to temporarily de-energise supply to the Pavillion at South Green. This will allow demolition and erection of replacement electric supply unit. Guide date 1/11/22. The Clerk has been advised that there should be no charge for this work but will keep Council to date on progress.

Ongoing response to the flooding 2020

Recent communication from Anglian Water and parishioners, on matters relating to response on flooding 2020,

have been circulated for Councillors perusal. Further discussion moved to open forum to allow public participation.

5. To receive the Chairman's Report.

The Chairman noted condolence for Queen Elizabeth II and support for King Charles III. Cllr Langshaw suggested an appropriate plaque within the village could be considered. This will be included on the next parish meeting agenda.

In the absence of an Armed Forces Champion, it is uncertain the village will be able to organise a large Armistice Day event this year. Cllr Scanlan will communicate with the PCC.

A youth engagement project remains ongoing, further support of volunteers is required.

The Chairman was pleased to report he has received no reports of ASB within the village, over the summer.

6. To receive County and District Councillors Reports

County Cllr Wilby provided his report. Copy attached.

District Cllr Hudson noted condolence for Queen Elizabeth II and support of King Charles III. He advised Council he was able to pay his respects and file past the late Queens Coffin during the period of mourning.

Cllr Hudson reported on the good quality of work carried out to the Pulham bridge over the summer. Work now continues on Starston bridge. With confirmation from the County Council, Cllr Hudson advised that the 30 mph speed restriction signs are due to be installed along the Harleston Rd, approaching the village.

Council was reminded of the Community Action Fund, offering match funding between £1,000.00 and £15,000.00 for suitable village projects. Both the District and County Councillors can offer support to the Council if they wish to submit a claim.

Cllr Hudson has recommended planning application 2022/1353 is decided at committee.

The Local Neighbourhood Team have provided proactive support over the summer with events locally, including in the Pulhams. This has most likely impacted on the much-improved ASB levels.

Services offered from the South Norfolk Council office in Swan Lane will end October/November. With services moving to the Broadland Business Park in Norwich.

7. Public forum

ST updated Council on progress in procuring additional gullies in South Green Road, following the 2020 flooding impact. Highways have now confirmed this work will be included in scheduled works for 2023/24. Currently gullies are cleaned annually but local residents do also carry out routine cleaning, as required, to ensure these remain clear.

The latest update from Highways on work to the Beck was received 16/9/22 **ACTION the Clerk will request a further update for the next meeting.**

8. Items for discussion and ratification

• Current Planning Applications

2021/1498 Foot path order FP10 – **Withdrawn 23/9/22**

2022/0964 & 0965 – 3 Norwich Road – **Approved 17/8/22**

2022/0873 The Country Store – **Request to consider for approval submitted 15/6/22**

2022/0987 Willows End, Kemps Road – **Approved with conditions 28/7/22**

2022/1236 – Oak Cottage, Garlic Street – **Approved with conditions 15/8/22**

New Planning Applications

2022/1353 Land South of Norwich Rd – Erect 3 dwellings – **Objection submitted 22/8/22**

2022/1539 and 1538 The old Maltsters Arms – Rear single storey extension – **Approved with conditions 22/9/22**

2022/1352 Crossingford Barn, Doctors Lane – Move 2 collar beams, install of timber haunches to support purlins – **Support submitted 4/9/22**

2022/1630 & 1631 Barn at the Beeches, Station Rd – conversion to residential use – **Council raised no objections a recommendation to support was submitted 28/9/22**

- **Ongoing consideration of quotes for work required to Chestnut Trees, St Marys Terrace.**

The Clerk contacted a third contractor but was unable to procure a further quote. Council considered the two quotes received. Cllr Ellam proposed acceptance of quote for £1,980.00 to carry out work as recommended within the Treecare Consultant's report, and an additional £660.00 for work recommended by the contractor to minimise failure of Tree No 1, this was seconded by Cllr Mc Daniel and unanimously agreed **ACTION The Clerk will engage contractor.**

- **To consider expenditure to provide additional dog bin.**

Following monitoring of the area, consideration was given to the install of an additional dog bin on Kemps Road, by the entrance to FP11. Cllr Ellam proposed the cost of £105.17 + installation accessories and materials, and the annual cost of emptying (£110.60 in 2021), this was seconded by Cllr Langshaw and unanimously agreed.

ACTION the Clerk will work with Cllr Freeman to order correct accessories and materials.

- **To consider option to opt out of SAAA Audit**

Council unanimously agreed not to opt out of SAAA Audit.

- **To consider request from Pennoyers Trustees – Silver Sunday**

Council unanimously agreed not to financially support the trustees further at this time. The Parish Council have already provided financial support of £4,250.00 for the 2022/23 period, this is a high percentage of the parish precept for the same period.

- **Further consideration Parish Partnership invitation to bid (if required)**

The Clerk has procured some information on gateway entrances and emailed Gary Overland for details on how to obtain a quote through NCC contractor, as recommended on the Parish Partnership information literature

ACTION The clerk will follow up with Gary Overland and provide an update at the next parish meeting.

