

# Agenda for Pulham St Mary Annual Parish Council Meeting

Councillors of Pulham St Mary Parish Council are summoned to attend the Annual Parish Council Meeting (AGM) on **Tuesday 9<sup>th</sup> May 2023 commencing at 7.30pm, at the Pennoyer Centre.**

Press and Public are invited to attend and to address the Council at its Public Forum Permission to record, broadcast or transmit proceeding must be sought from Council prior to the meeting

**To join the meeting or to raise an item during the public forum please contact the parish clerk on 01986 788048.**

- 1. To elect a chairman and receive declaration of acceptance of office, to elect a Vice Chairman.**
- 2. To receive declaration of acceptance of office from councillors elected.**
- 3. To consider apologies and reasons for absence**
- 4. To consider declaration of interests for matters arising of the agenda and dispensation by Councillors**

(Requests for dispensation must be sent to the clerk prior to the meeting)

- 5. To approve minutes of the last meetings of 11<sup>th</sup> April 2023**
- 6. Review and appointment of representatives to existing Committees/Sub-committees and consideration of new committees**
  - a) *Sports & Recreation Sub-Committee – currently Cllrs Burrridge, Scanlan & Langshaw*
  - b) *Planning Sub-Committee – currently Cllrs Burrridge, Langshaw, McDaniel and Scanlan*
  - c) *Data Protection Committee – currently Cllr McDaniel and Scanlan*
  - d) *Semere Green Recreation Trust – Outgoing RC (resignation received)*

**7. To Review, recommend revisions to annually reviewed policies and notices.**

**8. To consider membership of other bodies** *currently NALC, NPFA and ICO*

**9. To confirm General Power of Competence**

**10. To confirm dates of the parish meetings for the coming year**

**11. Matters Arising**

Parish Website – Updated to include recent news and statutory records.

Village and CIL Projects – Update provided

Ongoing response to flooding, December 2020 – Update if available

Coronation – update, included in retrospective consideration for additional expenditure from funding earmarked.

**12. Chairman's Report**

**13. County & District Councillors Reports**

**14. Public Forum**

**15. Item for Discussion/Ratification**

- **Current planning applications**

2022/0873 The Country Store – **Request to consider for approval submitted 15/6/22**

2022/1353 Land South of Norwich Rd – **Objection submitted 22/8/22 Amendments received January 2023, Objections confirmed 24/1/23**

2022/1630 & 1631 Barn at the Beeches, Station Rd – **Support submitted 29/9/22**

2022/2394 Land South of Chestnut Rd. Erection of 9 dwellings – **Objection submitted by 14/1/23**

2023/0092 Carousel, North Green Road – Support submitted 13/2/22 – **Approved with conditions 30/3/23**

- **New planning applications**

2023/0630 - 6 The Maltings – Replacement of windows (retrospective) **approved extension for consideration to 11/5/23**

2023/0772 – Old Malsters Arms – Approval of details of condition 3 of 2022/1539 – new glazed doors.

2023/0813 – 1 Furze Green – Build Side enclosed porch and open front porch and 2 new first floor rooflights

- **To further consider correspondence from the Pennoyers Trustees.**

- To consider adequate cover provided for Parish Insurance and ratify renewal.
- To receive CIL payment and current CIL Report
- To consider invite to Community Champions Tribute
- To consider comment on NALC response to Infrastructure Levy
- To ratify Rospa Report June 2023
- To consider Councillor training
- To consider repair to tap box at the allotments
- To confirm removal of outgoing signatories
- To consider cost to provide the Coronation light show from earmarked funds

#### **16. Accounts**

To review/ratify current standing order arrangements, currently – BT, Eon, Wave, ICO

*Presentation of the Internal Audit Report for the Y/E 31<sup>st</sup> March 2023*

*To approve the Governance Statement for 2022/23 (AGAR Part 3)*

*To approve the Accounting Statement for 2022/23 (AGAR Part 3)*

*To set dates for exercise of public rights and publication of unaudited accounts for 2022/23*

Presentation of Income and Expenditure for May 2023 – Report to be circulated.

#### **17. Other Reports**

Sports and Recreation Committee.

To consider creation of additional sub committees

YEP

Tree and Footpath Wardens.

SAM

Armed Forces Champion

**Date of next meeting – To consider date of the June meeting**

*L Shulver*

Agenda prepared on 1/5/2022 by Lisa Shulver, Parish Clerk.