

Pulham St Mary Parish Council

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Minutes of the Parish Council Meeting held at the Pennoyer Centre, on Tuesday 13th October 2026.

The meeting commenced at 7.30 pm.

Present: Cllr Scanlan, Cllr McDaniel, Cllr Freeman, Cllr Hilton, Cllr Hudson, Cllr Yaxley, 3 members of the public and the Clerk.

1. Welcome.

The Chair, Cllr Scanlan welcomed everyone to the meeting.

2. To consider apologies and reason for absence.

Apologies were accepted from Cllrs Burridge and Cllr Boardman. County Cllr Kerrison previously advised he would be 10 minutes late.

3. To consider declaration of interests and dispensation

Cllr McDaniel declared interests on matters relating to PYEP and Cllr Scanlan on matters relating to PYEP and Pennoyer's.

4. To approve minutes of the last meeting held on 8th Sept 2026.

The minutes of 8th Sept 2026 were ratified as a true record of the meeting and copy signed by Cllr Scanlan.

5. To discuss matters arising from the last meeting – for information only.

Parish Website.

All news items and statutory records have been updated.

Village/CIL Maintenance and Projects.

Bus Shelter Improvements – Wescotec advised work has been scheduled for 13/10/26, Council do not believe this has taken place **ACTION the Clerk will email Wescotec.**

Telephone Kiosk – Cllr Freeman and McDaniel have spoken to members of the Mens Shed, who are considering refurbishing and utilising the phone box as a junior library **Action the Clerk will follow up by email.**

Winter pressure grants from SNC – The clerk has forwarded details to Pennoyers, who noted receipt.

Christmas Tree – Has been ordered and will be delivered w/c 23/11

Overhanging trees and bushes from Anglian Water land on Pulham Road – The Clerk has reported to AW, ref 30325139 and is awaiting their response. Cllr Hudson confirmed that this work was eventually addressed by highways last time it was reported (approx. 4 or 5 years ago)

Email from the Post Office – Council received copy of an email on request/proposal to install window shutters. The Clerk has signposted to South Norfolk Council planning department.

Email from parishioner on narrow footpath (15) – The footpath warden Cllr Freeman will visit and assess.

Email from parishioner on village cluster housing allocation plan and impact on the village - Council received copy of the email. The village cluster housing allocation plan will be discussed under matters for consideration.

Allotments Two tenants have provided notice at the allotments. There has been a report of sheds being broken into at the allotment although no theft has been reported; this situation will be monitored. A report has been received on a lack of maintenance on some plots and the impact this may have on encouraging wild deer

ACTION the Clerk will erect a notice and remind tenants of their responsibility to maintain plots.

For transparency, the Clerk asked Councils approval, prior to discussing a private purchase/sale of garden equipment from an allotment tenant. Council noted no objection.

6. To receive the Chair's Report

Cllr Scanlan advised Council that due to his increased work with the PYEP, he will be submitting his resignation from the Parish Council and the Parish Charity, from the end of the year. The December parish meeting will be his final meeting.

The chair reported on ongoing maintenance and improvements within the village and promoted the continued support of local village groups/initiatives.

7. To receive County and District Councillors Report

County Councillor Kerrison provided a report, copy attached.

Cllr Yaxley asked if a new recycle centre will be opened following the closure of the Morningthope centre – County Cllr JK advised discussion are taking place.

Cllr McDaniel asked for an update on the village flooding mitigation and the drainage issue in Mill Lane.

County Cllr JK reported that as a one off the County Cllr will clear the drain in Mill Lane. Councillors advised this would only be temporary, and the area requires further work possibly piping to rectify the situation. Cllr JK will take this information back to the County Council Highways Technician.

County Cllr JK discussed the flooding and advised AW, who are a private Ltd Company will be reporting back on the Property Resilience Programme by the end of Oct/beginning Nov. Council explained that required resilience had already been addressed by individuals impacted by flooding at their own cost. Current concerns are on the wider issues and how these can be mitigated to avoid future flooding. County Cllr JK was asked to go back to Steve Halls and ask for an update on planned work.

No report was received from District Cllr Thompson.

