

# Pulham St Mary Parish Council

Clerk to the Parish Council

Lisa Shulver

59d High Road

Wortwell

Harleston

Norfolk

IP20 0HA

Tel: 01986 788048

Email: [pulhamstmary.pc@outlook.com](mailto:pulhamstmary.pc@outlook.com)

Website: [www.pulhamstmarypc.org.uk](http://www.pulhamstmarypc.org.uk)

## **Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 3<sup>rd</sup> October 2023, commencing at 7.30pm.**

**Present:** Cllrs Scanlan, Cllr Boardman, Cllr Hudson (also attending as District Cllr), Cllr McDaniel and Cllr Freeman.  
The Clerk, County Cllr Wilby and 2 members of the public.

### **1. Welcome.**

Councillor Scanlan welcomed everyone to the meeting.

### **2. To consider apologies and reason for absence.**

Apologies were accepted from Cllr Andersson – Hewitt, Cllr Langshaw, Cllr Yaxley and District Cllr Thompson.

### **3. To consider declaration of interests and dispensation by Councillors**

No declarations were submitted

### **4. To approve minutes of the last meetings of 12<sup>th</sup> September 2023.**

The minutes of 12<sup>th</sup> September 2023 were ratified as a true record of the meeting, a copy was signed by Cllr Scanlan.

### **5. To discuss matters arising from the last meeting – for information only.**

#### **Parish Website.**

All news items and statutory records have been updated.

#### **Village/CIL Maintenance and Projects.**

Child defibrillator pads have been purchased and will be available in the case located outside the Pennoyer Centre.

The hedge on the Norwich Road has been cut back and the faded speed sign entering the village replaced.

Thank's has been received from a parishioner for councils help in pursuing NCC to attend to the drainage issue in Doctors Lane.

No update has been received from the LPA on Kings Head ph. Both the Clerk and District Cllr Hudson have continued to chase.

The application for parish partnership funding to install a bus shelter has been partially completed by the Clerk. Agreement by the land owner, the Pennoyer Trustees, is required prior submission.

The councils new streetlight agreement with SSE commenced 1<sup>st</sup> October 2023

### **6. To receive the Chairman's Report.**

The Chairman attended the induction day for the new rector on 26<sup>th</sup> Sept and the Mayor of Diss civic service on the 17<sup>th</sup> Sept.

He is pleased to see that NCC have addressed the drainage issues in Doctors Lane and work will be commencing on Station Road during October. Confirmation was given by County Cllr Wilby that the salt bins would be filled before the winter.

Cllr Scanlan has been in communication with the PC Steve Philips and updated Council on the latest crime complaint investigation statistics.

The Chairman reminded councillors to signpost any reports of village maintenance to the Clerk or himself.

## **7. To receive County and District Councillors Reports**

**County Cllr Wilby** advised Council he had returned to work in the County Council offices the previous week, have been carrying out some local work over recent weeks, including attending the induction of the new rector in Pulham Market. He was pleased to be back at work and appreciated the support he has received upon his return.

The County Cllr reported on the County Deal, and the proposed 46 million saving the County Council are looking to make over 2024/25

Cllr Wilby is pleased to support Pulham St Mary Parish Council in the application for parish partnership funding for a new bus shelter and noted the great service being provided by the improved bus route through the Pulhams. The County Cllr is also happy to support the speed reduction strategy being led by Dickleburgh and Rushall and supported by Pulham St Mary Parish Councils.

The County Cllr commented on the drainage work completed in Doctors Lane and being carried out in Station Road.

He noted congratulation to the Youth Engagement Project on their brilliant success to date.

**District Cllr Thompson** provided a report, copy attached.

**District Cllr Hudson** expanded on Cllr Thompson's reference to the SNC warm room funding audit. In 2022 grants of £600 were made available by the District Council for groups eligible to claim, confirmation has not yet been received on whether funding will be available again this year.

District Cllr Hudson also attended the induction of the new rector in Pulham Market.

Some sites selected within the recent village cluster allocation have fallen away, the current shortfall will be consulted via Housing - Regulation 18, anticipated for January to March 2024. This may impact on the final adoption date for selected sites and may be late 2025.

Cllr Hudson updated councillors on the Long Stratton bypass funding and his hope the project will move forward in a timely manner during the current District/County Councils term.

## **8. Public Forum**

A request has been received for Council to highlight parking, blocking access to Glebe Farm Close. This will be noted in the parish report.

## **9. Items for discussion and ratification**

### **• Current Planning Applications**

2022/1353 Land South of Norwich Rd – Objection submitted 22/8/22 Amendments received January 2023, Objections confirmed 24/1/23

2022/1630 & 1631 Barn at the Beeches, Station Rd – **Support submitted 29/9/22**

2023/1811 - Land at Ashmere Bush Green – Erection of agricultural building – **Support submitted 12/7/23**

2023/2247 Webb Cottage, North Green Rd – Lime rendering in white – **Submitted support 7/8/23 Approved with conditions 14/9/23**

2023/2242 Comrie, South Green – Single storey rear and side extensions – **Submitted support 7/8/23**

## New Applications

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – **Objection submitted by 14/1/23 – Clerk to submit objection to amendments on 4/10/23. There is no affordable housing; an alternative layout of the site could provide greater than 10 units and allow for an affordable housing element.**

2023/2865 15 Norwich Road single storey rear extension. **Clerk to submit support 4/10/23, no objections raised.**

- **To consider style of picnic bench for North Green playpark**

Cllr Hudson proposed a multi colour, octagonal bench, made of recycled plastic £775.00 including vat from NBB recycled Furniture. This was unanimously agreed. The Clerk will purchase a bench which will be installed by the sports and social working group and volunteers.

