

# Pulham St Mary Parish Council

Clerk to the Parish Council

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## **Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 14<sup>th</sup> July 2026.**

### **The meeting commenced at 7.30 pm.**

**Present:** Cllr Scanlan, Cllr McDaniel, Cllr Anderson Hewitt, Cllr Freeman, Cllr Hilton and Cllr Yaxley, who attended as both Parish Councillor and District Councillor. One member of the public and the Clerk were also present. County Cllr Kerrison.

#### **1. Welcome.**

The Chairman, Councillor Scanlan welcomed everyone to the meeting.

#### **2. To consider apologies and reason for absence.**

Apologies were accepted from District Cllr Thompson, Cllrs Burrridge, Cllr Boardman and District/Cllr Hudson.

#### **3. To consider declaration of interests and dispensation**

Cllr Scanlan declared interests on matters relating to Pennoyers and Cllr Scanlan and Cllr McDaniel declared interests on matters relating to PYEP.

#### **4. To approve minutes of the last meeting held on 9<sup>th</sup> June 2026.**

The minutes of 9<sup>th</sup> June 2026 were ratified as a true record of the meeting and copy signed by Cllr Scanlan

#### **5. To discuss matters arising from the last meeting – for information only.**

##### **Parish Website.**

All news items and statutory records have been updated.

##### **Village/CIL Maintenance and Projects.**

The Clerk advised Council that the complaint raised with SSE on Councils estimated annual consumption of power to the streetlights remains ongoing. The Clerk will refer to the ombudsman next week if the matter is not resolved. Renewal due October 2026.

The landowner has advised he would be happy for a village gateway to bridge his land, but currently PPF has not been offered for this year. County Cllr Kerrison advised that as PPF is local parish funding it has not been impacted by the recent withdrawal of County member/community funding. The Clerk will contact Gary Overland and procure a cost in anticipation of receiving the PPF application documents for 2026/27.

#### **6. To receive the Chair's Report**

Cllr Scanlan noted the buddy bench at the allotments has now been installed.

He commented and noted appreciation for all those involved and everyone who supported the Pennoyer's Summer Party and the Pink Ladies Tractor Run. There continues to be many clubs and events organised by Pennoyer's, and along with the Bonanza event being organised by the Parochial Church Council these should be

appreciated and supported by the local community. The Chairman was also pleased to report that South Green continues to be well utilised by the Men's Shed and ITFC.

The leak in front of the Post Office has now been located and repaired by Anglian Water.

Because of roadworks in Harleston and the closing of Wilderness Lane 27/7/26 – 21/8/26 it has been proposed that the diverted bus route will miss out Starston and the Pulhams. County Cllr Kerrison has listened to concerns and to a suggestion on how to mitigate this issue, he will take this forward to his meeting with relevant parties tomorrow and report back.

## **7. To receive County and District Councillors Report**

County Councillor Kerrison gave his report, copy attached.

County Cllr Kerrison was pleased to report that to ensure the Ladies Pink Tractor Run went smoothly he worked with the Highways Department to reduce the 5-way traffic control, currently in place in Harleston, to 2-way control with signals being operated manually by staff.

Cllr Kerrison went through his report and clarified that the Local Member Fund and Norfolk Community Fund reallocation is not intended to impact local level, and he is always contactable to consider and take forward any work/issues, the Council wish to raise. He also presented background information on the judicial review that has been submitted by Norfolk County Council in response to the proposed Local Government Reorganisation (LGR) programme. Cllr Kerrison took questions and confirmed support with the Councils' current concerns on flooding impact and on the passing point highways have installed partially over a landowner's drainage ditch in Mill Lane.

**ACTION** Cllr McDaniel and the Clerk will provide background information for Cllr Kerrison

District Cllr Thompson provided apologies, copy of his report is attached.

District Cllr Hudson provided apologies, copy of his report attached.

