

Pulham St Mary Parish Council

Clerk to the Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 8th July 2025.

The meeting commenced at 7.30 pm.

Present: Cllr Scanlan, Cllr McDaniel, Cllr Yaxley, Cllr Freeman, Cllr Langshaw, Cllr Boardman and Cllr Anderson Hewitt. The Clerk, and a member of the public were in attendance.

1. Welcome.

The Chairman, Councillor Scanlan welcomed everyone to the meeting.

2. To consider apologies and reason for absence.

Apologies were accepted from County Cllr Wilby, Cllr Hudson and Cllr Burrridge.

3. To consider declaration of interests and dispensation by Councillors

Cllr Scanlan and Cllr McDaniel declared interests on matters relating to PYEP.

4. To approve minutes of the last 'meetings held on 10th June 2025

The minutes of 10th June were ratified as a true record of the meeting and copy signed by Cllr Scanlan

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

All news items and statutory records have been updated. The Clerk advised she has request a second quote for procuring a .gov.uk email.

Village/CIL Maintenance and Projects.

Details of South Norfolk and Broadland Council's wider public engagement survey on Local Government Reorganisation has been posted on parish website and in the noticeboard.

A public notice of East Pye Solar's second phase consultation has been posted on the parish website.

Following a meeting with County Councillor Wilby and Gary Overland, Norfolk County Council:-

- Confirmation was given that the island by post office will not be removed. The area by parking bays and in front of Glebe Farm Close will be patch repaired, and no parking/keep clear signage will be added. Work will now need to be costed and will hopefully take place during the winter 2025. Gary Overland advised that Highways are responsible for all post around the village green, as well as the parking area
- Work to resurface Church Close is scheduled for 6th/7th August
- Mill Lane ditch requires clearing; Gary Overland advised this is the responsibility of the landowner (RC) if the ditch is re-instated then highways are prepared to look at reinstating grips. Council discussed but believe the Highways have already mitigated some responsibility by installing passing point over the ditch. Cllr Freeman will speak to the landowner to confirm details, and the Clerk will respond to NCC/Highways on this matter.

Further correspondence has been received from a resident of St Marys terrace on the trees and South Norfolk Councils Carpark and footpath, accessing and behind the properties. The Clerk is now able to confirm work will commence on the trees 6/10/25. She will request the District Councillors to assist with the District Councils responsibility for the carpark and pathway.

Adult and Child pads have been ordered for Defib – located at Pennoyers. This cost has been allocated to community support for 2025/26.

Correspondence from Norfolk County Council on their current Bus Shelter Grant Scheme. This will be included on the September agenda.

Correspondence has been received on Armed forces covenant duty. This will be included on the September agenda.

6. To receive the Chairman's Report.

The Chairman reported NCC have been attending to pothole repairs. The planters are continuing to look good, with thanks to the work of volunteers attending them. There have been several recent community events including Music Day and Pink Tractor event. Cllr McDaniel noted that the Pink Tractor event is not only a successful money raising event but also brings communities together in support.

Mens Shed, are continuing to meet regularly. No date has been provided for commencement of demolition of the pavilion at South Green.

Pulham Youth Club have recently received a shortlist nominee certificate for South Norfolk Communities Award 2025. The clubs will be continuing a program of summer holiday meetings/events.

7. To receive County and District Councillors Reports

The County Councillor provided his report. Copy attached.

No District Council reports were submitted.

8. Public Forum

A parishioner attended the meeting to provide background information on planning application 2025/1059. The Applicant applied for a flexible use annex to the property, to provide home office/additional bedroom use. The application considers provision of a carbon neutral build.

Currently the application has been refused but will be appealed by the applicant.

Councillors thanked the parishioner for attending and providing this information.