- **To consider rent and charges for the allotment tenants for 24/25 period**

Council considered a schedule of allotment income and expenditure, prepared by the Clerk, Cllr Hudson proposed keeping the annual rent at £ 28.00 + the actual cost of water for the past 12 months of £4.38 per 15 rod plot. This was seconded by Cllr Broadman and unanimously agreed. The Clerk will invoice allotment tenants for 23/24 and advise of rent for 24/25.

- **To consider supporting Neighbourhood Watch initiative.**

Cllr Scanlan declared an interest and requested support to fund a venue to host an initial meeting/introduction for a Neighbourhood Watch meeting. Cllr McDaniel temporarily took over chairing the meeting. Councillors unanimously agreed to set aside £50.00 to pay for hall hire and other costs in relation to this initiative. Council confirmed they would not commit to ongoing financial support of a neighbourhood watch scheme and any additional funding would require further consideration.

- **To consider funding signage – Furze Green Rushall**

Councillors understand that financial support is being procured via NCC, The Clerk will respond to Dickleburgh and Rushall pc, confirming PSM support and advise financial commitments will be considered when actual costs are available.

- **To consider Beckvale Community Car scheme.**

Cllr Scanlan advised that working with the Chairman of Pulham Market pc, the District Council and ZC the past administrator for the Beckvale CC scheme, options are being explored to revive or formally close the scheme. Cllr Hudson noted there is already a provision in the area providing this service. This matter will be moved to a future meeting when more information is available.

- **To consider applications for day to day village maintenance work**

The two applicants, who were provided with the job prospectus have both withdrawn interest. The Clerk will pursue interest from another applicant.

## 10. Accounts

- **To ratify income and expenditure for October 2023**

Council unanimously agreed to ratify all income and expenditure for October 2023.

The balance following presentation of the listed Income and expenditure will be £50,547.99

## October Income – No income

## October Expenditure

EXPENDITURE:	Gross	VAT	Net	Description
BT	19.50	3.25	16.25	BB and Call pack to 23/4/23
N Power	57.04	2.72	54.32	Streetlights March
P H Newby	720.00	120.00	600.00	Hedge cutting
The Pennoyer Centre	45.00	-	45.00	Room Hire April
L Shulver	581.80	-	581.80	Salary
L Shulver	33.40	-	33.40	WFH and Mileage
L Shulver	4.75	-	4.75	Paper
<b>TOTAL EXPENDITURE</b>	<b>£1,461.49</b>	<b>£125.97</b>	<b>£1,335.52</b>	<b>£1,461.49</b>

**ACTION** the Clerk will raise the bank transfers listed for October payments and 2 additional payments for Silver Sunday funding and the rent for South Green, these will be included in the November accounts.

**Cllr Freeman will approve all payments.**

### 11. To receive other reports.

Flood Mitigation within the village

Council again considered report provided by Steve Halls – Highways

Councillors confirmed the importance of carrying out a hydrological survey/study and will request further details on the cost of this.

The Clerk will again invite representatives to attend the meeting and speak directly with councillors.

### Youth Engagement Programme

The most recent youth club meeting was unfortunately cancelled due to adverse weather and power cut but current membership is now 53 with 10 volunteers. Average attendance at youth club is around early 20's. Planning is in place for future trips and procuring of funding remains high priority.

### Sports and Recreation Committee.

Cllr Freeman provided a report on progress of repairs and maintenance at North Green play park. Matting is due to be delivered 5/10/23 and the first working party session to carry out repairs will be on 14/10/23 meeting at 10am. It is anticipated there will be approximately 4 hours work.

### Footpath Warden.

Cllr Freeman reported that fp 18 has crop encroachment. He has contacted NCC and the owners of this land, DC West Farms.

### Tree Warden

No further report.

### SAM

No SAM report this month.

### Armed Forces Champion.

The Chairman advised the new rector is keen to work with the AFC and the Church preparing for Remembrance Day commemoration.

**To consider the date of next meeting**

the next meeting will be held on 14th November 2023 at the Pennoyer Centre, commencing at 7.30pm.

**Meeting Closed at 21.00**

Signed ..... Date.....

**Cllr Delme Thompson**

**Report for Pulham ST Mary Parish Council October 2023.**

**Warm Rooms funding**

SNC have recently completed an audit of how Warm Rooms funding was used last year, to see which type of activities had the most impact – in order to help finalise the plans for this winter. As we are now in October, I have asked them to be quick about it and will share details ASAP!

**Help Hub**

I would be grateful if the Council could please continue to share the contact details for the Help Hub in your minutes, village newsletters and on notice boards, to encourage anyone who needs help to contact the team – even if they’re unsure what specific help they need.

The team can be reached on 01508 533933 or by email, at [helphub@southnorfolkandbroadland.gov.uk](mailto:helphub@southnorfolkandbroadland.gov.uk)

Telephone lines are open Monday to Friday from 8:15am until 10pm (excluding bank holidays).

Kind Regards

**Cllr Delme Thompson**