District Cllr Hudson noted the Village Cluster Housing Allocation Plan and the increase in allocation for the PSM site made by the inspector. With the change in planning procedures from the end of October District Cllrs will no longer be able to automatically refer application to committee, although appeals will still remain via the inspectorate.

Cllr Hudson reported on successful Community Action Fund Grant applications in the Beckvale area and noted that the Winter Pressure Grant Scheme is currently open until the end of the month.

8. Public Forum

A representative from Pennoyer thanked the District Councillor for making them aware of the CAF grant.

9. Items for discussion and ratification

2025/2994 Reserved matters 2022/1353 proposed development of 2 properties south of Norwich Road. **Support previously submitted for environmental report and for amendments received 15/5/26**

2026/1961 **Variation** of condition 2, site layout 2022/1353 land south of Norwich Road **Approved 25/9/26**

2026/2370 Proposed variation of condition 2, internal alteration and changes to roof design condition 3 material and condition 4 part archaeology to revise the design to change approved drawing numbers – supported 18/9/26 **Approved with conditions 25/9/26**

No New Applications

- **To confirm bid for Parish Partnership 2027/26.** Cllr Hudson proposed accepting the quote of £8,807.20 to provide a 2m village gateway at Norwich Road and a 1.5m gateway at Harleston Road. This was seconded by Cllr Freeman and unanimously agreed. This project has the support of both the Highways engineer and County Cllr Kerrison; **ACTION** an application will now be submitted for 50% funding from the Parish Partnership Scheme. The Clerk will also ask for a picture/design of the gateways. The balance of this project will be provided for from CIL funds
- **To further consider South Norfolk in Bloom application.** Council requested **ACTION** the Clerk apply for a 50% grant to support the purchase of 2 planters for either end of the village to replace decaying wooden planters and complement the proposed village gateways.
- **To receive a request from Pennoyer's.** Cllr Yaxley proposed supporting the Halloween event planned for 31/10/26, providing funding of £146.17 to purchase materials to support the Halloween trail and spooky activities. This was seconded by Cllr Freeman and unanimously agreed. Council will not retrospectively consider funding for the Silver Sunday event **ACTION a payment will be raised for £146.17.**
- **To receive notice of the review of the Hackney Carriage and Private Hire Policy** Council agreed to received notice.
- **To receive notice of the consultation on modification of SN Cluster Allocation Plan** Council are concerned the increase allocation from 50 to 75 dwellings on VC PSM1 Norwich Road/Poppys Lane Pulham St Mary may increase demand on services, including medical and school facilities and add further pressure on sewage disposal systems. Cllr Freeman has drafted a response for submission and Council approved for submission in response to the consultation. **ACTION** The Clerk will submit by 26/10/26
- **To consider work required at the playground and replacement of the old climbing frame** Council considered the quotation from NGF Play to provide a Junior Midi Hex Climber at £8,587.50 plus vat, safety matting at £2,898.00 plus vat and deliver and install at £2,135.00 plus vat. Council is happy with the quotation. There is currently £7,000.00 ear marked for playground equipment. **ACTION The Clerk will source and make application for suitable funding.** Council considered the repairs required to the zip wire dampener and the embankment slid handlebars that have started to erode, both are identified as medium on the ROSPA. The cost quoted by NGF Play of £430.00 plus vat, would be dependent on being onsite during an install. Council consider the repairs can be postponed short term.
Cllr Freeman reported on other work identified on the ROSPA report. The net swing height has been adjusted, an area of tarmac has been removed and matting replaced, the bridge trap endangerment on the small climbing frame has been addressed and mounds have been built either side of the zip wire platform to mitigate drop.
Work has been carried out cutting back the overhanging trees around the playground and Council are pleased with the quality of the work. Council will consider the contractor for further work in the village.
- **To receive SNC Public Spaces Protection order and consider comment** Council received notice, no comment required.
- **To consider continued agreement with the village charities – South Green recreation ground.** The village charities request continued support of £400.00 per financial year, insurance cover, provision of utilities and maintenance upkeep for South Green, pending their application for formal land registry (Estimated May 2027). They do not have funds to support this themselves and are unable to enter a formal arrangement until land registry has been granted.
Currently the Parish Council recharge the rent and utilities to the Mens Shed and ITFC under an informal arrangement in exchange for use of the facilities, and ITFC maintain grass cutting.
Cllr Freeman raised concerns on the current arrangement, as the Charity is asking the Parish Council to be responsible for risk with no guaranteed of long-term involvement. Council considered the request made, concerns raised and historic arrangements on management and use of the area. Cllr Hudson proposed Council agree to the charities request until April 2027 when the current Council step down and include on the agenda for May 2027 for the new Council to re consider for the next financial year. This was seconded by Cllr Hilton. Cllr Freeman abstained. The remaining councillors agreed and the motion was passed.