The parishioner noted his interest in becoming involved or supporting the parish council and provided details of skills and experience he may be able to offer. The parishioner left the meeting

9. Items for discussion and ratification

• Current Planning Applications

2022/2394 Amendment Land South of Chestnut Rd. Erection of 9 dwellings – Objection submitted by 14/1/23 – and objection to amendments on 4/10/23. Amendments to 2022/2394 Land South of Chestnut Rd, Erection of 11 properties including 3 x 2 bed social provision properties. **Support submitted 14/2/24**

2024/2922 Garlic Farm, Garlic Street – listed building consent to demolish block wall and rebuild and extend existing wall to north end of house to create first floor en-suite – **Support submitted 22/10/24**

2024/3020 Garlic Farm, Garlic Street – listed building consent to insulate loft space, repair/replace windows, demolition of reed dividing wall replace and alter external doors, replace first floor stair case, demolition of stud wall and the construction of new wall, expose moulded and stopped hall joists including removing a lathe and plaster ceiling and demolition of internal wall, internal lathes and plaster wall to expose the original frame. – **Support submitted 23/10/24**

2025/0029 Proposal: 2 no shed extension to existing 8 no shed poultry production facility Location: Upper Vaunces Farm Semere Lane Pulham St Mary Norfolk IP21 4Q – **Support submitted 3/2/25**

2024/3634 Garlic Farm, Garlic Streed – 2 storey side extension - full planning permission – **Support submitted 18/2/25**

2025/0482 Land North of Sports Ground Station Road - Removal of 2 Timber single storey buildings and replace with 2 single storey timber clad buildings. Cllr Hudson had declared an interest and left the room while the remaining councillors considered. No planning objections were raised, the parish council support this application as it will enhance community provision in the village. **Support will be submitted 13/3/25**

2025/0566 Kings Head Inn – Purchase Notice Received – The Local Planning Authority are considering; the Parish Council have not been consulted. Letter sent to LPA, raising concerns that the pc and close neighbours have not been notified of this notice. The Parish Council have advised that the applicant has not demonstrated or provided evidence that they have tried to sell or rent the property or provided substantive reason why the property cannot be brought back into use as a public house. Further-more the owner has failed to ensure the building is adequately maintained, thereby not meeting their obligations. **Planning inspectorate proposed rejection of the notice 18/6/25**

2025/1059 Rose Cottage, North Green Road – Link to attached existing studio and new annex (retrospective) Support submitted 9/5/25. Amendments received 11/6/25 providing details of annex, objection submitted 24/6/25 on layout, density and impact of visual amenity. **Refused 27/6/25**

2025/0701 Certificate of lawfulness proposed – North Green Farm – Erect 10kw wind turbine. Support submitted 2/6/25. **Approved with conditions 30/06/25**

No New applications

- **To consider £500.vat to financially support a valuation of South Green recreation ground to facilitate the parish charities registration application** – 2 quotations were presented, offering similar value. Cllr Freeman proposed paying Clarke and Simpson to carry out the valuation, as they will also offer an overview on the paperwork required to seek registration. This was seconded by Cllr Langshaw and unanimously approved.
- **To receive and consider notice of East Pye Solar. Phase 2 consultation.** Council received notice.
- **To consider expenditure of £216.00 +vat to replace 2 x cradle seats at North Green play area.** Cllr Langshaw proposed expenditure, which was seconded by Cllr Broadman and unanimously agreed.
- **To consider setting aside parish funding and application for Parish Partnership funding to support the upgrade of SAM equipment.** Cllr McDaniel proposed setting aside approximately £2000.00 from CIL to support 50% funding of updated SAM equipment, this was seconded by Cllr Yaxley and unanimously agreed. The Clerk will apply for Parish Partnership funding.
- **To receive request for funding from The Pennoyer Centre.** Councillors consider a request to support a collaborative exhibition and reunion weekend, being organised by the Pennoyer Centre and PSM VCps. Cllr Langshaw proposed supporting 50% of the cost, £275.00, to provide information boards, showcasing the school and how it was connected to the Pulham Community pre 1910 – to the school closure. This was seconded by Cllr Freeman and unanimously agreed. The boards will be displayed over the event weekend and then included as a permanent display at the Pennoyers. **Action** – The clerk will advise the organisers and will organise payment upon copy of the invoice.
- **To receive request for funding from monies set aside for the 2025/26 community funding to support expenditure on training and hall rental for PYEP.** Council agree expenditure of £987.37 + vat on training and hall rental for PYEP from the £2,000.00 set aside in the 2025/26 budget.
- **To consider Local Government reorganisation and comments to be submitted (if required).** Council received notice.

10. Accounts

- To ratify income and expenditure for July 2025 and bank reconciliation for June 2025

Cllr McDaniel approved the bank reconciliation for June 2025.