## **8. Public Forum**

*No forum required but correspondence was received from a parishioner, making Council aware of the disappointing service being provided to residents by Saffron Housing Trust. The Clerk will ask the local housing office if estate walkabouts are still organised and ask for an invite to the next event.*

*A request has also been received a request from the Parochial Church Council to support the Bonanza event being held in the village. As the Parish Council have confirmed General Power of Competence, they are permitted to support the Church. However, for transparency Council considered the event; Although it is being organised to raised funds to support the Church and the School, it is ultimately providing an occasion that is of benefit to the local community and encourages cohesion. Councillor Hilton proposed support of £100.00. this was seconded by Cllr Freeman. Cllr McDaniel declared an interest, and the remaining Councillors agreed unanimously to support the donation.*

## **9. Items for discussion and ratification**

2025/2513 & 2515 Listed approval - Post Office Stores – replacement of air condition units/fridge compressor and 2025/2515 Listed building consent. – **support was submitted 15/9/25 – Approved with conditions 8/7/26**

2025/2994 Reserved matters 2022/1353 proposed development of 2 properties south of Norwich Road. **Support previously submitted for environmental report and for amendments received 15/5/26**

2026/1551 Barley House, The Maltings. To erect a porch and convert garage. **No objects were raised or received, support will be submitted 10/6/26**

**New applications**

2026/1674 PD Change from Barn to Dwelling 620391 284257 Land South of Semere Lane PSM Prior approval for change of use. **No objections were raised and support will be submitted.**

2026/1757 3 Norwich Road Details of condition 3&4 of 2022/0965 for new window and door details and removal of cement render, repair and make good. **No consultation. Target date for LPA 13/8/26**

- **To receive update on bus shelter scheme for 2026/27.** Council agreed to apply for support to update the brick bus shelter with solar lighting. If successful, the cost to Council will be approximately £220.00 which is available from CIL funding.
- **To the Rospa inspection.** Cllr Freeman updated Council, detailing areas that can be improved by a working party of volunteers and work that will require external maintenance. **ACTION** The Clerk will contact the supplier of the Zip Wire to address wire slack, handrail installation and spring tightening. She will also request a quote for a replacement unit for the old wooden climbing frame and enquire if replacement hand bars can be sourced for the slide.
- **To receive 4-month notice period, key stages of local plan 2045** Council received notice.
- **To consider SN in bloom application.** The Clerk suggested forwarding notice of the funding to the Mens Shed as it may be appropriate for their ecological project/planning commitment. Council also discussed the possibility of repurposing some of allotment plot 1, which is not used because it is overshadowed by the tree on the roadside edge. Councillors will look over the summer, and this matter will be moved to the September meeting.
- **To consider correspondence on South Green.** Correspondence and payment of the rent for South Green have been received from ITFC. Cllr Freeman raised the importance of working with the users of South Green to encourage their commitment to supporting the area. Cllr McDaniel proposed this matter should be discussed a charity meeting, Cllr Scanlan suggested a meeting should be organised. The discussion ended as it is not currently relevant to Parish Council. It is not yet been decided on the level of involvement/input required by the Parish Council.

## 10. Accounts

- **To approve the bank reconciliation for June 2026**  
Cllr McDaniel approved the reconciliation for June.
- **To ratify income and expenditure for July 2026**  
Council ratified income and expenditure for July, additional payments to Play Safety Ltd, for the ROSPA report and PCC for support for the Bonanza Event will be raised and will be included in the August accounts. Cllr Freeman will authorise payments.

Because there will be no meeting in August the Clerk will prepare accounts for August, to include any payments already budgeted for. Details will be circulated and payments approved but the accounts will be retrospectively ratified at the September meeting.