Council unanimously agreed to extend the meeting to complete council business

- **To receive update from East Pye Solar Project.** Council received update.
- **To consider provision of wreath for Armistice Day.** Council agreed to purchase a wreath to commemorate Armistice Day **ACTION** the Clerk will order and Cllr Scanlan will collect.

10. Accounts

- **To approve the bank reconciliation for Sept 2026**
Cllr Yaxley approved the reconciliations for Sept 2026.
- **To ratify income and expenditure for October 2026**
Council ratified income and expenditure for October. Cllr Freeman will authorise payments.

The balance following the presentation of the listed income and expenditure will be £86,862.14

Payments will also be raised to pay invoices received following completion of the October accounts and will be included in the November accounts schedule.

TT Jones St/Light Contract £55.64, SNC Bin Emptying £1,603.80, Pennoyers Oct Room Hire £50.00 and Pennoyers Halloween Event £146.17.

PULHAM ST MARY PARISH COUNCIL				
ACCOUNTS : MONTH : Oct				
INCOME:	Amount	Description		
Allotment Plots 7 12 13 16	£137.88	Allotment Rent		
Precept 2nd payment	£13,625.00	SNC		
TOTAL INCOME	£13,762.88			
Cheques to be paid:				
EXPENDITURE:	Gross	VAT	Net	Description
BT	40.99	6.83	34.16	Call and internet package to 24/8/26
BT	40.99	6.83	34.16	Call and internet package to 24/9/26
SSE	60.25	2.87	57.38	Streetlights August
Excite	1,447.20	241.20	1,206.00	GM contract June July and August
H E Dade	61.74	-	61.74	Allotment Ground Rent
J Miede	380.00	-	380.00	Hedge and Tree cutting
Pennoyers	50.00	-	50.00	Room Huire Sept
L Shulver	681.45	-	681.45	Salary
L Shulver	46.20	-	46.20	WFH and Mileage
HMRC	39.67	-	39.67	PAYE Month 7
Ulric	18.00	3.00	15.00	Web Hosting
			-	
			-	
			-	
			-	
TOTAL EXPENDITURE	£2,866.49	£260.73	£2,605.76	£2,866.49

11. To receive other reports.

Flood Mitigation No further report

Mens Shed The Mens Shed have held their AGM and are progressing with planning/development of their Shed.

Youth Engagement Project Cllr Scanlan reported on number of attendees.

Footpath Warden Report provided, copy attached

Tree Warden No further report

SAM Report provided, copy attached. **ACTION** The Clerk will forward a copy to County Cllr Kerrison who will investigate why the safety partnership monitoring is no longer being carried out in the Pulhams

Sports and Recreation Committee No further report.

To consider the date of next meeting

The next parish meeting will be held on **10/11/26. To be held at Pennoyer Centre, commencing at 7.30pm**

Meeting Closed at 9.45pm

Signed Date.....

County Councillor Joseph Kerrison Report

Updates for East Depwade Division

Culture and communities

Culture is increasingly being recognised as a driver of community wellbeing, local pride and economic growth, with councils expected to play a stronger leadership role in shaping cultural opportunities for residents.

The Local Government Association and partners have recently published a National Cultural Framework which argues that councils should play a greater strategic role in shaping cultural investment and services in their areas. The framework highlights culture's contribution to economic growth, health and wellbeing, community pride and stronger local identities.

The report says that local authorities are well placed to lead place-based cultural development through services such as libraries, heritage, arts, festivals and community spaces.

