

Agenda for Pulham St Mary Annual Parish Council Meeting

Councillors of Pulham St Mary Parish Council are summoned to attend the Parish Council Meeting to be held at the **Pennoyer Centre on Tuesday 12th May 2026, commencing 7.30pm.**

Press and Public are invited to attend and to address the Council at its Public Forum Permission to record, broadcast or transmit proceeding must be sought from Council prior to the meeting

To advise you will be attending the meeting or if you would like to raise an item during the public forum, please contact the parish clerk on 01986 788048.

1. **To Elect a Chairman and receive declaration of acceptance of office, to elect a Vice Chairman**
(proposals may be submitted to the clerk prior to the meeting)
2. **To consider apologies and reasons for absence**
3. **To consider declaration of interests and dispensation by Councillors**
(Requests for dispensation must be sent to the clerk prior to the meeting)
4. **To approve minutes of the last meetings of 14th April 2025**
5. **Review and appointment of representatives to existing Committees/Sub-committees and consideration of new committees**
 - *Sports & Recreation Sub-Committee – currently Cllrs Burridge, Freeman and Scanlan*
 - *Planning Sub-Committee – currently Cllrs Burridge, McDaniel, Boardman, Scanlan, Yaxley, Freeman and Andersson-Hewitt*
 - *Data Protection Committee – currently McDaniel and Scanlan. Data Protection Officer is currently the Parish Clerk.*
 - *Semere Green Recreation Trust – vacant following P Langshaw leaving the village.*
6. **To confirm Pulham St Mary Parish Council Policies have been reviewed and confirm the internal control statement.**
7. **To consider membership of other bodies – currently NALC and ICO**
8. **To confirm General Power of Competence**
9. **To confirm dates of meeting for the coming year – The second Tuesday of every month except August, when no meeting will be held, unless required for extraordinary matters.**
10. **Matters Arising**
 - Parish Website – Updated to include recent news and statutory records.
 - Village and CIL matters arising since the last meeting – Update provided
11. **Chairman's Report**
12. **County & District Councillors Reports**
13. **Public Forum**
14. **Item for Discussion/Ratification**

Current planning applications

2025/2513 & 2515 Listed approval - Post Office Stores – replacement of air condition units/fridge compressor and 2025/2515 Listed building consent. – **support was submitted 15/9/25**

2025/2994 Reserved matters 2022/1353 Proposed development of 2 properties South of Norwich Road - **Support submitted for the environmental report.**

2025/3564 Grid reference 622280 288264 North Green Farm Installation of 32 solar panels on headland of agricultural field to be fitted in ground mount frames **Support submitted 12/1/26**

2026/0081 Listed building Grid reference 621713 288264 North Green Farm. To investigate chimney stack and works to remediate existing damage. Replacement of some windows of single glazing with vacuum glazing. **Support submitted on 9/2/26**

2026/0510 Ivy House Farm North Green Road Pulham St Mary - Notification for Prior Approval for change of use of agricultural building to two residential dwellinghouses. **Notice expires on 22 April 2026 - Council raised no objection or concerns, no response required**

2026/0288 Listed building consent - Installation of solar panels on roof of a building located at Garlic Farm **Support submitted 11/3/26 Approved with conditions 24/4/26**

2026/0472 variation of condition 2 of permission 2023/1811 Erection of agricultural building at Ashmere Bush Green. Application to remove variation of condition (S73/S19) **Support submitted**

New Applications

2026/0500 Listed planning consent The Old Maltsters Arms Cottage, Station Road PSM. Circulated to planning committee, no objections raised or received from parishioners. **Support submitted 28/4/26**

2026/0777 Listed building consent Garlic Farm, Garlic Street. PSM. Circulated to planning committee, no objections raised or received from parishioners. **Support submitted 28/4/26**

- **To ratify PSM Action Plan for 2026/27**
- **To consider village gateway (moved from April meeting).**
- **To consider representation at the Help Hub Van, at Pennoyers 11/6/26 from 10am**
- **To ratify replacement of street light lantern outside no 11 Chestnut. Reported as dimmed, confirmed replacement required by TT Jones and approved through Clerks delegated powers.**
- **To consider procurement of streetlight electricity supply**
- **To ratify parish council insurance**

15. Accounts

To review/ratify current standing order arrangements – currently BT, SSE, Wave, ICO, Ulric and EON ending May 2026 with Octopus Energy commencing May 2026.

Presentation of the Internal Audit Report for YE 31/3/2026 and respond to recommendations.

To approve the Governance Statement 2025/26 (AGAR Part3)

To approve the Accounting Statement for 2025/26 (AGAR Part 3)

To set dates for exercise of public rights and publication of unaudited accounts for 2025/26

To ratify Income and Expenditure for May 2026 and bank reconciliation for April 2026 – Reports to be circulated.

16. Other Reports

Flood Mitigation within the Village

Mens Shed

Youth Engagement Programme

Sports and Recreation Committee

Tree and Footpath Wardens

SAM

To consider date of the June Parish Council Meeting

L Shulver Agenda prepared on 1/5/25 by Lisa Shulver, Parish Clerk.