| PULHAM ST MARY PARISH COUNCIL |           |                                   |           |                               |
|-------------------------------|-----------|-----------------------------------|-----------|-------------------------------|
| ACCOUNTS : MONTH : July       |           |                                   |           |                               |
| INCOME:                       | Amount    | Description                       |           |                               |
| ITFC                          | £200.00   | Reimbursement of South Green Rent |           |                               |
| SNDC                          | £250.00   | Recycle payment                   |           |                               |
|                               |           |                                   |           |                               |
| TOTAL INCOME                  | £450.00   |                                   |           |                               |
|                               |           |                                   |           |                               |
| Cheques to be paid:           |           |                                   |           |                               |
| EXPENDITURE:                  | Gross     | VAT                               | Net       | Description                   |
| Excite                        | 482.40    | 80.40                             | 402.00    | GM May                        |
| Octopus energy                | 11.79     | 0.56                              | 11.23     | Pavillion Supply              |
| Westcotec                     | 4,588.80  | 764.80                            | 3,824.00  | Sam 2                         |
| WAVE Anglian Water            | 60.01     | -                                 | 60.01     | Allotment Water               |
| SSE                           | 53.58     | 2.55                              | 51.03     | Streetlights May              |
| BT                            | 40.99     | 6.83                              | 34.16     | Phone/Internet                |
| Pennoyers                     | 100.00    | -                                 | 100.00    | Room Hire May & June          |
| TT Jones                      | 55.62     | 9.27                              | 46.35     | Jul,Aug,Sept ST Light Maint   |
| L Shulver                     | 693.15    | -                                 | 693.15    | Salary, WFH and Mileage       |
| L Shulver                     | 25.47     | 4.25                              | 21.22     | Amazon - Replacement Shredder |
| L Shulver                     | 15.59     | 2.60                              | 12.99     | 123Reg Domain Name            |
| HMRC                          | 36.41     | -                                 | 36.41     | PAYE Mth4                     |
| Octopus energy                | 25.10     | 1.20                              | 23.90     | Pavillion Supply June         |
| Ulric                         | 18.00     | 3.00                              | 15.00     | Web hosting                   |
|                               |           |                                   | -         |                               |
|                               |           |                                   | -         |                               |
| TOTAL EXPENDITURE             | £6,206.91 | £875.46                           | £5,331.45 | £6,206.91                     |

The balance following the above transaction is £76,798.22

#### 11. To receive other reports.

**Flood Mitigation** No further report

**Mens Shed** The next Men's Shed meeting will be on the 15<sup>th</sup> July 2026

**Youth Engagement Project** The Youth Group was delighted to receive the Best Community Organisation of the Year at the South Norfolk Community Awards.

Cllr Scanlan confirmed that through networking, the group has procured funding for next year's rent. He expressed gratitude for all the support they have received and acknowledged that the initial set up funding provided by the Parish Council enabled them to reach this stage. Now the group is well established, the group is in a stronger position to access a wider range of funding opportunities.

**Footpath Warden** No further report

**Tree Warden** No further report

**SAM** Reports attached.

**Sports and Recreation Committee** No further report.

#### To consider the date of next meeting

The next parish meeting will be held on **8/9/26. To be held at Pennoyer Centre, commencing at 7.30pm**

Meeting Closed at 20.48

Signed ..... Date.....

## **County Councillor Joseph Kerrison Report**

### **Electrical waste collections resume at Norfolk Recycling Centres from 13 July**

Norfolk County Council has confirmed that electrical waste items and batteries will again be accepted at all Norfolk recycling centres from Monday 13 July.

The service was temporarily suspended following a significant fire in April at commercial premises in Thetford used by the council's previous electrical waste contractor. This reduced treatment capacity and meant some electrical items and batteries could not be accepted at recycling centres across the county.

New arrangements are now in place through the Producer Compliance Scheme, Recycling Lives. Shred Station, based in Rackheath, will collect and treat waste electrical and electronic equipment, allowing the service to resume safely.

Councillors may wish to share this update with residents and thank them for their patience while alternative arrangements were put in place.

Residents can book a visit to a Norfolk recycling centre on the county council website

<https://www.norfolk.gov.uk/article/62632/Norfolk-Recycling-Centre-bookings>

### **Local Member Fund and Norfolk Community Fund Reallocated**

The Local Member Fund and Norfolk Community Fund have been reallocated to the Fire and Rescue Service, which has seen a 73% increase in demand, and the Highways Department, to ensure that money is spent better proportionately and efficiently in dealing with potholes and investing into damage-preventative road treatment. Please find available Local Funding Opportunities at the end of this report. For any community group, person or organisation looking for funding support, please contact me directly.

### **Bus Shelter Grant Application Guidance**

For the attention of the Clerk. As requested by various Parish / Town Councils, please find Bus Shelter Grant Application Guidance attached separately on the circulated email.

### **Norfolk Rural Business Awards winners**

A teenage farmer keeping a rare breed of cattle going, a pioneering vineyard and a popular community hub were among the diverse group of winners at this year's Norfolk Rural Business Awards.