It calls for clearer responsibilities, stronger local accountability and more place-based approaches to funding and investment.

Budget proposals for 2027-2028

Norfolk County Council has published initial 2027-28 budget proposals to address a projected £35.9m gap and growing service demand.

Consultation will take place on relevant proposals, with final decisions due in February 2027

The council has identified £32.3m of savings and efficiencies, but further action is needed to close the remaining gap as demand for services continues to grow.

Key proposals include:

- Earlier intervention and neighbourhood support to reduce demand for adult social care
- More support for children to remain within or return to family networks, alongside expanded family help services
- Higher income from infrastructure fees and charges

They also include details of a proposal to close Docking recycling centre, as recently highlighted in the local press and set out in a county council news item [here](#).

Cabinet will consider the proposals on 5th October and is asked to agree to begin public consultations on relevant elements before final decisions are made.

The plans will be reviewed when government funding is confirmed and the

County Council will make final budget and council tax decisions in February 2027.

Full details are available in the Cabinet papers [2027-28 budget proposals](#).

Improving roads and tackling potholes

Norfolk County Council is trialling Roadmender, an innovative repair system designed to improve local roads, reduce disruption and provide better value for taxpayers. The technology supports preventative maintenance by repairing cracks and early deterioration before potholes develop. Rather than digging out and replacing sections of road, repair material is applied directly to damaged areas, enabling quicker repairs with less waste. The trial will help assess whether the approach can deliver longer-lasting, more sustainable repairs across Norfolk's highway network.

Youth support services support for young people over the summer holidays

Nearly 1,700 young people benefited from County Council youth support activities over the summer, helping them stay safe, build relationships and grow in confidence. More than 600 joined the new Norwich Chill on the Hill sessions, enjoying activities including karaoke, arts and crafts, gaming and quizzes. Weekly sessions also took place in Great Yarmouth, Thetford, King's Lynn and Norwich. Young people receiving targeted support, including those at risk of exploitation or social exclusion, reported greater confidence, pride and aspirations for education, training and employment. The summer programme was supported with funding from the Office of the Police and Crime Commissioner. The OPCC provides £175,000 of funding to Norfolk County Council to support the work of its youth team, with £5,000 used to help run the summer programme.

New Independent living scheme officially opened in Hunstanton

A £2.9 million Norfolk County Council investment has helped deliver 61 affordable-rent apartments as part of the council's transformation plan to deliver improved care and better long-term value for taxpayers. Lavender View in Hunstanton provides much-needed affordable housing and care for people over 55, helping them live independently in their community for longer. Residents will benefit from safe, modern homes, greater independence and security, while staying connected to their community. Opened on 23 September, the scheme offers one and two-bedroom apartments with on-site care and support when needed. Delivered with Places for People, Homes England, Lovell Later Living, Lovell Partnerships, Langtry Langton Architects and Radis Community Care, it meets growing demand in west Norfolk.

Household Hazardous Waste Days 2026

Free Household Hazardous Waste Days will take place across Norfolk in autumn 2026, allowing residents to safely dispose of materials not accepted through kerbside collections or standard recycling centre services.

Key points:

- Free for Norfolk residents, accepting hazardous household waste including paint, aerosols, antifreeze, fertilisers and drain cleaners.
- Only hazardous household waste will be accepted.
- Booking is required and opens eight days before each event.
- Events run from 8am to 4pm; early booking is advised as they are popular.

Autumn dates and locations

- Norwich South Recycling Centre – Friday 16 and Saturday 17 October
- King's Lynn Recycling Centre – Friday 23 and Saturday 24 October
- Thetford Recycling Centre – Friday 30 and Saturday 31 October

- Caister Recycling Centre – Friday 6 and Saturday 7 November
- Dereham Recycling Centre – Friday 13 and Saturday 14 November
- Hempton Recycling Centre – Friday 20 and Saturday 21 November
- Norwich North Recycling Centre – Friday 27 and Saturday 28 November

Members are asked to promote the events by:

- Directing residents to www.norfolk.gov.uk/hazardouswaste.
- Sharing Norfolk County Council social media posts through their own channels.