- **Update on South Green and consider action (if required)**

Details on de-energising power to the pavilion provided in Matters Arising, no further action required at this time.

- **Update on playground and consider action (if required)**

Cllr Freeman has removed the old bench brackets, PSM Garage welded the clinch nut (FOC) and this has been replaced, with all fixings being tightened, on the climbing frame. **ACTION the Clerk will forward copy of the ROSPA report to Cllr Freeman to assess further work required.**

9. **To Receive External Audit Conclusion 2021/22**

Council unanimously agreed to receive the external Audit and notice of conclusion of the Parish Accounts 2021/22.

Presentation of income and expenditure for August and September 2022

Cllr McDaniel proposed accepting the accounts report for August and September 2022, this was seconded by Cllr Langshaw and unanimously agreed. The balance following presentation of the listed Income and expenditure will be £50,414.51

The August accounts were circulated in August, payments were raised by the Clerk and approved by Cllr Ellam

ACTION the Clerk will raise the bank transfers required for September payments, to be approved by Cllr Ellam.

An additional payment will be raised for South Green Rent for £400.00. This will be included in the October Accounts Schedule.

August and September 2022 Income

Aug	2022
20/07/2022 Allotment Plot 10	8.32
21/07/2022 Eon Refund Streetlights	42.57
AUGUST TOTAL	£50.89
CUMULATIVE TOTAL	£14,852.64
Sept	2022
SEPTEMBER TOTAL	£0.00
CUMULATIVE TOTAL	£14,852.64

Expenditure

Aug	2022
14/07/2022 B/Trf V Freeman - reimbursement	CTS - Materials, footpath Maintenance 58.52
20/07/2022 DD N Power	Streetlights June 65.87
17/08/2022 DD N Power	Streetlights July 67.00
01/08/2022 DD BT	BB & Call Pack to 23/8/22 19.50
11/08/2022 DD Heart Internet	Web Hosting 143.86
17/08/2022 B/Trf Excite	Grass Cutting 2,098.62
17/08/2022 B/Trf PKF Littlejohn LLP	External Audit 240.00
17/08/2022 B/Trf L Shulver	Clerks Mileage/WFH 21.70
17/08/2022 B/Trf L Shulver	Salary 538.20
AUGUST TOTAL	£3,253.27
CUMULATIVE TOTAL	£14,673.65
Sept	2022
11/08/2022 Pmt Failed Heart Internet	Web Hosting - Payment Failed/Clerk paid direct - 143.86
23/08/2022 DD EDF	Pavillion Supply 46.87
02/09/2022 DD BT	BB & Call Pack to 23/9/22 19.50
13/09/2022 B/Trf L Shulver	Mileage/WFH 13.90
13/09/2022 B/Trf L Shulver	Parish Council Expenditure 143.86
13/09/2022 B/Trf L Shulver	Clerks Salary 543.00
13/09/2022 B/Trf HMRC	Mths 4 - 6 PAYE 12.60
SEPTEMBER TOTAL	£635.87
CUMULATIVE TOTAL	£15,309.52

10. To receive other reports.

Sports and Recreation Committee.

No further report

Footpath Warden.

Footpath warden provided a report (attached)

Tree Warden

The Tree warden acknowledge delivery of 100 trees was due and these would be planted at South Green. Consideration of a tree for planting in the village centre to commemorate Queen Elizabeth II will be included on the agenda for the next parish meeting

SAM

No further report **ACTION the Clerk will request copy for the next meeting**

Armed Forces Champion.

This position is currently vacant

To consider the date of next meeting

Due to the postponement of the September meeting in respect for the period of national mourning, the October meeting will be cancelled. The next parish meeting will be held on 8th November 2022, at the Pennoyer Centre, commencing at 19.30

Meeting Closed at 21.00

Signed Date.....

28/09/22

From the Chairman of Norfolk County

Council, Councillor Karen Vincent

“Norfolk County Council joins in the nation's mourning for Her Majesty The Queen.

Her Majesty served our Nation and the Commonwealth with great distinction. Throughout her remarkable reign, spanning more than seven decades, she was a constant and unifying figure during a time of great change. The Queen, her late husband Prince Philip and their family spent long and happy periods of residence in our county and we will always hold a special place for Her Majesty in our hearts. This is a time to mourn, but also to reflect and be grateful for Her Majesty's unwavering commitment and selfless service. On behalf of the people of Norfolk I shall be sending a letter expressing our sincere condolences”.

A dedicated email address for condolences is in place condolences@norfolk.gov.uk

Norfolk Schools buck the national trend with 'best ever' GCSE results.

The class of 2022 was the first ever GCSE cohort to have completed their entire studies with some form of Covid disruption – having started their courses after the pandemic hit. The group were also the first to sit traditional exams since 2019 - with experts predicting ahead of time that fewer pupils would come away with the very top grades. It was also predicted that results would eclipse those of 2019, but overall would be lower than 2021. But in Norfolk and Waveney some schools boasted their “best ever” results, bucking this national trend. A special mention to all of the pupils and staff at the Harleston Sancroft Academy on their outstanding results.