Individuals, businesses and local organisations who lead by example in our rural areas were recognised in a ceremony held at the Royal Norfolk Show on 25 June.

The Norfolk Rural Business Awards are organised by Norfolk County Council in partnership with the Royal Norfolk Agricultural Association to showcase the best the rural county has to offer, and the event is now a firm fixture in the county's calendar.

### **Norfolk Fire & Rescue Service – fire safety campaign**

Norfolk Fire & Rescue Service, working with the Norfolk Resilience Forum, is running a fire safety campaign in response to the increased risk of outdoor fires during the recent hot, dry weather.

The campaign is being promoted across Norfolk, with parish councils asked to display fire prevention posters in higher-risk coastal and inland areas.

Councillors can support the campaign by sharing the advice locally and displaying posters in appropriate community locations. (Posters should only be displayed with the appropriate permissions and must not be placed on street furniture without consent). Posters can be requested from [norfolkresilienceforum@norfolk.gov.uk](mailto:norfolkresilienceforum@norfolk.gov.uk)

Further fire safety advice, including safety both inside and outside the home, is available on the county council webpages <https://www.norfolk.gov.uk/article/43732/Safety-advice-and-guidance>

### **Norfolk County Council submits judicial review of LGR proposals**

A judicial review has been submitted by Norfolk County Council in response to the proposed Local Government Reorganisation (LGR) programme in Norfolk.

The submission of a judicial review represents an early stage in the legal process. The court will consider whether the case should be granted permission to proceed. If so, the case would move to a substantive hearing where the lawfulness of the Government's decision-making process will be examined.

### **Children and young people urged to learn key water safety tips this Drowning Prevention Week**

Children and young people in Norfolk are being urged to learn water safety skills during Drowning Prevention Week following a rise in drowning incidents nationally.

The campaign promotes simple actions such as calling 999, floating to regain control, using buoyancy aids, and avoiding entering the water to rescue others.

Schools, parents and youth groups are encouraged to use local resources and attend free sessions to help keep young people safe ahead of the summer holidays.

### **Big Norfolk Holiday Fun – Summer 2026 – July 20<sup>th</sup> – September 2<sup>nd</sup>**

Big Norfolk Holiday Fun, funded by the UK Government, provides free holiday activities and nutritious meals for eligible children and young people across Norfolk.

The Summer 2026 programme is open to children aged 4–16 who receive benefits-related free school meals, including 4-year-olds in Reception.

Awarded Places are also available for particularly vulnerable children, including refugees, young carers, children in care, children excluded from school, socially isolated children, and victims of domestic abuse or exploitation.

What is available...

- Free, enriching holiday activities delivered by trusted local providers across Norfolk.
- A nutritious meal at every session.
- Inclusive provision, including support for children with additional needs.
- Online booking through the Eequ activity finder.

Activities include multisports, cycling, swimming, outdoor adventure, drama, dance, arts and crafts, and more.

Members are asked to help promote the programme locally so eligible families are aware of the support available.

- Share campaign messages through divisions, community networks, newsletters and local meetings.
- Share posts from Active Norfolk and Norfolk County Council social media channels.
- Signpost families to the campaign webpage: [www.norfolk.gov.uk/bignorfolkholidayfun](http://www.norfolk.gov.uk/bignorfolkholidayfun).
- Professionals should refer vulnerable children for Awarded Places where appropriate.

Further information: [bnhf@norfolk.gov.uk](mailto:bnhf@norfolk.gov.uk)

## **Norfolk has published a three-year plan to improve support for children and young people with special educational needs and disabilities (SEND).**

Please see the following link:

[https://norfolkcc.cmis.uk.com/norfolkcc/DelegatedDecisions/tabid/67/ctl/ViewCMIS\\_DdecisionDetails/mid/391/Id/2016/Default.aspx](https://norfolkcc.cmis.uk.com/norfolkcc/DelegatedDecisions/tabid/67/ctl/ViewCMIS_DdecisionDetails/mid/391/Id/2016/Default.aspx)

### **Flood readiness**

Residents are being reminded that flooding can happen at any time of year, including during the summer months. The [Norfolk Strategic Flooding Alliance \(NSFA\)](#), which brings together organisations across the county to manage flood risk, is urging people to stay aware and be prepared.

