

# Pulham St Mary Parish Council

Clerk to the Parish Council

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## **Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 14<sup>th</sup> March 2023, commenced following the Annual Parish meeting.**

**Present:** Cllrs Scanlan (Chair), Cllr Ellam, Cllr Yaxley, Cllr Andersson Hewitt, Cllr Langshaw, Cllr McDaniel and Cllr Freeman. The Clerk, Phoebe Scoulding (a community-based student on voluntary placement with the Parish Council), the District Cllr and 2 members of the public.

### **1. Welcome, consideration of apologies and reasons for absence.**

The Chairman welcomed everyone to the meeting and apologies were received from Cllr Burrridge and County Cllr Wilby.

### **2. To consider Co-Option of Parish Councillor.**

A note of interest in the current casual vacancy has been received, as it is within 6 months of an election Council may choose if they wish to Co-Opt to fill the vacancy. Council considered the applicant would benefit from the short period leading to the election and the applicant advised that he understood all councillors would stand down in May, being required to follow procedure if he wished to submit nomination for election on 4<sup>th</sup> May 2023

Cliff Boardman moved to the village in June 2022 with his extended family relocating locally. He informed Council that his wife was from a farming family. Cliff has attended a couple of previous meetings as a member of the public to observe and has been impressed by the passion of individuals within the Council to help maintain and promote growth of community cohesion. He advised he would like to be part of this and would therefore be interested in joining the Council. Cllr Ellam proposed co-option of Cliff to the Council, this was seconded by Cllr Freeman and unanimously agreed. Cllr Boardman signed an acceptance of office, which was countersigned by the Clerk. Cllr Boardman will complete a declaration of interest and submit within 28 days.

### **3. To consider declaration of interests and dispensation by Councillors.**

No declarations of interest were submitted on matters within the agenda.

### **4. To approve minutes of the last meetings of 14<sup>th</sup> February 2023.**

The minutes of 14<sup>th</sup> February 2023 were ratified as a true record of the meeting and a copy signed by the Chairman.

### **5. To discuss matters arising from the last meeting – for information only.**

#### **Parish Website.**

All news items and statutory records have been updated. A page has been set up to advise of details relating the forthcoming parish elections on 4<sup>th</sup> May 202. The District and Parish Elections, along with details of the requirement to provide Photographic ID when individuals vote, will continue to be advertised on the Councils social media platforms and on the parish notice board.

#### **Village/CIL Maintenance and Projects.**

The graffiti has now been removed from the equipment at the playground.

Notice has been received that the quote to remove the electricity supply wire at South Green has expired. Council have currently decided not to remove this supply by to possibly consider moving the supply, pending on requirements if the Pavillion is converted into a venue for a Community Shed Project.

With consideration of possible development of site SN1052REV, identified within the SNC cluster housing plan submission Reg 19, Council have begun to collate information/questions to ensure delivery of any development does not have a negative impact on the village but adds to its benefits.

#### **Ongoing response to the flooding 2020**

No further updates received

#### **6. To receive the Chairman's Report.**

The Chairman provided a report during the Annual Parish Meeting.

#### **7. To receive County and District Councillors Reports**

Report received from County Cllr Wilby, received and copy attached.

District Cllr provided an update on planning applications 2022/1353 and 2022/2394. He advised Council that he had supported application 2022/2105 at committee and this application has now been approved.

#### **8. Public forum**

*1 member of the public was in attendance to observe Councils response to site SN1052REV identified within the SNC Cluster Housing Plan. Council listened to concerns raised and will continue to listen to parishioners' opinions on this matter to ensure the interest of parishioners are included within any responses Council are permitted to submit should an application be received for development.*

#### **9. Items for discussion and ratification**

- **Current Planning Applications**

2022/0873 The Country Store – **Request to consider for approval submitted 15/6/22**

2022/1353 Land South of Norwich Rd – **Objection submitted 22/8/22 Amendments received January 2023, Objections confirmed 24/1/23**