Free winter safety testing events

Residents can have electric blankets, heated pads and throws, and small portable heaters tested free of charge at a series of events in Norfolk libraries this November.

The events are being run by Norfolk County Council Trading Standards and Norfolk Fire & Rescue Service to help residents use these products safely over the winter.

Residents can bring items to any of the sessions below for professional testing and advice on home fire and product safety. They are also encouraged to bring items on behalf of relatives, friends or neighbours who cannot attend.

Monday 2 November 2026

- 10am-12 noon: King's Lynn Library
- 2-4pm: Watton Library

Tuesday 3 November 2026

- 10.30am-12.30pm: Sheringham Library
- 2-4pm: Caister Library

Wednesday 4 November 2026

- 10am-12 noon: Sprowston Library
- 2-4pm: Harleston Library

Details of the events and safety advice related to electric blankets is available on the county council web pages [here](#).

Helping residents into work and transforming lives

Employment support programmes in Norfolk are helping residents with disabilities, long-term health conditions and other barriers to move into, return to or remain in work.

The Working Well programme launched in October 2023, has received almost 3,000 referrals and supported more than 2,200 people, with 45% achieving employment outcomes compared with a national average of 38%. A specialist Local Supported Employment programme helped 48 people into work.

By joining up health and employment support, these programmes help residents improve their wellbeing, independence and quality of life. They also support local employers, reduce economic inactivity and contribute to a stronger Norfolk economy.

Building on the success of Working Well and supported employment programmes, Norfolk County Council was commissioned by the Department for Work and Pensions to deliver the Government-funded Connect to Work programme with local delivery partners, with the aim of supporting more than 4,000 people.

Residents can find out how to access support via Connect to Work at www.norfolk.gov.uk/workingwell or email connecttowork@norfolk.gov.uk.

Norfolk Fire & Rescue Service awards

Norfolk Fire & Rescue Service staff have been recognised for long service, dedication and outstanding achievement.

Thirty-eight awards were presented at the Assembly House in Norwich on 2 October.

The ceremony followed a record-breaking August, the service's busiest month.

See the county council [news release](#) for details of the award recipients.

East of England Investment Fund launched

A £140m East of England Investment Fund that will provide much-needed equity and loan finance to dozens of our most promising businesses was recently unveiled by the British Business Bank at Norwich Research Park.

The fund aims to drive sustainable economic growth by supporting innovation and creating local opportunities for new and growing businesses throughout the region. It offers two commercial finance options: loans ranging from £25,000 to £2m and equity investments of up to £5m.

If councillors know of businesses who may be interested in the fund, please refer them to the New Anglia Growth Hub, where the team can discuss the criteria or provide information on alternative business support services. [New Anglia Growth Hub contact form](#)

National Updates

Free careers support now available through Jobcentres

People across England can now access free careers advice alongside employment support through Jobcentres, making it easier to get help to find work, change careers, progress in work or build new skills.

The full range of support previously offered by the National Careers Service will be available through DWP, creating a more joined-up service for people at every stage of their career. Around 500 qualified careers advisers have joined DWP and will provide expert careers information, advice and guidance alongside existing employment and skills support already available through Jobcentres.

Support will be available to everyone, regardless of whether they claim benefits, and can be accessed online, over the phone, or through face-to-face appointments at Jobcentres, giving people a single place to access the advice and support they need to take their next step.

Careers support can be accessed online via the [Get Careers Information and Advice webpage](#), as well as through the freephone service on 0800 072 0288.

Face-to-face appointments will be available in Jobcentres later this month.

Local Government Association analysis of spending on children in care

[New LGA analysis](#) has found that the council spending on children in care is rising by £1 billion a year, primarily due to the increasing costs of service provision.

Councils spent £9.5 billion on support for looked after children in 2025/26, compared to £6.6 billion in 2022/23, according to latest government data – an annual average increase of roughly £1 billion over the three years from 2022/23.

The LGA says the figures are largely a result of high care costs which are being driven by the increasing complexity of children's needs, the lack of appropriate homes for these children and the challenges of commissioning placements.

The findings have renewed calls to tackle the shortage of provision and address systemic problems in the market, ensuring children's social care funding is focussed on high quality care and support for children and families.