Although flooding is often associated with winter storms, sudden summer downpours can also cause flash flooding, particularly after prolonged hot and dry weather. Last summer, Norfolk County Council's Flood and Water team received 100 reports of flooding, including 54 confirmed cases of internal flooding. More than a third of home insurance flood claims occur between June and August, with almost a quarter occurring in July and August alone.

Flash flooding can happen quickly, affect homes and businesses not previously considered at risk, and may be difficult to predict.

Councillors can find out more and signpost residents to practical flood preparation advice on the county council webpages <https://www.norfolk.gov.uk/flooding>

Flooding anywhere in Norfolk can be reported via the Flooding Hotline on 0344 800 8013.

In an emergency, or where there is immediate danger to life, residents should dial 999.

### **Local Funding Opportunities**

- **Norfolk Community Foundation**

Offers a wide range of grants and support for local groups.

<https://www.norfolkfoundation.com/funding-support>

[grants@norfolkfoundation.com](mailto:grants@norfolkfoundation.com)

01603 623958

- **Empowering Communities Partnership (Padlet)**

A live board of funding opportunities and support for voluntary and community groups.

<https://www.ecnorfolk.org.uk/advice-and-information/funding-support>

- **Family Hubs Community Fund**

Funding to support families and children through local hubs.

<https://www.norfolk.gov.uk/article/41062/Family-hubs-Community-Fund>

- **Norfolk Association of Local Councils (NALC)**

NALC lists a variety of funding opportunities relevant to parish and town councils and community groups.

<https://www.norfolkalc.gov.uk/funding/>

## **National Funding Sources**

- **The National Lottery Community Fund**

Grants over £10,000 for projects that bring people together and improve community life.

<https://www.tnlcommunityfund.org.uk>

- **Sport England**

Funding for physical activity and sport-based community projects.

<https://www.sportengland.org/funds>

## **Local Support and networking**

- **Community Action Norfolk (CAN)**

Offers workshops, advice, and strategic support for community groups.

<https://www.communityactionnorfolk.org.uk/sites/>

- **Norfolk Community Directory**

A searchable directory of local services, groups, and support networks.

<https://communitydirectory.norfolk.gov.uk>

- **Empowering Communities Partnership**

A partnership offering support for the day-to-day running of voluntary, community and social enterprise organisations in Norfolk.

<https://www.ecnorfolk.org.uk>

- **Get Involved Skills Norfolk and Waveney**

Easy access to training, skills and development for voluntary and community groups

<https://getinvolvedskills.org.uk>

- **Get Involved Norfolk**

Get InVOLved Norfolk is a great way to advertise your volunteer roles, connect with potential volunteers and share roles straight to your social media.

<https://getinvolvednorfolk.org.uk>

**Cllr Delme Thompson: Parish Update July 2026.**

**Pulham Youth Engagement Project – Community Organisation of the Year!** Many congratulations to the Chair, and all who help run the Youth Project, on your very well-deserved recognition at the South Norfolk Community Awards, recently. Your tireless service has a real impact on the lives of young people across several local villages.

**Pink Ladies Tractor Run** Many thanks to all who came out to support this fantastic event once again this year, and many congratulations to all who took part. It's a pleasure to help marshal this event and lovely to see the strength of support year after year. Long may it continue.

**Pulham Music Day** Likewise my thanks to all who helped organise, and who attended the Pulham music day. It was a pleasure to support this event through my members ward grant, and while I was away at the time, the feedback I've received about the event has been very positive.

**Bonanza, Saturday 18th July** I look forward joining you at the village Bonanza on Saturday and to another fabulous community event.

**Election for Police and Crime Commissioner Thursday 16 July** Please remember to take phot ID with you to the polling station!