2022/1630 & 1631 Barn at the Beeches, Station Rd – **Support submitted 29/9/22**

2022/2105 Listed Building Consent, Pennoyer Centre – **Objection submitted 15/12/22**

2022/2394 Land South of Chestnut Rd. Erection of 9 dwellings – **Objection submitted by 14/1/23**

2023/0092 Carousel, North Green Road – **Support submitted 13/2/22**

#### **New Planning Applications**

- **To further consider correspondence from Pennoyers including financial information requested**

Financial information requested was received 12/3/23, because of power cuts and data outage some councillors have been unable to access this information. Councillors will forward question to be raised to the Clerk, these will be provided to the Pennoyers trustees and this item will be moved to the April Meeting.

- **To consider ongoing regular maintenance of the defibrillator located at the Pennoyer Centre.**

Council confirmed that when they ratified the purchase of the defibrillator at the meeting of 14/4/20 it was agreed to provide ongoing maintenance. The Clerk will advise the Pennoyers trustees/admin team.

- **To further consider celebration of Charles III coronation.**

Council is permitted to apply for a £200.00 grant towards events taking place in the village to celebrate Charles III's coronation. This funding can be donated to other village groups/organisations. The Clerk will ask Pennoyers and PCC for details of events they are planning and make an application to procure grant funding towards their anticipated expenditure.

- **To consider amendments to bank signatories of the Councils investment account**

Two further signatories will be added to the Councils investment account mandate and ZC will be removed.

- **To ratify renewal of the annual policies, reviewed by Councillors during February**  
Cllr Langshaw proposed amendment and adoption of all annually reviewed policies, this was seconded by Cllr Yaxley and unanimously approved. The Clerk will update policies on the parish website.
- **To consider promotion of the District and Parish Council Elections.**  
The Clerk is already promoted on social media platforms and in the parish reports. Council requested posters are put up in the village and information with regards to the requirement of Photo ID to vote should be included in the village magazine.
- **To consider a neighbourhood plan for Pulham St Mary.**  
The Clerk will organise for RS from South Norfolk Council Neighbourhood Planning Team to attend a meeting to provide information and answer questions from Councillors. It was agreed to organise the visit for the July meeting to allow for the elections and for new councillors to establish themselves in their new roles.

#### 10. Presentation of income and expenditure for March 2023

Cllr Langshaw proposed accepting the accounts report for March 2023, this was seconded by Cllr McDaniel and was unanimously agreed. The balance following presentation of the listed Income and expenditure will be £53,032.84

**ACTION the Clerk will raise the bank transfers required for March payments. Cllr Ellam will approve payments.**

#### March – Income

INCOME:	Amount	Description
Alotment Rent	62.88	Allotment Plots 12 & 14
Alotment Rent	79.70	Allotment Plots 2 & 21.5
Pulham Market pc	189.72	Recharge of BT line to PMpc
<b>TOTAL INCOME</b>	<b>£332.30</b>	

#### Expenditure

EXPENDITURE:	Gross	VAT	Net	Description
Excite Solutions Ltd	290.40	48.40	242.00	GM - South Green Fail and Strim
N Power	59.40	2.83	56.57	Streetlights Jan 23
BT	19.50	3.25	16.25	BB & Call pk to 23/3/23
L Shulver	572.00	-	572.00	Salary
L Shulver	25.60	-	25.60	WFH and Mileage
Reimburse Clerk for Admin	99.99	-	99.99	Mcfee Security
HMRC	31.00	-	31.00	PAYE 10 - 12
<b>TOTAL EXPENDITURE</b>	<b>£1,097.89</b>	<b>£54.48</b>	<b>£1,043.41</b>	<b>£1,097.89</b>

#### 11. To receive other reports.

##### Youth Engagement Programme

YEP is benefiting from support from Police, Norfolk County Council, Momentum (Norfolk Community Project scheme), local schools including Long Stratton (School pupils living in The Pulham's, Harleston Sancroft Academy have 40/50, Long Stratton 20, Pulham Primary Year 6 18.) YEP attended meetings with Pulham Market Parish Council, who are happy to support where they can.