Ahead of the Autumn Budget, the LGA, which represents councils, is calling on the Government to deliver long-term adequate funding for children's social care that addresses increasing demand and cost pressures.

Crime and Policing Act 2026 – new factsheets

The Crime and Policing Act 2026 introduced a major package of reforms aimed at tackling anti-social behaviour, retail crime, knife crime, violence against women and girls, child exploitation and terrorism. It strengthens police powers, creates new criminal offences, increases online safety protections, introduces new Respect Orders for persistent anti-social behaviour, and includes measures that will affect local authorities, particularly in relation to anti-social behaviour, community safety and fly-tipping enforcement.

As yet, not all of the Act is in force, as the secondary legislation has not yet been laid.

The Government has recently provided more information about the Act through a series of factsheets which explain what each proposed measure does, why it was introduced and what impact it will have.

The factsheets are available on the government website [here](#).

PARISH OF PULHAM St MARY, footpath's No:22

Prepared by Cllr Freeman, Footpath Warden

Footpath No. 1 (Bush Green to North Green). **Drainage ditch bridge rotted. Bush Green End. Enq 2038-4640-6371-6205.**

Now missing, Reported, Enq 3204 9693 2011 0000.

Footpath No. 2 (North Green to Parish Boundary). **Checked OK. Finger post will need replacing soon.**

Footpath No. 3 (Slipshoe Lane to road leading to North Green) **Checked OK. Finger post will need replacing soon.**

Footpath No. 4 (Bush Green to Footpath No. 6). **Checked OK.**

Footpath No. 5 (Junction Footpath No. 9 to Lonely Rd). **Checked OK.**

Footpath No. 6 (North Green Road to Parish Boundary). **Checked OK, Bridge out of line, needs re-setting.**

Footpath No. 7 (North Green Road to Parish Boundary). **Checked OK. New post in place**

Footpath No. 8 (North Green Road to Footpath No. 6). **Checked OK.**

Footpath No. 9 (Kemp's Corner to Footpath No. 13). **Checked OK.** Yellow direction arrows required

Footpath No. 10 (Lonely Road to Footpath No. 9). **Checked OK.**

Footpath No. 11 (Kemps Road to Footpath No. 13). **Checked OK.** Way Marker just inside hedge missing

Footpath No. 12 **Not found**

Footpath No. 13 (Road leading to Old Hall farm to Parish Boundary/ FP9). **Checked OK.** Yellow direction arrows required

Footpath No. 14 (Footpath No. 13 to Parish Boundary). **Checked OK.**

Footpath No. 15 (Village Street to Kemp's Road). **Checked OK.** No access to Kemps Rd, follow FP16 to Kemps Rd. Yellow direction arrows required

Footpath No. 16 (Kemp's Road to Footpath No. 15) Finger post laying on floor, Reported, Enq 1506-6811-7747-0610

Footpath No. 17 (Station Road to Parish Boundary) PM FP16 post missing Reported, Enq 5856 9439 1288 4997.

Footpath No. 18 (Station Road to Semere Lane. **Checked OK.**

Footpath No. 19 (The Beeches to Doctor's Lane). New post beeches road end now missing. Reported Enq 2081 3387 9373 9544.

Footpath No. 20 (Norwich - Harleston Road to Doctor's Lane). Post Laying on floor Doctors Rd end. Reported, Enq 4987 8988 1690 9991.

Footpath No. 21 (South Green to Parish Boundary). **Checked OK.** Post loose. Will need replacing. Reported ENQ900279000

Footpath No. 22 (South Green to Parish Boundary). **Checked OK.**

Footpath No. 23 (Garlic Street to road leading to South Green). **Checked OK.**

Footpath No. 24 (Garlic Street to Parish Boundary). **Checked OK.**

Footpath No. 25 (Footpath No. 17 to Semere Lane) Post damaged ,laying on floor. Reported, Enq 9121 5305 5087 4938.