**Food Waste Collection - Week of 27 July** from July 2026, food waste collections will begin rolling out across South Norfolk as part of a new free weekly collection service. Collections in this area are scheduled to begin in the week of 27 July - but please check for updates using the postcode checker here: [Food Waste Collection Checker](#)

You should soon be receiving your kitchen caddy, outdoor food waste bin and liners. Simply pop your food waste into the caddy, such as peelings, leftovers, and out-of-date food, then empty it into your outdoor bin. It will be collected on the same day as your rubbish and recycling, by a separate vehicle dedicated to collecting food waste. Full details are available here: <https://forms.southnorfolkandbroadland.gov.uk/FoodWasteChecker/>

**Community Facilities Grant – Deadline Approaching** Applications for the Community Facilities Grant close on 16 August. I am currently working with three local groups on applications with more under review. Feedback so far is that the fund is likely to be oversubscribed, so I'd urge any groups interested in applying to contact me ASAP so we can submit the strongest possible bid. (Applications can be submitted for between £1,000 and £40,000)  
<https://www.southnorfolkandbroadland.gov.uk/community-safety/community/funding/community-facilities-grant>

**Local Government Reorganisation – South Norfolk Legal Challenge** As previously mentioned, at the full council meeting in February 2026, there was almost unanimous agreement that the council should set aside a budget of £250,000 for matters relating to LGR, in the interests of residents. When the announcement of the 3 Unitary model

was received, we wrote to the minister seeking additional information on how and why the decision was taken – which would place this area into England’s poorest council stretching from Holt to Great Yarmouth, and Diss.

We recently received a response from Central Government, declining to provide any further clarity – but confirming the Minister’s decision overruled civil service recommendations. Our KC has raised serious questions over the process followed by government and confirmed that the only way to force the minister to explain the decision to residents is through a legal challenge.

Contrary to recent sensationalist headlines, the cost for this initial action is likely to be circa £15,000 – not the full £250,000. I am aware that labour, liberal and independent councillors are describing the challenge as futile – but given the serious consequences that the 3 Unitary model has for our area, at the next full council meeting on 20 July, I will be urging all councillors to stand up for those who elected them, and back the legal challenge to secure detailed clarification and full accountability from central government.

### **District Cllr Hudson Report**

Apologies I won't be able to with Parish Council on Tuesday evening. I have a business meeting in

Norwich. Just a couple of points

Well done to everyone who took part / supported the Pink Ladies Tractor Run!

Given the recent heatwaves, a big thank you to residents that have been handing out cold drinks and ice creams to show their appreciation for the refuse (bin collection) crews, who have continued to deliver an excellent service despite the challenging conditions. These small acts of kindness have been greatly appreciated by the crews and have helped boost morale as they carry out their rounds in the heat.

From 27th July 2026, food waste collections will begin rolling out across South Norfolk as part of a new free weekly collection service more details here <https://www.southnorfolkandbroadland.gov.uk/news/new-food-waste-collections-to-roll-out-across-south-norfolk>

Have an enjoyable Summer and see you in September (or at one of the many events / fetes or bonanzas)