This year Norfolk County Council are offering subsidised tree packs to everyone in Norfolk through the Jubilee Trees for Norfolk scheme www.norfolk.gov.uk/jubileetrees .

People applying for these packs can be individuals, landowners, or businesses which shows that this scheme is invaluable to applicants who can't show community benefit for their planting. These people can't usually access tree offers, so tree packs and tree guards with up to 50% reduction is a great opportunity for them. A range of native tree packs including hedges and orchard packs are available through our website. Also, we are offering to Parish and Town Councils and community groups carefully selected heritage orchard packs through this Jubilee scheme which are slightly more expensive than the other packs at £200 (these saplings are larger in size). We are keen to see more community orchards spring up around the county, as these are a wonderful haven and resource for wildlife and people - a legacy for future generations.

Homes for Ukraine update

So far, we have welcomed 880 Ukrainians to Norfolk through the Homes for Ukraine scheme, which is over two-thirds of the 1200 guests that we are currently expecting in the county. We are grateful to all our hosts and communities for offering such a warm welcome to our new arrivals. The processes for the Hosts safeguarding and housing checks, and for welcoming new arrivals are now well established, as is the information and support available to hosts and guests on our website and through regular emailed updates to hosts. If you have any questions relating to support for hosts and guest under the Homes for Ukraine scheme, please contact ncchomesforukraine@norfolk.gov.uk

The Stars of Norfolk and Waveney Awards have officially launched for 2022 and are ready to receive your nominations. To mark a decade of recognising the great and good, new categories have been introduced to extend the net of recognition. The annual celebration highlights those often-unseen acts of kindness, bravery and selflessness that make our communities special. To nominate and to see the categories visit starsofnorfolk.co.uk. Entries will close on 16th October 2022. finalists will be announced on 19th November 2022 and the winners will be revealed at the awards ceremony at Norwich Cathedral on 1st December 2022.

A reminder about the Household Hazardous Waste Day being held at Norwich South Recycling Centre on the 15th and 16th of October 9am – 4pm where you can dispose for free such items as: Aerosols, Household Chemicals and cleaners, Fire Extinguishers, Garden pesticides and fertilizers, Paint, Photographic chemicals and Wood preservatives. www.norfolk.gov.uk/hazardouswaste

Also a reminder that the road between the Pulham's and Harleston is closed for repair work to Starston Bridge from 12th September to 3rd of October with appropriate diversions in place.

Best Wishes Martin

PARISH OF PULHAM St MARY, Footpath's

Footpath No. 1 (Bush Green to North Green). **Checked OK.**

Footpath No. 2 (North Green to Parish Boundary). **Checked OK.** Finger post will need replacing soon.

Footpath No. 3 (Slipshoe Lane to road leading to North Green) **Checked OK.** Finger post will need replacing soon.

Footpath No. 4 (Bush Green to Footpath No. 6). **Checked OK.**

Footpath No. 5 (Road leading to Bush Green to Footpath No. 9). **Checked OK.**

Footpath No. 6 (North Green Road to Parish Boundary). **Checked OK.**

Footpath No. 7 (North Green Road to Parish Boundary). **Checked OK.**

Footpath No. 8 (North Green Road to Footpath No. 6). **Checked OK.**

Footpath No. 9 (Kemp's Corner to Footpath No. 13). **Checked.** Drainage ditch bridge rotted. Footpath blocked by paddock fencing. Way marker discs and additional posts required. NCC (ENQ900200914)

Footpath No. 10 (Lonely Road to Footpath No. 9). **Checked OK.**

Footpath No. 11 (Kemps Road to Footpath No. 13). **Checked OK.**

Footpath No. 12 **Not found**

Footpath No. 13 (Road leading to Old Hall to Parish Boundary). **Checked ok.**

Footpath No. 14 (Footpath No. 13 to Parish Boundary). **Checked OK.**

Footpath No. 15 (Village Street to Kemp's Road). **Checked OK.** Kemps road post loose

Footpath No. 16 (Kemp's Road to Footpath No. 15). **Checked OK.**

Footpath No. 17 (Station Road to Parish Boundary) **Checked OK.** Stile too high, new kissing gate requested. NCC ENQ900205655.

Footpath No. 18 (Station Road to road leading to Upper Vauncer's Farm. **Checked OK.**

Footpath No. 19 (The Beeches to Doctor's Lane). New post beeches road end now missing ??

Footpath No. 20 (Norwich - Harleston Road to Doctor's Lane). **Checked. No issues,**

Footpath No. 21 (South Green to Parish Boundary). **Checked OK.** Post loose.

Footpath No. 22 (South Green to Parish Boundary). **Checked OK to boundary.**

Footpath No. 23 (Garlic Street to road leading to South Green). **Checked OK.**

Footpath No. 24 (Garlic Street to Parish Boundary). **Checked OK.**

Footpath No. 25 (Footpath No. 17 to Semere Lane) **Checked OK.**

Footpath No. 26 (Pulham Market Footpath No. 12 to Footpath No.17) **Checked OK.**



Figure 1, FP9. Bridge rotted and path blocked by fencing.