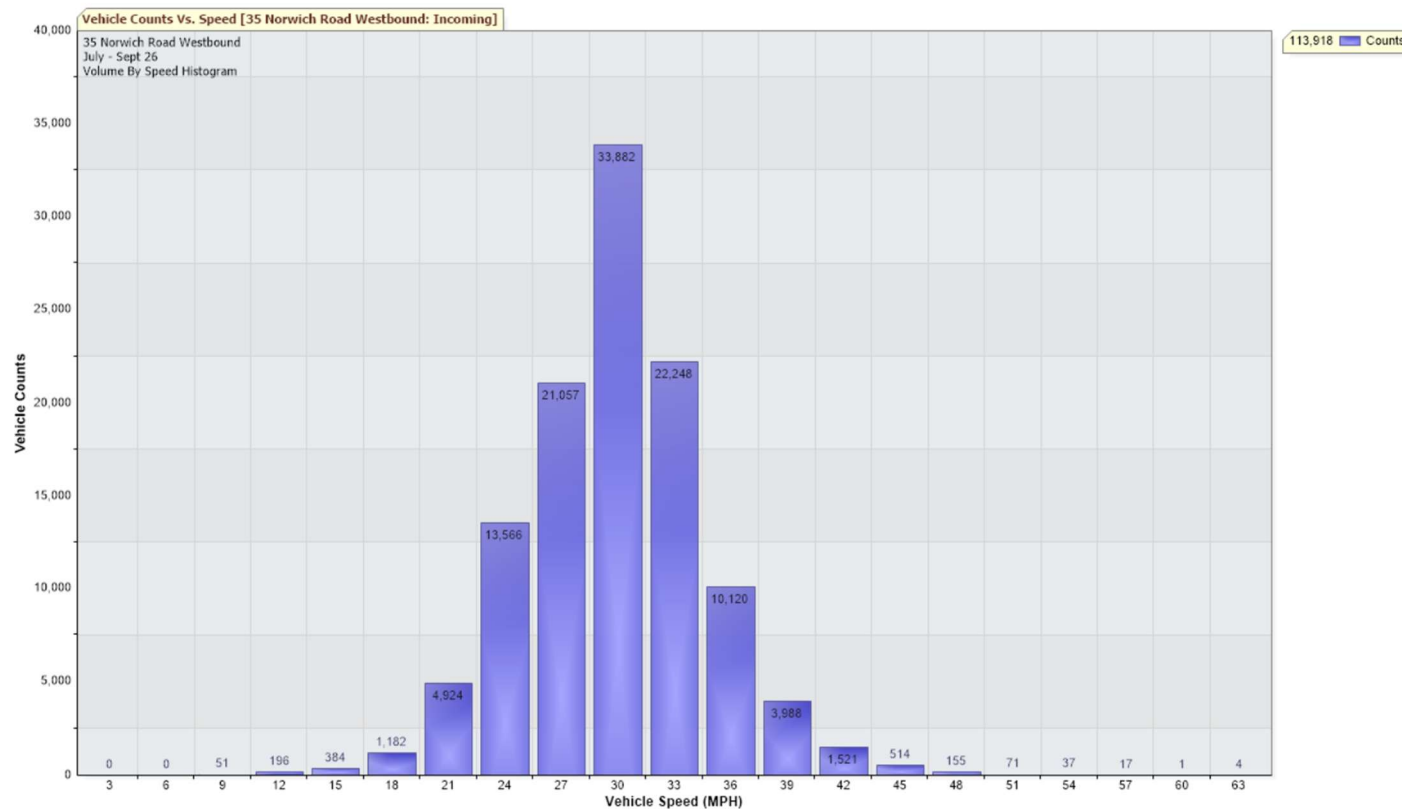
Footpath No. 26 (Pulham Market Footpath No12 to PSM Footpath No.17) **Checked OK.**

SAM Report – 07/07/26 to 13 09 26

35 Norwich Road, Westbound - speed limit 30mph

Vehicle count for period 113,918 – including 38,676 vehicles (33.95 %) traveling above the 30mph speed limit

Maximum speed 63mph on 15/7/26 at 21:45 – The report shows that 38,676 vehicles were travelling above 30mph although the average speed travelled over the entire period was 28.3 mph



The second graph shows average hourly volume comparing w/c 6/7/26 and 7/9/26