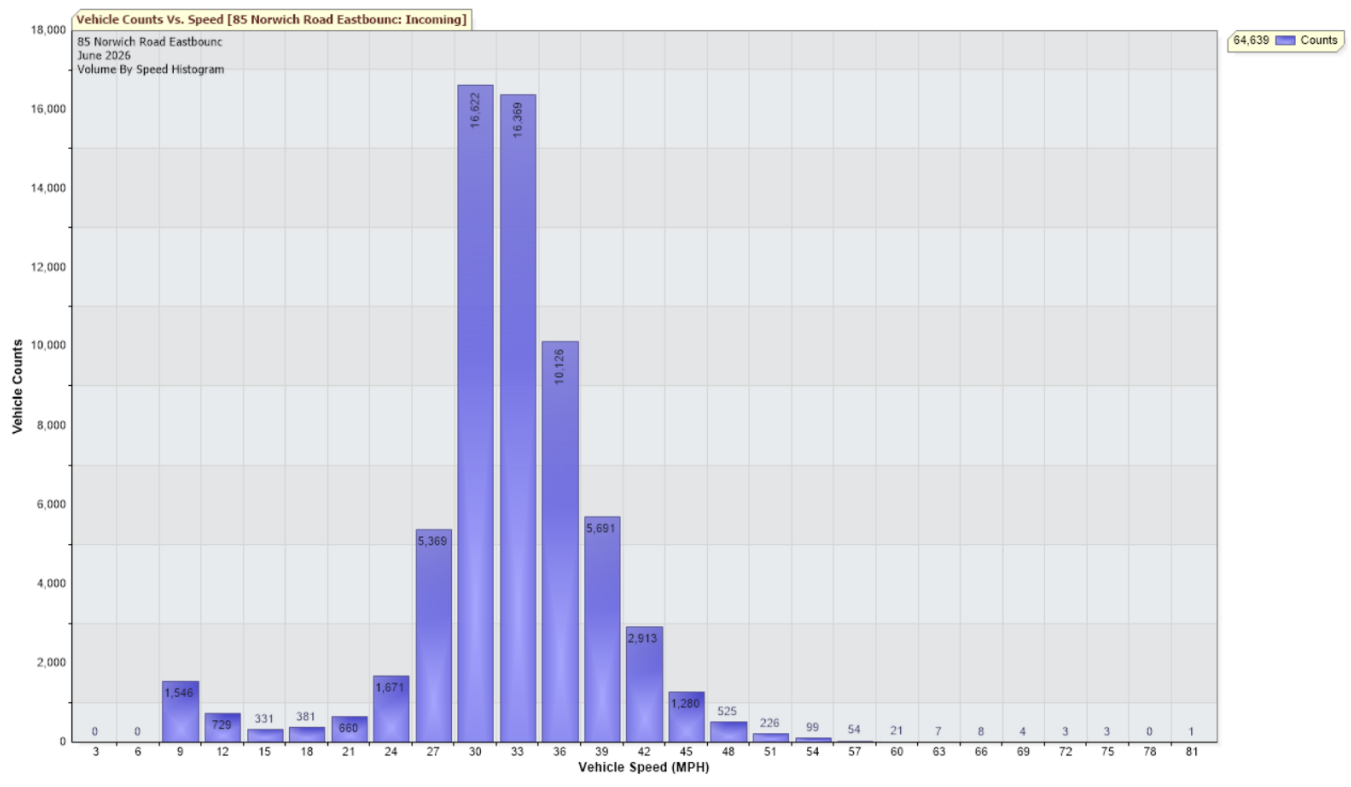
### **SAM Report – 31 5 26 18:00 to 7 7 26 12:30**

#### **85 Norwich Road, Eastbound - speed limit 30mph**

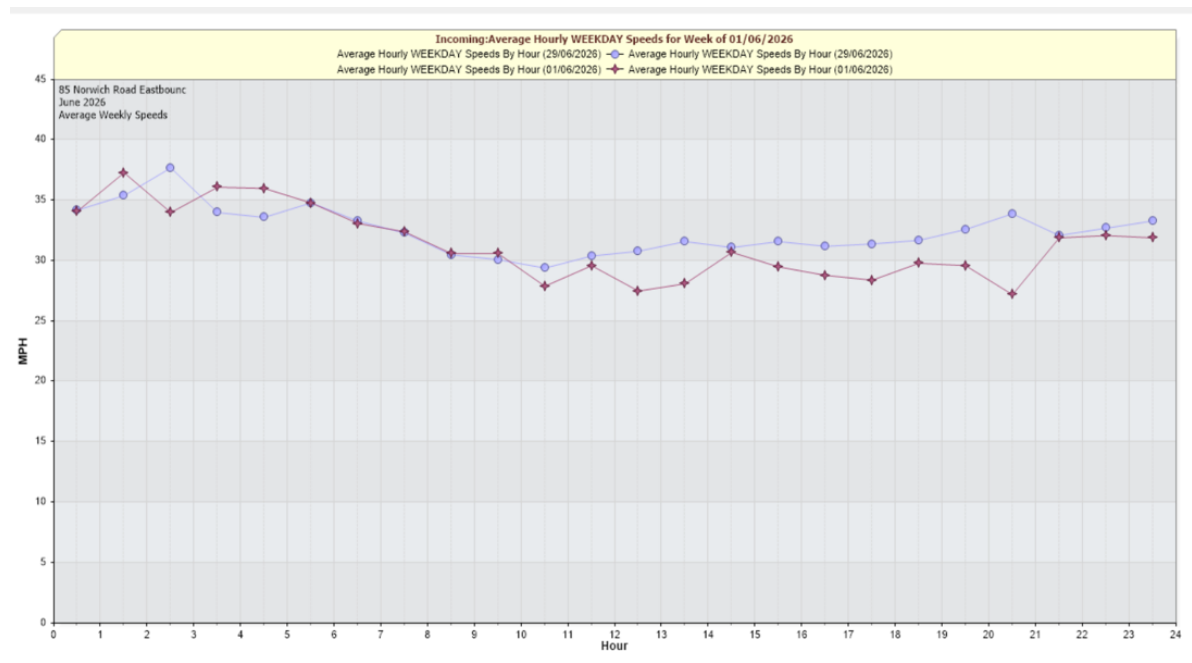
Vehicle count for period 64,639 – including 37,330 vehicles (57.75%) traveling above the 30mph speed limit