So far YEP have prepared safe guarding policies and collated questionnaires from Pulham Young People (Year 6 - 17yrs) A bank account has been set up, social media platforms include a website, fb, Next door and an open day is scheduled for 15/4/23, offering taster sessions.

There have been lots of donations from local people and organisations. The planned Venue for regular Monday evening events is Pulham Market Memorial Hall, for activities - Football Table, Table Tennis, drum kit, guitar,

gardening, cookery, social space. Possibly further gaming events at Pennoyers. There has been an overwhelming positive response for this work and currently there are approx. 80 young people noting interest.

The next stage are DBS Checks and first aid training. There will be associated costs with this. There are grants available but the group does need this certification and training before they become eligible. Cllr Scanlan would like to apply to the Parish Council on behalf of YEP and will prepare a report/quote request for the April meeting.

Council is happy to consider this at the April meeting.

**Sports and Recreation Committee.**

Cllr Freeman has removed the pitch markers stored at South Green and will look to refurbish.

**Footpath Warden.**

No further report.

**Tree Warden**

No further report this month.

**SAM**

No further SAM report this month

**Armed Forces Champion.**

No further report this month.

**To consider the date of next meeting**

The April Meeting will take place on Tuesday 11<sup>th</sup> April 2023 at the Pennoyer Centre, commencing at 7.30pm.

**Meeting Closed at 21.30**

Signed ..... Date.....

County Cllr Wilby Report – presented at the March meeting.

Thanks to everyone for the many kind messages of support that have been sent to me over the past few weeks following my recent operation, this support has helped me greatly and I am on the road to recovery.

New road safety schemes are to be introduced in almost 100 towns and villages across Norfolk. The projects, including traffic calming measures, vehicle-activated signs, extra signage, bus shelters and new footpaths, form part of Norfolk County Council's parish partnership initiative. First launched in September 2011, it invites communities to bid for cash to make much-needed improvements to slow down traffic and make our towns and villages safer. A total of £770,000 is to be spent on 95 schemes across the county, with County Hall putting in just under £345,000 and the Norfolk Safety Camera Partnership £40,556. The rest of the money comes via match funding from town and parish councils. Locally there are schemes planned for Pulham Market, Starston, Tivetshall and Redenhall with Harleston.

NCC has unveiled plans to join forces with Saffron Housing to build houses in Harleston, for people who want to live independently but with extra support. The plan will see the creation of an independent living scheme made up of 91 new flats, with a mix of 16 two-bed and 75 one-bed flats, on land east of Mendham Lane. The county council will put in just over £4m into the scheme. The Harleston scheme would be fourth in Norfolk, following ones in Fakenham, Acle and Stalham. Construction should start on site in June 2024. Properties can be owned or rented and are available to those who pay for their own care and those funded by the council.

A multi-million-pound boost means Norwich is to get 55 more electric buses – making it one of the first cities in the country with a depot running an all-electric fleet. An £11.5m investment will see First Buses getting new double-decker electric buses, in addition to the 15 single-deckers which had previously secured funding. The money from the government's Zero Emission Buses Regional Area (ZEBRA) scheme means the First Bus Norwich depot at Roundtree Way will be one of the first outside London to go fully electric from March next year.

A crackdown on abuse of blue badges for disabled people has seen 10 people taken to court and dozens of warnings for misuse. NCC's determination to stamp out the abuse bucked the national trend, where more than 100 councils failed to take any legal action. County Hall employs an enforcement officer who goes undercover on patrols, which helped lead to 10 people being taken to court for misuse of the badges. In addition, 24 verbal or written warnings issued and 28 badges were seized with 19 of them subsequently destroyed. Across Norfolk, 35,000 valid badges are held, entitling the holder park on single or double yellow lines for up to three hours in vehicles they drive or travel in.

Looking forward to the many King's Coronation events to be held over the weekend 6<sup>th</sup> to 8<sup>th</sup> May 2023, there is funding available from South Norfolk Council to support town and parish council's, all details on their website. Hoping for good Weather.

Best Wishes

Martin