Council ratified all income and expenditure for July 2025. The balance following presentation of the listed Income and expenditure will be £75,116.02

INCOME:	Amount	Description
TOTAL INCOME	£0.00	

Cheques to be paid:

EXPENDITURE:	Gross	VAT	Net	Description
V Freeman	55.76	9.29	46.47	Reimburse B&Q purchase of postcrete
SSE	75.01	3.57	71.44	Streetlights May
BT	57.16	9.52	47.64	Phone and BB Pack to 23/7/25
Pennoyers	50.00	-	50.00	Room Hire June
L Shulver	638.50	-	638.50	Salary
L Shulver	25.60	-	25.60	WFH Mileage June
L Shulver	15.59	2.60	12.99	123.Reg Domain Renewal
L Shulver	354.00	59.00	295.00	Imperative Training Ltd, Defib pads
HMRC	33.91	-	33.91	PAYE Mth 4
			-	
			-	
			-	
			-	
			-	
			-	
TOTAL EXPENDITURE	£1,305.53	£83.98	£1,221.55	£1,305.53

Cllr Freeman will approve payments.

11. To receive other reports.

Flood Mitigation No further report

Mens Shed Cllr Scanlan, provided a report in his Chairmans report.

Youth Engagement Programme Cllr Scanlan provided a report on current attendance numbers and support being provided locally.

Footpath Warden No further report

Tree Warden No further report

SAM No further report

Sports and Recreation Committee No further report.

To consider the date of next meeting

The next parish meeting will be on **9/9/2025, 7.30pm at The Pennoyer Centre.**

Cllr Scanlan provided his apologies, Cllr McDaniel will chair the September meeting.

Meeting Closed at 21.00

Signed Date.....

Congratulations to all of the Pink Tractor ladies and all of the back-up support for their recent annual tractor run with Annie leading from the front. It's great to see all the tractors colourfully decorated along with their drivers smiling and waving, dressed in their colourful outfits. A very special congratulations to Annie and John Chapman who have been the main organiser for the tractor runs over the last 21 years for both being made MBEs in the Kings Birthday Honours list.

Projects that are aimed at increasing sales and footfall in market towns will be able to apply for grants of between £1,000 and £5,000 through an initiative being rolled out across the whole of Norfolk. Organisations and businesses are being invited to apply for the Love Your market Town fund's Pride of Place grants to fund ideas designed to encourage people to visit and shop in their local towns more frequently. The scheme is supported by Norfolk County Council and the district councils and applicants have until 31st August to submit their ideas. For further details visit www.newangliagrowthhub.co.uk/loveyourmarket-town

All town council's and parish council's have been contacted by NCC with details of our successful Parish Partnership scheme which is now in its 12th year. The County Council has provisionally allocated £300,000 on a 50/50 basis (there is an upper limit on NCC funding support of £25,000 per bid) to fund schemes put forward by Town and Parish councils to deliver projects that are priorities for local communities. We are particularly keen to encourage and support first-time bids. Acceptable schemes could be, improved footways, bus shelters, village gateways and Speed Awareness Mobile Signs (SAM2/SAM3). The closing date for submissions will be 01 December 2025.

Norfolk Libraries are inviting families to take part in the Reading Agency's 2025 Summer Reading Challenge, encouraging children to explore the magical connection between storytelling and the natural world with this year's theme. Story Garden – Adventures in Nature and the Great Outdoors. The Summer Reading Challenge is a free activity for children aged 4-11. It's all about reading for fun, aiming to improve children's reading skills and confidence over the summer holiday. Children can read anything they like and collect stickers for their reading as well as take part in nature-themed activities at their local library. For under 5s there is a mini challenge, so they don't miss out.

NCC has been recognised as one of the best places in the country to be an apprentice earning a coveted spot in the 2025 'Top 100 Apprenticeship Employers' list. Ranked 54th overall, NCC stands out as the highest-ranked local authority in the country. The rankings take into account feedback from apprentices on RateMyApprenticeship.co.uk. NCC scored 9/10 based on their reviews, with one apprentice saying their time with NCC was 'the best decision I ever made'. NCC currently has 566 apprentices, with 49 more awaiting enrolment. To explore apprenticeship opportunities with NCC visit www.norfolk.gov.uk/apprenticeships

Best Wishes

Martin