Maximum speed 81 mph on 23/6/2026 at 22:15 – The report shows that 37,330 vehicles were travelling above 30mph and the average speed travelled over the entire period was 30.8 mph

This



second graph shows the average hourly weekday speeds, comparing w/c 1/6/26 and w/c 29/6/26

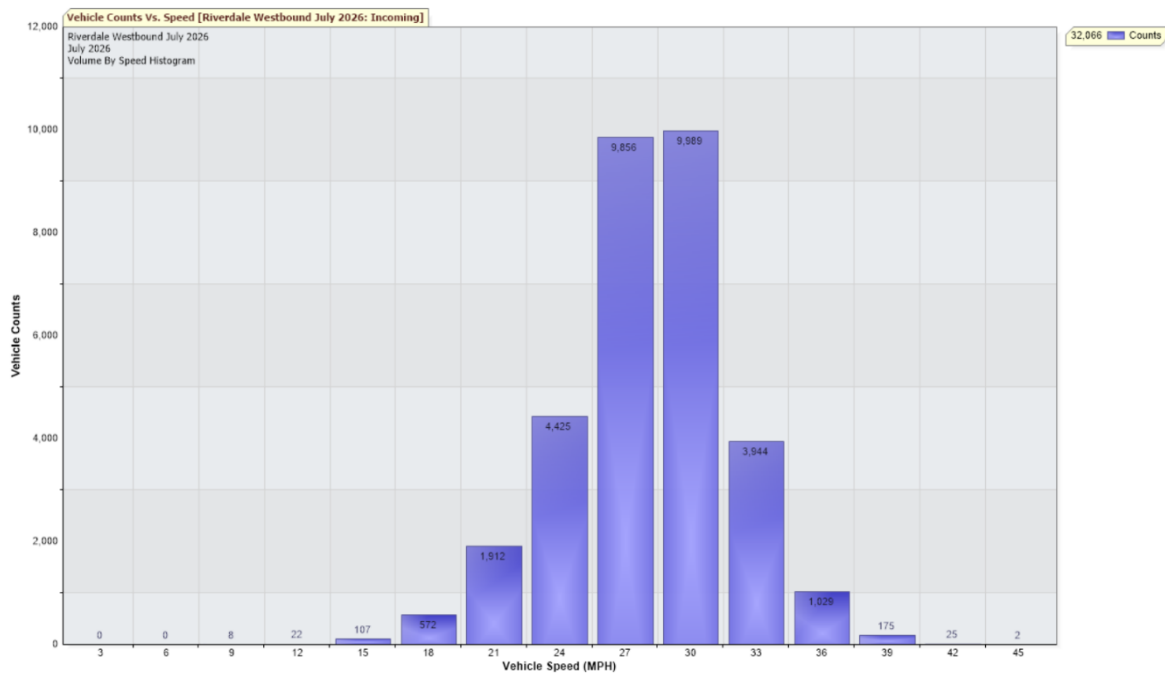


**SAM Report – 08 06 26 10:00:00 to 07 07 2026 08:59:59**

**Riverdale, Westbound - speed limit 30mph**

Vehicle count for period 32,066 – including 5,175 vehicles (16.1 4%) traveling above the 30mph speed limit

Maximum speed 45 mph on 16/6/26 at 5:30pm – The report shows that 5,175 vehicles were travelling above 30mph although the average speed travelled over the entire period was 26.6 mph



The second graph shows average weekday speeds comparing w/c 1/6/26 and 29/6/26

